



Curry County Fair Board

29392 Ellensburg Avenue, Gold Beach, OR 97444

541-373-1328

Eventcenteronthebeach.com

CurryFair@CurryCountyOR.Gov

Agenda

August 5, 2026

5:30 p.m. Showcase Building

1. **Call to Order**
2. **Amendment and Approval of the Agenda**
3. **Public Comment (3 Minutes)**
4. **Minutes**
5. **Discussion Items/Action Items**
 - a. 2026 Fair Recap
 - i. Premiums
 - ii. Camping
 - iii. Parking
 - iv. Food
 - v. Livestock
 - vi. Arena
 - vii. Vendors
 - b. Discuss Fair Board Applications
 - c. Fencing Update
 - d. Fire Marshall Recommendations
 - e. RFQ – Livestock Building
 - f. 2027 Fair Update
6. **Reports**
 - a. Commissioner Liaison Report
 - b. Superintendent Report
 - c. 4H Report
 - d. Next Meeting – _____ at 5:30 p.m.

7. Adjourn

(ORS 192.640(1)) " . . . notice shall include a list of the principal subjects anticipated to be considered at the meeting, but this requirement shall not limit the ability of a governing body to consider additional subjects.")



Curry County Fair Board

Agenda Report

Agenda Date:	Agenda Item Title:
<u>August 5, 2026</u>	2026 Fair Recap
Description and Background:	
<u>Lot's of topics to discuss regarding how the 2026 Fair went. This agenda topic will likely cover the following and possibly more as requested by the Fair Board.</u> <u>Premiums</u> <u>Camping</u> <u>Parking</u> <u>Food</u> <u>Livestock</u> <u>Arena</u> <u>Vendors</u>	
Attachments:	



Curry County Fair Board

Agenda Report

Agenda Date:	Agenda Item Title:
August 5, 2026	Discuss Fair Board Applications
Description and Background:	
Two applications have been received for the Curry County Fair Board. Although appointments are made solely by the Board of Commissioners, staff requests that the Fair Board review and acknowledge the applicants and provide any feedback or comments to the Commissioner Liaison for consideration by the Board of Commissioners during the appointment process.	
Attachments:	
1. Ruth Dixon App 2. Cedric Sawall App	



APPLICATION

BOARDS | COMMITTEES | COMMISSIONS | ADVISORY COUNCILS

Return by Email, Mail, or in Person:

Board of Commissioners Office
94235 Moore Street, Suite 122
Gold Beach, OR 97444

BOC_Office@CurryCountyOR.gov

This Application is for: _____
(Name of the Board, Committee, Advisory Council, or Commission that is being applied for.)

Applicant Name: _____

Yes No

☐ ☐ **Are you applying for reappointment?**

☐ ☐ **Do you reside in Curry County?**

If yes, in which area?

☐ **North** County (North County Line to Arizona Beach)

☐ **Central** County (Arizona Beach to Pistol River)

☐ **South** County (Pistol River to South County Line)

☐ I'm not sure

☐ ☐ **Have you previously served, or are you currently serving on a Curry County Board, Committee, Commission, or Advisory Council?**

If yes, which one(s)? _____

☐ ☐ **Are you employed by, have any business, contractual arrangements or family connections with programs having contractual agreements with the County or that might be within the purview of the committee on which you are seeking appointment?**

☐ ☐ **Do you wish to be contacted for other appointment opportunities other than the one you are currently applying for?**

☐ ☐ **Are there any days of the week or times of the day that you are unavailable to attend meetings?**

If yes, when?

If you have questions about this form, contact the Board of Commissioners Office at (541) 247-3296, or by email to: BOC_Office@CurryCountyOR.gov



APPLICATION

BOARDS | COMMITTEES | COMMISSIONS | ADVISORY COUNCILS

What experience, education, or training qualifies you for this appointment?

Why do you want to be appointed, and what contributions do you hope to make?

What community concerns would you like to see addressed if you are appointed?

What present or past involvement have you had in relevant community groups?

(No experience is not a disqualification.)

Is there any other information you would like the Board of Commissioners to consider related to your appointment?

If you have questions about this form, contact the Board of Commissioners Office at (541) 247-3296, or by email to: BOC_Office@CurryCountyOR.gov



APPLICATION

BOARDS | COMMITTEES | COMMISSIONS | ADVISORY COUNCILS

Return by Email, Mail, or in Person:

Board of Commissioners Office
94235 Moore Street, Suite 122
Gold Beach, OR 97444

BOC_Office@CurryCountyOR.gov

This Application is for: **Name of the Board**

(Name of the Board, Committee, Advisory Council, or Commission that is being applied for.)

