



Curry County Fair Board

29392 Ellensburg Avenue, Gold Beach, OR 97444

541-247-4541

Eventcenteronthebeach.com

Public Meeting Minutes

February 6, 2024

Meeting was called to order at 5:30 p.m.

Fair Board Members present: Ida Swank, Trista Donaldson, Brad Alcorn, and Ezekiel Harms

Other staff present: Fair Manager Chris Brose and County Counsel Ted Fitzgerald

Chair Harms questioned Fair Manager Brose if the meeting was going to be recorded. Brose proclaimed she was unable to secure a recording device again. County Counsel Fitzgerald then provided a device.

1. Approval of the Agenda

Alcorn would like to add "Discussion of TLT History and Current Balances" to the Agenda.

Alcorn would also like to add "Rules of Order Discussion" to the Agenda.

Alcorn then stated that before the meeting begins he would like to make an ethical disclosure that he met with Spirit Meller to discuss other County related business since Meller is on the Curry Planning Commission. Alcorn disclosed that during this meeting that the topic of the RV Park was brought up briefly. Because Meller is a paid contractor for the Fair Board, Alcorn wanted to let the Board know the meeting did take place and what the content was for full transparency.

Alcorn motioned to approve the agenda. Swank seconded. Motion carried unanimously.

2. Approval of 1.23.24 Minutes

Chair Harms asked if anyone had any amendments to the provided minutes.

Fair Manager Brose stated that she did;

Last names to the "Other" people in attendance.

Under "Superintendent Reports" – Strike out "They received a \$1000 grant from Lion's Club" .

Under "Manager Reports" – "Deposit from Business OR grant happened yesterday". "Yesterday" should be stricken and replaced with "October of 2022".

Under "Grounds Updates" – Strike out "Hired a contractor".

Under “King Tides” – “Sam suggested”. “Sam” should be struck out and “Chris Brose” inserted. Under “Arena” – Strike out “Ground was given an estimate of \$25,000 in 2020 to scrape and replace”.

Under Livestock/Archery – “Possibly moving stables to the West side entrance”. “Entrance” shall be struck and “of the arena” inserted. And entire bullet point be moved to under “Arena”.

Under “New Business” – Strike out “Chris has possibly secured Jacqueline Roar for the 2025 entertainment (\$12,000).”

County Counsel Fitzgerald questioned why there is nothing in the minutes on the other topics that were discussed at the meeting and stated he was not comfortable with the accuracy of the minutes provided. Harms and Fitzgerald discussed certain items in the minutes provided that do not seem accurate. Fitzgerald stated that since we have a recording of the meeting, he would have an employee go back and transcribe the meeting properly.

Donaldson requested that the recording be sent to Roberts since she is the Secretary for the Board and did the minutes that were provided. Fitzgerald stated that could be a possibility.

Alcorn suggested that BOC Administrative Assistant Natasha Tippetts connect with Roberts to assist in the beginning stages of learning the mandates and proper ways to document County related meetings.

Harms stated that they need to discuss during this meeting procuring their own recording device for Roberts to create more accurate minutes. Swank declared that the County has a second recording device that was offered for Fair Board use. Harms asked Tippetts if this device could be picked up by Brose to which she stated yes that Brose can come by the County office to retrieve it at any time. Harms then instructed Brose to retrieve said device prior to the next meeting.

Donaldson proclaimed that she was taken aback by the recording device issue to which Alcorn replied that as a County Commissioner he receives calls from the public asking where to watch the Fair Board Meeting. Alcorn then questioned if the Board had a problem with recording the meetings. The consensus was that there was no issue. Donaldson was not aware that a recording device had been requested prior to the previous meeting. Fitzgerald explained that Alcorn had requested to Brose that she acquire a device to record the meetings prior to the January 23rd meeting. Brose then stated that she told Alcorn during that conversation that she would need direction and consensus from the Board. Fitzgerald announced that that was inaccurate and the Fair Board is under the County umbrella and all County Meetings are recorded.

Harms declared that we will officially table the approval of the January 23,2024 minutes for the next meeting.

3. Audience Input

Cindy – Master Gardener; provided statement on greenhouse project.

4. **Schedule Workshop**

Chair Harms discussed have two separate workshops. One to discuss the finances and the other to discuss the RV Park/Walk around the grounds. Swank stated she would like to table the RV Park discussion and rather do a Fairgrounds discussion. Swank is concerned with the status of the current buildings prior to the County Fair.

Alcorn explained that the County just hired a new Finance Director, Keina Wolf. Wolf will be available to join during the Workshop in regard to Finance to fully explain the status of things and the restricted use of such funds.

The Board engaged in conversation on possible dates and times of workshops.

The consensus was to schedule a Workshop on February 15th at 4:00 p.m. to walk around the grounds with maintenance and schedule a Workshop with the agenda topic of finances on February 27th at 5:30 p.m. located at the Curry County Annex Building Hearing Room.

The Board engaged in a discussion about the RV Park. Swank mentioned that one of the plans provided in the binder from the Fair Manager was different than the original that she had located. Members of the Board mentioned the potential revenue on the Horse Barn. Harms provided data that was given to him by Fair Manager Brose on other Fairgrounds in Oregon with RV Parks and the income that will be received with the RV Park. Harms states that he is in favor of the RV Park but believes that there has been an extreme lack in communication and clarity between the Board, the staff and the public.

Harms went through a list of questions that he has been asking Brose in relation to the RV Park and stated that there is an abundance of information, research and due diligence that has been performed that the current Board is unaware of. Harms then noticed that the only thing he was currently not in favor of is the bathroom design that does not include laundry service.

The Board discussed to table scheduling a Workshop pertaining to the RV Park till after the Finance Workshop.

5. **TLT – History and Balance**

Alcorn provided the ballot measure and Ordinance on TLT Funds to the Board.

Board engaged in conversation on the breakdown of funds.

6. Rules of Order

County Counsel Fitzgerald explained the Rules of Order that Curry County has adopted for all meetings.

Alcorn explained that complaints and violations of Rules of Order are investigated by the Oregon Government Ethics Commission and fines are per individual, not the County.

Alcorn also explained the timeline on the agenda publishing. BOC Administrative Assistant Natasha Tippetts explained that the deadline for the Commissioners meetings are starting on Wednesday prior to the meeting, is the cutoff date for any items being sent to the Manager to be placed on the agenda. Thursday gives time for the Manager to put together the agenda and provide it to the Chair for approval. Friday is when the agenda will be published.

The Board agreed this timeline should be followed for their meetings as well. Brose will now send out reminders on Wednesday to the Board if they would like items to be on the Agenda.

Alcorn reminded the Board that if anyone has any questions on protocols and procedures that Tippetts is available by email or phone at the County Office to assist. Tippetts will also be sending out ethics training videos to all Board members via email.

Swank then asked what the status of the supplementary budget was. Brose explained that it was previously approved by the Fair Board and taken to the County Budget Committee where it was suggested to submit in a different format. Brose has since revised accordingly and will need to bring it back to the Fair Board for approval. Harms questioned how they are supposed to approve a supplemental budget without knowing the current accurate budget and suggested this be tabled till after the Finance Workshop.

7. Good of the Order – Board Comments

Board discussed if the February 20th meeting was necessary at this time. The consensus was to cancel the meeting and move forward with the planned Workshops and return to a regular meeting scheduled on March 5th at 5:30 p.m.

Fair Board President Harms adjourned meeting at 7:47 p.m.

X

Ezekial Harms
Fair Board President

X

Chris Brose
Fair Board Manager