

PORTOFINO HOA

C/O C & C Property Management

RENTAL INFORMATION FORM

Date: _____

Owner Information:

Member Name: _____

Portofino Address: _____

Mailing Address: _____

City, St: _____ Zip _____

Phone: _____ Alt Phone: _____

Email: _____ Fax: _____

Tenant Information (If applicable):

Tenant Name(s): _____

Mailing Address: *(If different than Portofino address)* _____

City, St: _____ Zip _____

Phone: _____ Alt Phone: _____

Email: _____ Fax: _____

Number of Occupants: _____ Term of Lease: _____

Agreement:

- ☐ I/we have made my tenants aware of all rules and regulations pertaining to their occupancy within Portofino OA and have provided them with a copy of the CC&R's.
- ☐ I/we understand that as owner(s), we are strictly responsible and liable to the association for the actions of the above tenant(s) and their compliance with the Rules.

Owner Signature: _____ Date: _____

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