Applicant Name: **Cedric Sawall**

Yes No

☐ ☒ Are you applying for reappointment?

☒ ☐ Do you reside in Curry County?

If yes, in which area?

☐ North County (North County Line to Arizona Beach)

☒ Central County (Arizona Beach to Pistol River)

☐ South County (Pistol River to South County Line)

☐ I'm not sure

☐ ☒ Have you previously served, or are you currently serving on a Curry County Board, Committee, Commission, or Advisory Council?

If yes, which one(s)? _____

☐ ☒ Are you employed by, have any business, contractual arrangements or family connections with programs having contractual agreements with the County or that might be within the purview of the committee on which you are seeking appointment?

☐ ☒ Do you wish to be contacted for other appointment opportunities other than the one you are currently applying for?

☒ ☐ Are there any days of the week or times of the day that you are unavailable to attend meetings?

If yes, when? During Business Hours I work Monday - Friday 7am to 4pm, some weekends are busy with my small business doing vending events and such, but I can be flexible.

If you have questions about this form, contact the Board of Commissioners Office at (541) 247-3296, or by email to: BOC_Office@CurryCountyOR.gov



APPLICATION

BOARDS | COMMITTEES | COMMISSIONS | ADVISORY COUNCILS

What experience, education, or training qualifies you for this appointment?

I think having vendor experience, gives me first hand experience in what the people would like to see done with the local events and the fair itself. I do have my smaller business Coastal Exchange that has set up a few events in this past year at the fairgrounds as well.

Why do you want to be appointed, and what contributions do you hope to make?

I would like to be appointed because I feel like with my last 5 years working as an event manager for Coastal Exchange, and as a Vendor with Side Quest I can see both sides of the coin, in how busy and chaotic it can be, and how things could be improved in future events. My contribution would be getting the information on what the local community likes and would like to see in future events, I also have contacts with many many vendors that could make future street markets and fairs bring in revenue for the fair.

What community concerns would you like to see addressed if you are appointed?

I would like to see the fairgrounds themselves be used more. Have more local markets, carnivals, festivals, throughout the year, and maybe even a monthly farmers market. I would like to see the events taken more serious, and maybe even outreach for donations to make improvements on the current building, somewhat like the fire department does for the 4th of July.

What present or past involvement have you had in relevant community groups?

(No experience is not a disqualification.)

I dont know if its relevant but I think running Coastal Exchange Market and managing that to get the community together for a vendor market would count. I also Volunteer as a Youth Pastor Assistant with First Baptist, and helped with their fund raisers to get kids to go to summer camp and such. I also donate to the High School Sports Teams to help the youth get to games, and get gear and things.

Is there any other information you would like the Board of Commissioners to consider related to your appointment?

I have sent an email in regards to the most recent fair, and my concerns



Curry County Fair Board

Agenda Report

Agenda Date:	Agenda Item Title:
<u>August 5, 2026</u>	Fencing Update
Description and Background:	
<u>The deposit check has been sent. West Coast Fencing has ordered the materials and now we are waiting on a delivery date to put this on the schedule.</u>	
Attachments:	



Curry County Fair Board

Agenda Report

Agenda Date:	Agenda Item Title:
August 5, 2026	Fire Marshall Recommendations
Description and Background:	
The Fair Manager and Director of Facilities met with the State Fire Marshal the day before the Fair to review current life safety concerns at the Fairgrounds. This marks the third consecutive year that the arena has remained under a mandatory fire watch due to the condition of the existing sprinkler system. Following the inspection, the State Fire Marshal provided the Fair Manager with a list of priority items that should be addressed as soon as possible. Based on those recommendations, the Fair Manager and Director of Facilities will be contacting two certified fire protection companies to obtain bids for the replacement of the arena sprinkler system, and this will be at the top of projects to complete in this Fiscal Year budget. The State Fire Marshal also discussed recent changes to fire safety requirements affecting food vendors and food trucks. Additional information and updated requirements are being gathered and will be incorporated into the 2027 Food Vendor Application and associated vendor guidelines to ensure compliance with state regulations.	
Attachments:	



