 Curry County Fair Board

**29392 Ellensburg Avenue, Gold Beach, OR 97444 541-247-4541**

**Eventcenteronthebeach.com**

**Minutes for meeting on June 4, 2024**

Docia Suite – 29392 Ellensburg Ave.

1. **Call to Order**
	1. Meeting was called to order at 5:30 PM
	2. Board members present: Ezekiel Harms, Ida Swank, Samantha Roberts, Lynn Dewald, and Brad Alcorn.
		1. County Employees present: Natasha Tippetts (Admin Assistant to BOC) and Teri Hughes (Curry County Fair Manager)
		2. Other audience members: Jeanne Knowles and Kathy Mazur
2. **Amendment and Approval of Agenda**
	1. Dewald motions to approve the agenda. Roberts seconds. The motion is carried unanimously.
3. **Approve Minutes**
	1. 04/30/2024 Minutes
		1. Swank motions to approve, with the correction of Ami Amison to Gabi Amason. Dewald seconds. The motion is carried unanimously.
	2. 05/14/2024 Minutes
		1. Roberts motions to approve. Dewald seconds. The motion is carried unanimously.
4. **Public Comment (Three Minutes)**
	1. N/A
5. **Discussion Items/Action Items**
	1. Fair/Ticket Booth Times
		1. Dewald motions that the gates be open to the public from 12:00 PM – 10:00 PM, with 4H closing at 9:00 PM. Swank seconds. The motion is carried unanimously.
		2. Conversation was had over how the tickets were handled in the past for 4H members and volunteers.
			1. Alcorn motions that if a person is on a list for showing animals or volunteering a four-hour shift, they should get a free day pass, and Hughes will handle the passing out of them. Harms seconds. Motion is carried unanimously- minus Dewald, who abstained from voting due to potential conflict of interest.
	2. Parking
		1. Hughes requested this topic be moved to the next meeting so the footprint can be reviewed before discussing.
	3. Horse Barn Rental
		1. Hughes will research what other facilities are currently charging, and what services they offer.
		2. Alcorn suggested a policy be developed around the handling of the rental, so there is no confusion in the future.
		3. Mazur reminded the board that Mark Hodgson used to remove the manure from the pile at no cost to the fairgrounds.
	4. Grants Update
		1. The county has been awarded a Covid-19 lost revenue grant, in the amount of $91,112.00, through Business Oregon.
		2. The maintenance grant that is being worked on is waiting on a fencing quote and will also need to investigate paving quotes.
			1. Hughes will have more information at the next meeting.
6. **Reports**
	1. Commissioner Liaison Report
		1. Alcorn informed the board that the county financial situation is serious and there may be impacts to the availability of the maintenance crew that has been helping at the fairgrounds.
			1. Hughes noted the impeccable work the maintenance crew has been doing.
	2. Superintendent Report
		1. Knowles informed the board that the Exhibitor’s Books have been passed out and the superintendents have drawn out floor plans for the Docia Sweet Hall and have given them to the fairgrounds manager and maintenance person.
			1. Conversation was had about finding volunteers to help set-up the building. Dewald suggested calling Coos Fire. Alcorn suggested reaching out to the Juvenile Department, who have helped in the past.
			2. Harms mentioned that it may be beneficial to hire a part-time maintenance person to help around the fairgrounds.
				1. Hughes will bring three bids for private contractors to the next meeting.
			3. Hughes mentioned that the fairgrounds need to revisit how the judges are being paid.
			4. Knowles mentioned that a new canning judge is needed. The training can be completed through the OSU extension office.
		2. Mazur provided a sketch for the outdoor arena that needs to be completed before the fair so the horse showing can happen, as the indoor arena will not be available.
			1. Hughes and Mazur are going to meet to go over the details.
	3. Fair Manager Report
		1. Hughes is settling into the position and is currently identifying and prioritizing the biggest issues that need to be taken care of, with the fair being the focus now.
		2. Hughes mentioned that the person who donated the flag poles called and requested the trees around them be removed so the flags can be seen.
			1. Harms motions to have the Shore Pines that are blocking the flag poles removed. Dewald seconds. The motion is carried unanimously.
	4. Next Meeting- June 18, 2024, in the Docia Hall, at 5:30 PM.
		1. The next two will be on July 2, 2024 and July 16, 2024, both in the Docia Hall at 5:30 PM.
7. **Adjourned meeting at 7:25 PM.**