



Event Center on the Beach

Curry County Fairgrounds

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PUBLIC MEETING MINUTES - FAIR BOARD MEETING TUESDAY, October 24th, 2023

Start: 5:30 pm

- Attendance
 - Bob Chibante, Trista Donaldson, Scott Mickelson, and Katie Hensley
 - Other: Chris Brose, Becky Schafer, Jeanie Knolwes, David Barns, Jay Trost, Ted Fitzgerald, Julia Bott, Anna Marie Curtis and Marna Williams
- Approval of Agenda:
 - Motion to approve as amended, removing OSU Door and Budget Allocation and adding Rental Fees: Trista; Second: Scott; all approved.
- Approval of Minutes 10.3.23
 - Motion to approve as amended, adding Aley Vanderttloo and Julia Bott to attendance: Katie; Second: Trista; all approved, Scott abstain.
- Audience Input: David Barns suggested to create a off leash dog park in the carnival area.
- Liaison Report: Jay had nothing to report
- Superintendent Reports
 - Becky and Jeanie said they are working at getting their room back in order.
- Civil West: RV Park/Arena
 - We received no bids for either of the current RFP's. Ted asked about the timeframe of removal of the old barns. The county code enforcement needs a location to place emergency kennels for over night animal impounds. RV park is hoping to be placed out for bids mid-November. Ted also suggested to do a MOU with road dept to help with the demolition of the old barns if we would like to. Board would like Chris to contact Manny and get the next steps to move forward with both RFP's. Presented agreement from Civil West for the convention center conceptual design. The board will review and discuss at the next meeting.
- Manager Report
 - Financial updates: nothing to report
 - Grounds Update: Chris has called 2 electricians trying to get quotes for the replacement of the 3 electrical boxes and will hopefully have for the next meeting. Presented photos of the south roll up door on the livestock pavilion. The door is broken and severely rusted and needs replacement and will need reinforcement work done. O'Neal overhead doors was out on Monday and will get a quote for replacement.
 - Maintenance Position: Chris has hired Jeremy Livingston as the new maintenance. He has passed background checks and has to go sign paperwork at the county before he can start.
 - Convention Update: Trista and Chris attended OFA and brought back very useful information about AI programs, sponsorships, rentals and more. They gave a brief update from the convention. They both are going to IAFE at the end of November and expect to bring back even more helpful information for everyone.
 - Trick or Treat: Everything is good and there are 12 people signed up for spots. Chris ordered glow sticks to hand out for the fairgrounds.
 - Holiday Bazaar: Everything is good, and the bazaar is full and has a waiting list.
 - Christmas Light Parade: REMAX has stepped up to host Santa on their float.
 - Fair 2024: Everything is going great and the entertainment is almost all booked up.

- Old Business:
 - Master Gardner's Ground Lease: Have hit a septic issue with planning and will need to have the lines located and proceed with the new information. Ted needs to have a signed lease agreement before the planning dept can approve it. Ted inquired about how the rental rate for the lease was obtained and Julia replied with her doing her diligent looking at other Master Gardner's leases in Oregon. Ted was happy with her response to his questions.
 - Grant Writer: Bob read off Chris's attempt at contacting other grant writers for proposals without any luck. Anna Marie spoke about her proposal and her projected goals for us. Motion was made to hire Rural Roots Collaborative with the name changed to Curry County Fairgrounds at the hourly rate of \$125; Katie; Second: Trista; all approved.
 - Grid Order: Pricing from Uline included shipping was presented and Chris found some different grids that they liked. The superintendents requested to order a blend of u-line/Walmart/amazon items they have found. They would like to request a \$2500 budget be approved to order as they need. Motion was made for the budget of \$2500 to order the grids as they see fit; Scott; Second: Trista; all approved.
- New Business
 - Capital Improvement plan: Gave a current copy of the draft and asked the board to review it and will adjust it during the next meeting.
 - Placer AI Presentation: Bob presented a program that Chris and Trista brought back from OFA conference. Placer AI did a zoom presentation for Bob and Chris on October 16th. The presentation was emailed out to the board prior to the meeting. Also was presented was reports from the meeting on the attendance from fair and information from the reports during fair. This program will be amazing for showing the demographics for our grounds and areas. Will help with all future grant work and economic developments. Ted was impressed by the program and was willing to work with us and economic development in a join payment for the program. Price is approx 12k per year. We will continue the conversation with economic development and see what we can come up with to get this program.
 - November 8th workshop: Katie asked Ted about what to expect during the workshop. What information/questions do they need to ask. Ted replied that he will get a letter out tomorrow with an outline of questions.
 - Rental fees: Chris presented her frustrations with our current rate sheet and current agreement. They show different deposits and ask everyone for their thoughts on this. Trista will get with Chris and see if they can come up with a different form/rates.
- Good of the Order- Board Comments

Next Meeting: November 7th, 2023

End: 7:19 pm