Curry County Fair Board

Agenda Report

Agenda Date:	Agenda Item Title:
August 5, 2026	RFQ Process Livestock
Description and Background:	
In June, the Board approved the publication of a Request for Proposals (RFP) for the Livestock Building Upgrades. Staff did not receive any proposals in response to the solicitation. Following the close of the RFP, staff met with an interested contractor to discuss why no proposals had been submitted. During that discussion, it became apparent that this project may be better suited for a Request for Qualifications (RFQ) process rather than a traditional RFP. When the project was initially developed, the primary focus was replacing the building's siding and doors. However, after a more comprehensive evaluation of the Livestock Building, staff believes that addressing only those components would not be the most effective use of County resources. Additional deficiencies, including the building's ventilation system, structural beams, and flooring, should also be evaluated and addressed as part of a comprehensive renovation. The RFQ process would allow the County to identify and select the most qualified general contractor based on experience, expertise, and capabilities. Once selected, the contractor would work collaboratively with the County to evaluate the building as a whole, develop recommended solutions, and provide a comprehensive scope of work. Staff would then negotiate the project scope and costs with the selected contractor before bringing a final agreement back to the Fair Board and Board of Commissioners for review and approval. This approach provides several advantages: • Selects the contractor based on qualifications and experience rather than requiring contractors to bid on an incomplete scope. • Allows one qualified contractor to coordinate all aspects of the project rather than piecing together multiple contractors for separate components. • Results in a more comprehensive and cohesive renovation plan that addresses the building's long-term needs. • Reduces the likelihood of completing partial improvements only to revisit additional deficiencies in the near future. Staff, the Fair Board, and the Board of Commissioners have previously agreed that the Livestock Building requires significant investment and that the work should be completed correctly the first time. Staff believes the RFQ process is the most appropriate procurement method for a project of this complexity and is requesting authorization to proceed with an RFQ to identify the most qualified contractor. Any negotiated scope of work and associated costs will be presented to the Fair Board and Board of Commissioners for further discussion and approval before any construction begins. This RFQ will also be submitted to the Board of Commissioners and County Counsel for further review and approval.	
Attachments:	
Draft RFQ	

CURRY COUNTY, OREGON
CURRY COUNTY FAIRGROUNDS & EVENT CENTER

REQUEST FOR QUALIFICATIONS (RFQ)

Construction Services
Livestock Building Exterior Siding Replacement and Improvements
RFQ No. 2026-001

Issue Date: _____, 2026

Qualifications Due:
_____, 2026
2:00 PM Pacific Time

Submitted To:

Curry County Fairgrounds & Event Center
29392 Ellensburg Avenue
Gold Beach, Oregon 97444

Attention:

Natasha Tippetts
Fairgrounds & Event Center Manager

SECTION I

GENERAL INFORMATION

1. INVITATION FOR QUALIFICATIONS

Curry County, Oregon ("County"), acting through the Curry County Fairgrounds & Event Center, invites qualified licensed contractors to submit Statements of Qualifications (SOQs) to provide construction services for the Livestock Building Exterior Siding Replacement and Improvements Project located at the Curry County Fairgrounds in Gold Beach, Oregon.

The purpose of this Request for Qualifications (RFQ) is to identify and select the contractor whose qualifications, experience, technical capabilities, and project approach best demonstrate the ability to successfully complete the project in accordance with County expectations.

Following evaluation of submitted qualifications, the County intends to negotiate a contract with the highest-ranked qualified firm. Should negotiations fail, the County reserves the right to terminate negotiations and begin negotiations with the next highest-ranked proposer.

This procurement is conducted in accordance with Oregon Revised Statutes Chapter 279C, applicable Oregon Administrative Rules, and Curry County Public Contracting Rules.

2. PROJECT LOCATION

Curry County Fairgrounds & Event Center
29392 Ellensburg Avenue
Gold Beach, Oregon 97444

3. PROJECT DESCRIPTION

The County intends to complete exterior and interior improvements to the Livestock Building located at the Curry County Fairgrounds.

The project generally includes, but is not limited to:

- Removal and disposal of existing exterior siding
- Inspection of existing wall framing and replacement of deteriorated structural members as required
- Installation of new exterior siding system
- Replacement of exterior personnel doors

- Installation of associated trim, flashing, weather barriers and sealants
- Repair of minor framing deficiencies discovered during construction
- Sand blasting or other form of improvement of existing beams
- Remove and replace dirt ground something for more drainage for livestock animals
- Site cleanup and restoration

The successful contractor shall furnish all labor, equipment, supervision, materials, transportation, and incidentals necessary to complete the work in accordance with applicable building codes and contract documents.

