



# Curry County Fair Board

29392 Ellensburg Avenue, Gold Beach, OR 97444

541-247-4541

Eventcenteronthebeach.com

## Agenda

June 4, 2024

5:30 p.m. – Docia Hall – 29392 Ellensburg Ave

1. **Call to Order**
2. **Amendment and Approval of the Agenda**
3. **Approve Minutes**
  - a. 4.30.24 Minutes
  - b. 5.14.24 Minutes
4. **Public Comment (3 Minutes)**
5. **Discussion Items/Action Items**
  - a. Fair/Ticket Booth Times
  - b. Parking
  - c. Horse Barn Rental
  - d. Grants Update
6. **Reports**
  - a. Commissioner Liaison Report
  - b. Superintendent Report
  - c. Fair Manager Report
  - d. Next Meeting – \_\_\_\_\_ at 5:30 p.m.

## 7. Adjourn

*(ORS 192.640(1)) ". . . notice shall include a list of the principal subjects anticipated to be considered at the meeting, but this requirement shall not limit the ability of a governing body to consider additional subjects.")*



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## Minutes for meeting on April 30, 2024

Docia Suite – 29392 Ellensburg Ave.

### 1. Call to Order

- a. Meeting was called to order at 5:30 PM
- b. Board members present: Ezekiel Harms, Ida Swank, Samantha Roberts, and Brad Alcorn.
  - i. County Employees present: Ted Fitzgerald (County Counsel), Natasha Tippetts (Admin Assistant to BOC), Rabiah Lee (Assistant to County Counsel), Keina Wolf (Director of Finance), and Wendy Lang (Director of County Juvenile Department).
  - ii. Other audience members: Tim Swank, two representatives for the Indian Creek Fish Hatchery, Amanda Ross (Livestock Superintendent), and Amy Amison (Livestock Auction Board Treasurer).

### 2. Amendment and Approval of Agenda

- a. Roberts motioned to approve the agenda as written. Alcorn seconded. Motion carried unanimously.

### 3. Approve Minutes

- a. Harms motioned to approve the minutes with correction of 5. e. ii. 4. b. to add 'is' after Tippetts. Alcorn seconded. Motion carried unanimously.

### 4. Public Comment (Three Minutes)

- a. Wendy Lang (Director of Juvenile Department) brought up the concerns from last year with underage alcohol usage and no law enforcement. The beer garden fence was trampled, and IDs were not being checked.
  - i. Lang contacted the OLCC to have them assist with creating a policy that will address these issues. OLCC will not approve fair applicants until there is an alcohol policy in place.
    1. Fitzgerald stated he and Tippetts will work with OLCC to get a policy in place.

### 5. Discussion Items/Action Items

- a. Quote- Arena Lights
  - i. Tippetts stated she is waiting for one more bid for the lights and a structural engineer checked the arena and stated it is good to use but needs paint on the columns.
    - a. Fitzgerald verified the county maintenance department will handle this.
- b. Wine Festival Update
  - i. 13 wine/beer vendors, some art vendors, music on Saturday, and one food truck. There is potential for more vendors to be signed up before the event.
  - ii. Posters and additional advertising are going up throughout the county.
  - iii. Roberts requested an update on the additional charge that the city was charging for the OLCC permits for the vendors.







# Curry County Fair Board

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## Public Meeting Minutes

March 14, 2024

### 1. Call to Order

Meeting was called to order at 5:30PM

Fair Board Members present: Ida Swank, Lynn Dewald, Brad Alcorn, and Ezekiel Harms

Other staff present: County Facilities Director Charles Buchanan, BOC Administrative Assistant Natasha Tippetts, and Counsel Ted Fitzgerald

### 2. Amendment and Approval of the Agenda

**Dewald motioned to approve the agenda. Alcorn seconded. Motion carried unanimously.**

### 3. Approve Minutes

None (There will be two sets of minutes on the next agenda)

### 4. Public Comment

Allie – Master Gardener; provided update on greenhouse project. Stated they are moving forward with having it located at the Gold Beach Community Center.

Rodger – Hatchery; Read statement from the Hatchery Board declaring that they will not be assisting with running the ticket booths for the Fair this year.

