

# Portofino of Vacaville Homeowners Association

*C/O C & C Property Management*

## NOTICE

**Board of Directors Meeting**  
**Wednesday February 5<sup>th</sup>, 2025, 6:00 pm**

**Vacaville Three Oaks Community Center**  
1100 Alamo Dr. Vacaville CA 95687

### **MEETING AGENDA**

**1. 6:00 pm Call to Order**

- |                     |                  |
|---------------------|------------------|
| i. Dana Rhodes      | <i>President</i> |
| ii. Michelle Jones  | <i>Secretary</i> |
| iii. Kevin Knoepfle | <i>Director</i>  |

**2. 6:00 pm - Open Homeowners Forum**

*Members may comment or ask questions during open forum and will be given a maximum of 5 minutes each. Once open forum is complete, members may stay on to observe the meeting.*

**2. Approval of Minutes**

- ☐ December 5<sup>th</sup>, 2024 Board Meeting

**3. Approval of Financial Reports**

- ☐ Through the December 31<sup>st</sup>, 2024 accounting period

**4. Open Business**

- ☐ Amended CC&R's and Bylaws - Status
  - i. Proposal from attorney for new Online voting Policy
- ☐ Common Area / Landscape
  - i. Work Order status report
  - ii. Tree Removal bids – Between Driveways
  - ii. Pest control – aphids
- ☐ HOA Director Election
  - i. Pro-Elections – No Quorum – next steps
- ☐ Policies and Procedures
  - i. Proposed Amendments to Fine Policy. Member review
  - ii. Marking Limits in parking stalls

**5. New Business**

- ☐ Corporate Transparency Act
  - i. Legal Requirements for Board Members
- ☐ Lien Resolutions
  - i. Delinquent Assessments

**6. Adjournment**

**Executive Session**

- *CC&R Report - Hearings, fines, further actions*
- *Member Correspondence – Neighbor Disputes*
- *Collection Matters*

**Visit our Website! [www.vacavilleportofino.org](http://www.vacavilleportofino.org)**

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