4. PROJECT BUDGET

The construction budget for this project is not to exceed:

\$200,00

The County reserves the right to increase or decrease the project scope depending upon available funding.

5. PROCUREMENT METHOD

The County has elected to use a Request for Qualifications (RFQ) procurement process because contractor experience, technical expertise, and demonstrated qualifications are considered more important than initial price for this project.

Price proposals will not be requested as part of this solicitation.

Upon completion of the evaluation process, the County intends to:

- Rank firms based upon qualifications.
- Conduct interviews if determined necessary.
- Negotiate final scope, schedule, and compensation with the highest-ranked firm.

If negotiations are unsuccessful, the County reserves the right to negotiate with the next highest-ranked proposer.

6. MINIMUM CONTRACTOR QUALIFICATIONS

To be considered responsive, proposers shall demonstrate the following minimum qualifications:

- Current Oregon Construction Contractors Board (CCB) License.
- Minimum five (5) years of experience performing commercial or public construction projects of similar scope.
- Successful completion of at least three (3) comparable exterior renovation or siding replacement projects within the previous five years.
- Demonstrated experience performing work for public agencies or municipalities.
- Ability to furnish Performance and Payment Bonds.
- Ability to provide insurance meeting Curry County requirements.
- Demonstrated ability to comply with Oregon Prevailing Wage requirements.
- Knowledge of livestock living quarters.

Failure to meet these minimum qualifications may result in rejection of the Statement of Qualifications.

7. RFQ CONTACT

Questions regarding this solicitation shall be directed only to:

Natasha Tippetts

Fairgrounds & Event Center Manager
Curry County Fairgrounds & Event Center
29392 Ellensburg Avenue
Gold Beach, Oregon 97444
Email: CurryFair@CurryCountyOR.Gov
Phone: (541)373-1328

To ensure a fair and competitive procurement process, proposers shall not contact County Commissioners, Fair Board members, evaluation committee members, or other County staff regarding this solicitation unless authorized by the RFQ Contact unless authorized to do so by the Fairgrounds and Event Center Manager.

8. PROCUREMENT SCHEDULE

The anticipated procurement schedule is as follows:

Milestone	Date
RFQ Issued	_____
Mandatory Site Visit (if required)	_____
Questions Due	_____
Final Addendum Issued	_____
Statements of Qualifications Due	_____
Evaluation Committee Review	_____
Interviews (if necessary)	_____
Notice of Intent to Award	_____
Contract Negotiation	_____
Notice to Proceed	_____

The County reserves the right to modify this schedule as necessary.

9. COUNTY RIGHTS

Curry County reserves the right to:

- Reject any or all Statements of Qualifications.
- Waive informalities or irregularities.
- Request clarification or additional information.
- Conduct interviews.
- Verify references.
- Cancel this RFQ at any time.
- Modify the project scope.
- Negotiate contract terms with the highest-ranked proposer.
- Award the contract in the best interest of Curry County.

Submission of qualifications does not obligate Curry County to award a contract.

SECTION II

OVERVIEW OF THE PROJECT

1. PROJECT BACKGROUND

The Curry County Fairgrounds & Event Center is a multi-purpose public facility located in Gold Beach, Oregon, serving residents and visitors throughout Curry County and the surrounding region. The Fairgrounds hosts the annual Curry County Fair, livestock exhibitions, equestrian events, trade shows, community celebrations, educational programs, emergency response operations, and numerous public and private events throughout the year.

The Livestock Building is one of the Fairgrounds' most heavily utilized facilities. Constructed several decades ago, the building has experienced normal deterioration due to age, exposure to the coastal environment, and continuous year-round use. Portions of the existing exterior siding and related building components have reached the end of their useful service life and require replacement to maintain the structural integrity, appearance, and long-term functionality of the facility.

Through ongoing capital improvement efforts, Curry County is investing in improvements that preserve public assets while enhancing the experience for exhibitors, visitors, and community organizations utilizing the Fairgrounds.

2. PROJECT PURPOSE

The purpose of this project is to improve the overall envelope of the Livestock Building by replacing deteriorated siding and associated building components to provide a durable, weather-resistant exterior capable of serving the Fairgrounds for many years.