### 5. Discussion/Action Items

#### a. Welcome New Member – Lynne Dewald

Dewald introduced herself and provided information on her experiences that will benefit the Fair Board.

## 6. Executive Session

- a. **192.660(2)(a) To consider employment of a public officer, employee, staff member or individual.**

Chair Harms entered the Board into Executive Session at 5:38PM

Chair Harms resumed the Board into regular Session at 6:30PM

**Alcorn motioned to hire Teresa Hughes as Fair and Event Center Manager. Dewald seconded. Motion carried unanimously.**

## 7. Reports

- a. **Commissioner Liaison Report**

Alcorn stated that he would add the approval of the hire of the Fair and Event Center Manager to the Board of Commissioners Meeting the following day.

- b. **Superintendent Report**

None

- c. **Fair Manager Report**

Buchanan provided information on the progress at the Arena. Will be bringing quotes for the Board to look at soon for the Arena Roof, Livestock Pavilion siding, and gutters.

Wolf provided information on Grant through Business Oregon for Capital Improvements.

**Zeke motioned to add the Arena roof, Livestock Pavilion siding and the gutters to the Grant. Ida seconded. Motion carried unanimously.**

Tippetts provided an update on the Wine Festival the upcoming weekend.

Tippetts also stated she ordered ten mattresses for approximately \$1,600 dollars for the 4H Dorms which can be reimbursed from the 4H. Dewald stated that she believes that the money will all be used towards the water line/bathrooms. Tippetts and Fitzgerald concurred that either way, the Dorms were in need of some mattresses and it was a good investment to purchase a few. Tippetts explained that we currently have two Firefighter tenants with one more coming in June. The renters were sleeping on the wooden bed frames alone.

Tippetts stated that the Carnival never sent the pre-sale tickets and that Swank was in touch with them recently. Swank said she will get in touch again and see what can be done.

**d. Next Meeting**

The Board decided to schedule the next meeting for June 4, 2024, at 5:30PM in the Docia.

**8. Adjourn**

Fair Board President Harms adjourned the meeting at 7:17PM



# Curry County Fair Board

Agenda Report

| Agenda Date:   | Agenda Item Title:      |
|--|-------------------------|
| June 4, 2024   | Fair/Ticket Booth Times |
| <b>Description and Background:</b>   |                         |
| <p>The Board has discussed having the ticket booth open from noon to 10PM due to the openings of the rides. It has been brought to attention that many people enter the grounds prior for 4H/Exhibits and then receive free entry. The Board needs to solidify the time the gates need to be occupied so the Fair Manager can start recruiting for the open time slots of the ticket booths.</p> |                         |
| <b>Attachments:</b>  |                         |
| None   |                         |





# Curry County Fair Board

*Agenda Report*

|  |                           |
|--|---------------------------|
| <b>Agenda Date:</b>  | <b>Agenda Item Title:</b> |
| June 4, 2024   | <b>Parking</b>            |
| <b>Description and Background:</b>   |                           |
| <u>The Fair Manager would like to discuss the parking at the Fair and whether the Board would like to charge for parking in the future, etc.</u> |                           |
| <b>Attachments:</b>  |                           |
| None   |                           |



# Curry County Fair Board

*Agenda Report*

|  |                           |
|--|---------------------------|
| <b>Agenda Date:</b>  | <b>Agenda Item Title:</b> |
| June 4, 2024   | <b>Horse Barn Rental</b>  |
| <b>Description and Background:</b>   |                           |
| <p><u>Now that the stalls are cleaned and electricity is on, the Board has not discussed if they would like to rent stalls out in the future. It has also been discussed getting an outside arena placed to the West side of the stalls. The Fair Manager would like direction on how to proceed with these.</u></p> |                           |
| <b>Attachments:</b>  |                           |
| None   |                           |



# Curry County Fair Board

*Agenda Report*

|  |                           |
|--|---------------------------|
| <b>Agenda Date:</b>  | <b>Agenda Item Title:</b> |
| June 4, 2024   | Grants Update             |
| <b>Description and Background:</b>   |                           |
| Finance Department recently was able to secure a Grant. More information will be brought to the meeting. |                           |
| <b>Attachments:</b>  |                           |
| None   |                           |