

Curry County Fair Board

29392 Ellensburg Avenue, Gold Beach, OR 97444 541-247-4541 Eventcenteronthebeach.com

Minutes for meeting on April 30, 2024

Docia Suite – 29392 Ellensburg Ave.

1. Call to Order

- a. Meeting was called to order at 5:30 PM
- b. Board members present: Ezekiel Harms, Ida Swank, Samantha Roberts, and Brad Alcorn.
 - i. County Employees present: Ted Fitzgerald (County Counsel), Natasha Tippetts (Admin Assistant to BOC), Rabiah Lee (Assistant to County Counsel), Keina Wolf (Director of Finance), and Wendy Lang (Director of County Juvenile Department).
 - ii. Other audience members: Tim Swank, two representatives for the Indian Creek Fish Hatchery, Amanda Ross (Livestock Superintendent), and Amy Amison (Livestock Auction Board Treasurer).

2. Amendment and Approval of Agenda

a. Roberts motioned to approve the agenda as written. Alcorn seconded. Motion carried unanimously.

3. Approve Minutes

a. Harms motioned to approve the minutes with correction of 5. e. ii. 4. b. to add 'is' after Tippetts. Alcorn seconded. Motion carried unanimously.

4. Public Comment (Three Minutes)

- a. Wendy Lang (Director of Juvenile Department) brought up the concerns from last year with underage alcohol usage and no law enforcement. The beer garden fence was trampled, and IDs were not being checked.
 - Lang contacted the OLCC to have them assist with creating a policy that will address these issues. OLCC will not approve fair applicants until there is an alcohol policy in place.
 - 1. Fitzgerald stated he and Tippetts will work with OLCC to get a policy in place.

5. Discussion Items/Action Items

- **a.** Quote- Arena Lights
 - i. Tippetts stated she is waiting for one more bid for the lights and a structural engineer checked the arena and stated it is good to use but needs paint on the columns.
 - **a.** Fitzgerald verified the county maintenance department will handle this.
- **b.** Wine Festival Update
 - i. 13 wine/beer vendors, some art vendors, music on Saturday, and one food truck. There is potential for more vendors to be signed up before the event.
 - ii. Posters and additional advertising are going up throughout the county.
 - **iii.** Roberts requested an update on the additional charge that the city was charging for the OLCC permits for the vendors.

1. Tippetts stated the vendors are now covering the cost since the extra charge was caught.

c. Fairgrounds Maintenance Update

- i. Tippetts informed the board that Charles Buchanan (County Maintenance) is in contact with the company that built the arena regarding the roof and getting repairs/replacement done.
- **ii.** Tippetts stated the county is working on the water line to the dorms and needs to know if the water line to the beachside bathrooms should also be replaced.
 - **1.** Harms stated the bathrooms need to be demolished and a water line shouldn't be dealt with at this time.
- **iii.** Tippetts updated that the fairgrounds maintenance person is working on clearing brush and replacing the red-tagged items in the kitchen. The replacement items have been ordered.
- iv. Swank asked if the rest of Docia Hall is going to be painted.
 - **1.** The representative from Indian Creek Fish Hatchery will ask the person who oversaw painting.

d. Curry Fair Update

- i. The board reviewed the schedule of events.
- ii. Representative from Indian Creek Hatchery suggested pre-sale tickets be picked up at the fair office to help prevent congestion at the ticket booth and that the gate times be from 12 pm 8 pm like it was last year. It is when the booths and carnival open and makes more sense.
- **iii.** Fitzgerald stated there will be signage up and law enforcement to assist with the alcohol situation.
- **iv.** Conversation was had over who closes the gates at 10:00 PM since the ticket booth closes at 8:00 PM. Tippetts is going to contact the overnight security that has handled it in the past to ensure they can be hired this year.

e. FY '25 Draft Budget

- i. The board reviewed the 2025 draft budget with Wolf.
- **ii.** Wolf suggested the board pursue reapplying for the grant that was previously obtained and needed to be returned.
 - 1. Swank motioned to have the county grant writer begin the process of applying for the grant to have it assist with payment for paving, fencing, drainage, perimeter fencing, and resurfacing. Harms seconded. Motion carried unanimously.

6. Reports

- a. Commissioner Liaison Report
 - i. Alcorn informed the board that the BOC will be voting on a Fair Board member that Alcorn has interviewed at their next meeting.

b. Superintendent Report

- i. Amanda Ross brought up concerns about safety and liabilities in the livestock pavilion.
 - 1. Past animals that have been sick with illnesses that were contagious to both other animals and humans were not removed from the area after sickness was discovered. When the discussion was had with the past fair manager the livestock auction board was told they are supposed to handle it, but they don't.
 - **a.** Fitzgerald recommended him and the auction board meet and create a policy so there is no confusion moving forward.
 - **b.** Alcorn stated there will be a point of contact moving forward so there is no confusion. Harms recommended that the point of contact be the Fair

Manager.

- **c.** Swank suggested the superintendents should provide a list of actions that have been taken when approaching the Fair Manager asking for assistance with issues that arise.
- **ii.** Amy Amison added to Ross's concerns with the handling of issues with animals during fair. She stated the Auction Board would like the Fair Board to step in and there be a chain of command.
 - **1.** Have had issues with wild steers in the past and children and people being in dangerous areas around the livestock while in the livestock pavilion.
 - 2. Amison requested that no dogs, including service, be allowed near the livestock due to a past issue with a service dog going after some animals and being handled by people who were not intended to be handled by the animal.
- iii. Swank asked if Ross is the only Livestock Superintendent.
 - 1. Ross informed the board that Chris Brose is also a Livestock Superintendent.
- c. Fair Manager Report
 - i. Tippetts provided an update on the Fair Manager position. There are ten candidates that Alcorn and Swank are going to interview. Once those are done the full board will interview the remaining candidates.
- **d.** Next Meeting is on May 14, 2024, 5:30 PM at the BOC office. There will be an executive session during the meeting to go over the Fair Manager applicants.

7. Adjourned meeting at 7:55 PM.