The County seeks a qualified contractor with demonstrated experience completing similar public improvement projects safely, efficiently, and with minimal disruption to Fairgrounds operations.

3. PROJECT OBJECTIVES

The primary objectives of this project include:

- Protect the structural integrity of the Livestock Building.
- Replace deteriorated exterior siding and associated components.
- Improve weather resistance and reduce future maintenance requirements.

- Enhance the appearance of the Livestock Building.
 - Complete construction in accordance with applicable building codes and industry standards.
 - Remedy the drainage and compacted dirt issues.
 - Deliver a quality project that provides long-term value to Curry County taxpayers.
-

4. PROJECT SCOPE

The anticipated scope of work includes, but is not necessarily limited to, the following:

- Removal and lawful disposal of existing exterior siding.
- Inspection of exposed framing members.
- Replacement or repair of deteriorated framing components as required.
- Installation of new exterior siding.
- Installation of weather-resistant barriers.
- Installation of flashing, trim, sealants, and associated accessories.
- Removal of dirt and replacement with a drainage system
- Install fans/circulatory air.
- Replacement of exterior personnel doors and hardware, where identified.
- Coordination with County representatives throughout construction.
- Protection of existing facilities and adjacent improvements.
- Site cleanup and restoration upon completion of construction.

The successful contractor shall provide all labor, supervision, materials, equipment, transportation, permits (unless otherwise specified), and incidentals necessary to complete the work.

5. PROJECT LOCATION

The project is located at:

Curry County Fairgrounds & Event Center

29392 Ellensburg Avenue

Gold Beach, Oregon 97444

Contractors are encouraged to familiarize themselves with existing site conditions before submitting a Statement of Qualifications.

6. EXISTING SITE CONDITIONS

The Livestock Building typically only gets used one month of the year (July) for Fair. Construction activities shall be coordinated with County staff. There is an added on section, Dorms, that is used regularly with tenants.

Contractors should anticipate working around occupied portions of the Fairgrounds and shall maintain safe access for County staff and the tenants whenever practical.

The contractor will be responsible for protecting existing structures, utilities, landscaping, fencing, paved surfaces, and other improvements from damage during construction.

7. ANTICIPATED CONSTRUCTION SCHEDULE

The County anticipates awarding a contract following completion of the RFQ evaluation process and successful contract negotiations.

Construction is anticipated to begin during the 2026 construction season prior to hitting the new year of 2027. The final construction schedule will be established during contract negotiations and coordinated with Fairgrounds operations.

The selected contractor shall provide a detailed construction schedule identifying major milestones, anticipated completion dates, and sequencing of work.

SECTION III

SCOPE OF SERVICES

1. GENERAL

The selected Contractor shall furnish all labor, supervision, project management, materials, equipment, tools, transportation, permits (unless otherwise specified), and incidental items necessary to complete the Livestock Building Exterior Siding Replacement and Improvements Project in accordance with the Contract Documents.

The Contractor shall perform all work in a professional manner consistent with accepted construction practices and applicable federal, state, and local laws, regulations, building codes, and industry standards.

The County intends to select a contractor that demonstrates the technical expertise, organizational capacity, and experience necessary to successfully complete the project while maintaining a safe work environment and minimizing disruption to Fairgrounds operations.

2. PRE-CONSTRUCTION SERVICES

Upon execution of the Contract, the Contractor shall provide pre-construction services that include, but are not limited to:

2.1 Project Kickoff

Participate in a kickoff meeting with County representatives to review:

- Project scope
- Schedule
- Communication procedures
- Safety requirements
- Construction sequencing
- Site access
- Contractor responsibilities

2.2 Site Verification

Verify all existing field conditions and dimensions prior to construction.

The Contractor shall immediately notify the County of any discrepancies or unforeseen conditions that may affect construction.

2.3 Construction Schedule

Develop and submit a detailed construction schedule identifying:

- Mobilization
- Material procurement
- Major construction activities
- Inspections
- Milestones
- Substantial Completion
- Final Completion

The schedule shall be updated throughout construction as necessary.

2.4 Submittals

Submit product data, shop drawings, material samples, warranties, and other documentation required by the Contract Documents for County review prior to installation.

2.5 Permits

Obtain all permits required for construction unless specifically identified as being the responsibility of Curry County.

The Contractor shall coordinate all required inspections with the appropriate regulatory agencies.

3. CONSTRUCTION SERVICES

The Contractor shall perform all work necessary to complete the project, including but not limited to:

3.1 Demolition

- Remove existing exterior siding.
 - Remove deteriorated trim and associated materials.
 - Dispose of demolished materials in accordance with applicable regulations.
-

3.2 Structural Repairs

Inspect exposed framing after removal of existing siding.

Replace deteriorated framing members as directed by the County or project representative.

Any concealed conditions requiring additional work shall be documented and reported before repairs begin.

3.3 Exterior Improvements

Provide and install:

- New exterior siding
- Weather-resistant barrier
- Flashing
- Trim
- Sealants
- Fasteners
- Exterior accessories

Installation shall comply with manufacturer recommendations and applicable building codes.

3.4 Doors

Where indicated, remove and replace exterior personnel doors including:

- Door frames
 - Hardware
 - Thresholds
 - Weather stripping
 - Locksets
-

3.5 Protection of Existing Property

The Contractor shall protect:

- Existing buildings
- Utilities
- Concrete
- Asphalt
- Landscaping
- Fencing
- Livestock facilities
- Adjacent improvements

Any damage resulting from construction activities shall be repaired at the Contractor's expense.

3.6 Site Safety

The Contractor shall be solely responsible for jobsite safety.

Responsibilities include:

- OSHA compliance
- Traffic control
- Public protection
- Temporary fencing

- Dust control
 - Noise mitigation
 - Fall protection
 - Daily housekeeping
-

3.7 Coordination

The Contractor shall coordinate construction activities with County staff to minimize impacts on:

- Fairgrounds operations
- Community events
- Livestock activities
- Facility rentals
- Public access

The County reserves the right to restrict construction activities during scheduled events.

3.8 Inspections

Coordinate all inspections required by local building officials and regulatory agencies.

Correct deficiencies identified during inspections without additional cost to the County.

3.9 Project Closeout

Upon completion of construction, the Contractor shall provide:

- Final inspections
- Warranty documentation
- Operation and maintenance information, where applicable
- Final lien releases
- Record drawings, if required

- Final cleanup of the project site

The Contractor shall not consider the project complete until final acceptance by Curry County.

4. WARRANTY

The Contractor shall warrant all workmanship and materials for a minimum period of one (1) year following Final Acceptance unless a longer manufacturer warranty applies.

Any defective workmanship or materials discovered during the warranty period shall be corrected at no additional cost to Curry County.

5. QUALITY EXPECTATIONS

Curry County expects workmanship that reflects the highest standards of the construction industry.

All work shall be completed:

- Safely
- On schedule
- Within the negotiated contract amount
- In accordance with the Contract Documents
- To the satisfaction of Curry County

The Contractor shall maintain open communication with County representatives throughout the project and promptly address any issues that arise.

SECTION IV

CONTRACTOR QUALIFICATIONS

The purpose of this section is to identify the contractor best qualified to successfully complete the Livestock Building Exterior Siding Replacement and Improvements Project. Statements of Qualifications (SOQs) should clearly demonstrate the firm's experience, organizational capacity, financial stability, and ability to perform the work in accordance with the County's expectations.

1. FIRM QUALIFICATIONS

The Statement of Qualifications shall include the following information:

1.1 Firm Information

Provide the following:

- Legal name of firm
- Business address
- Mailing address (if different)
- Primary contact person
- Telephone number
- Email address
- Website (if applicable)
- Oregon Construction Contractors Board (CCB) License Number and expiration date
- Federal Tax Identification Number
- Year established
- Type of business organization (Corporation, LLC, Partnership, Sole Proprietorship, etc.)

If submitting as a Joint Venture, provide this information for each participating firm and identify the lead firm.

1.2 Firm Experience

Provide a brief history of your company, including:

- Years in business
- Areas of specialization
- Geographic service area
- Number of full-time employees
- Annual volume of construction work for the past three (3) years
- Description of the firm's experience with exterior building renovations, siding replacement, structural repairs, and public improvement projects.

2. SIMILAR PROJECT EXPERIENCE

Provide descriptions of **at least three (3)** projects completed within the past five (5) years that are similar in size, complexity, and scope to this project.

For each project include:

- Project name
- Owner
- Project location
- Year completed
- Original contract amount
- Final contract amount
- Brief description of work performed
- Project duration
- Whether the project was completed on schedule
- Whether the project was completed within budget
- Name of Project Manager
- Name of Superintendent

Preference will be given to firms demonstrating successful completion of public improvement projects involving commercial or agricultural facilities.

3. PUBLIC CONTRACTING EXPERIENCE

Describe your firm's experience working with public agencies.

Include experience with:

- Counties
- Cities
- School Districts
- State Agencies

- Special Districts
- Fairgrounds or Event Facilities

Describe your familiarity with:

- Oregon Public Contracting Code
 - Prevailing Wage Requirements (ORS 279C.800–279C.870)
 - Certified Payroll Reporting
 - Public Works Bond requirements
 - Contract administration on public improvement projects
-

4. KEY PERSONNEL

Identify the personnel proposed for this project.

At a minimum include:

- Project Executive
- Project Manager
- Superintendent
- Foreman (if assigned)

For each individual provide:

- Name
- Position
- Years with firm
- Years of construction experience
- Relevant certifications
- Relevant project experience
- Proposed role on this project

Resumes may be attached as an appendix and will not count toward any page limitation established by the County.

The County expects the personnel identified in the Statement of Qualifications to remain assigned to the project unless otherwise approved in writing.

5. PROJECT APPROACH

Describe your firm's approach to completing this project.

Include discussion of:

- Construction sequencing
- Site logistics
- Quality control
- Communication with County staff
- Protection of existing facilities
- Coordination with ongoing Fairgrounds operations
- Management of subcontractors
- Approach to unforeseen conditions
- Project closeout procedures

The County encourages contractors to identify innovative methods that improve efficiency while maintaining quality and safety.

6. SAFETY PROGRAM

Describe your firm's safety program.

Include:

- Safety policies
- OSHA training
- Experience Modification Rate (EMR), if available
- Recordable incidents during the past three (3) years
- Drug and alcohol testing program
- Site-specific safety planning

The County places significant value on contractors maintaining safe jobsites and minimizing risk.

7. BONDING AND INSURANCE

Provide evidence demonstrating the firm's ability to furnish:

- Performance Bond
- Payment Bond
- Public Works Bond
- Commercial General Liability Insurance
- Automobile Liability Insurance
- Workers' Compensation Insurance
- Umbrella or Excess Liability Insurance (if applicable)

Include a letter from the firm's surety identifying current bonding capacity.

8. REFERENCES

Provide **three (3)** owner references for projects similar to this one.

For each reference include:

- Organization
- Contact Name
- Title
- Telephone Number
- Email Address
- Project Name
- Project Completion Date

The County reserves the right to contact any reference listed or any other client known to have worked with the proposer.

9. ADDITIONAL INFORMATION

Contractors may submit additional information they believe demonstrates their qualifications to successfully complete the project.

Examples include:

- Awards or industry recognition
 - Specialized certifications
 - Sustainability practices
 - Local workforce utilization
 - Community involvement
 - Quality assurance programs
 - Other information relevant to this solicitation
-

10. COUNTY REVIEW

The Evaluation Committee will review all Statements of Qualifications to determine each firm's overall ability to successfully complete the project.

The County reserves the right to:

- Verify any information submitted.
- Request additional documentation.
- Conduct interviews.
- Contact references.
- Investigate the contractor's performance on previous projects.
- Reject any submission that does not demonstrate the qualifications necessary to successfully perform the work.



Curry County Fair Board

Agenda Report

Agenda Date:	Agenda Item Title:
August 5, 2026	2027 Fair Update
Description and Background:	
The Fair Manager has contacted six different carnival companies to determine their availability for the 2027 Fair dates selected by the Fair Board. In addition, the Fair Manager has been coordinating with the Del Norte County Fairgrounds, as they will also be issuing a solicitation for a new carnival provider this coming year. Maintaining communication with neighboring fairs will help identify potential opportunities and avoid scheduling conflicts. Staff has also attempted to contact the Coos County Fair to confirm that they will continue to hold their fair on the last weekend of July. Confirming their schedule is important to ensure that Curry County's selected dates do not conflict should either fair adjust its schedule. As of this report, no response has been received. Securing a carnival provider is the highest priority in planning for the 2027 Curry County Fair, as it will establish the foundation for scheduling entertainment and other major attractions. Once carnival availability has been confirmed, the Fair Manager will present any available options to the Fair Board for discussion and direction. Following the selection of a carnival provider, staff will begin coordinating other major events, including securing a rodeo contractor and booking headline entertainment. Staff will continue to provide updates as additional information becomes available.	
Attachments:	