



Event Center on the Beach Curry County Fairgrounds

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PUBLIC MEETING MINUTES FAIR BOARD MEETING Wednesday, November 3, 2021

Start: 5:30 pm

- Attendance:
 - Board Members: Chris Brose, Bob Chibante, Trista Donaldson, Monica Thompson, Scott Mickelson, Jessica Carlson
 - Other: Kaitlyn Coleman, Shannon Neill, Becky Schafer
- Approval of Agenda
 - Add heaters in old office for moose, discussion on caretaker/security
 - Motion to approve as amended Jessica; Second- Trista, all approved
- Approval of 10.20.2021 Minutes
 - Adjust time to 5:32; approve- Monica, second- Trista, all approved; Scott, Jessica abstain
- Audience Input
 - none
- Liaison Reports
 - No update
- Manager Report
 - Sponsor Dinner update- Black Trumpet would be available for different dates- doesn't have a menu, just works within budget and requests. Need to send letter to friends for funds request. Motion to send fund request letter to CFF Bob; Second- Monica; All approved
 - Halloween- went very well, lots of participation and excitement for next year.
 - Office/Sewer- had a sewer backup in the office- roto roter found a double bend in the plumbing that could cause issues again in the future.
 - Docia Kitchen- compressor is broken, needs complete replacement- CFF says they may pay for new one. This makes Thanksgiving impossible. Also needs updated inspection from health department (Josephine county is contracted to do this). Commission Paasch asked Manager to email him with a reminder so that he can check into compressor as well as reach out to Josephine County to try to get this scheduled.
- Old Business
 - Bazaar- almost full; will have setup on Friday, bazaar Saturday 9-5; still looking for santa
 - Christmas- South Coast has donated a tree; we will go select it soon. Will need more lights and need to figure out how to set it up still. Light parade on Saturday December 4 at approximately 6 pm.
 - Fencing- no third estimate received- management to send previous by email for follow up at next meeting.
- New Business
 - Phase 1 proposals for Convention Center and Offices
 - With the issues happening with Docia and office it would be beneficial to send out requests for estimates on a phase 1 for convention center and offices- this would allow us to have some ideas to present to potential sponsors or funding systems, Kaitlyn to send these out to engineer/design/build firms
 - Fair
 - Mauer Carnival will not be coming to Curry or Del Norte any longer- need to reach out to other carnivals ASAP to try to find another.
 - Discussion on how to have other events when the arena may still be unusable.
 - Discussion on committees-
 - Entertainment- Trista, Jessica, scott
 - Vendors- monica, bob, Trista
 - Sponsorships- Jessica, monica
 - Parade- scott, bob
 - Spring events- Jessica, monica

- Fall events- monica, chris, Trista
- Winter events- Trista, chris, monica
- Budget- bob, Jessica
- Admin- chris, bob
- OSU/4H/Barns- Chris, Monica
- Heaters in old office
 - Moose Lodge would like to offer \$200 to purchase heater from old office. Board agrees OK to sell
- Live on Caretaker/security discussion
 - Discussion about the potential for live on caretaker/security. Counsel/HR can help develop legal agreement. Good idea with all the construction coming up and attempts to secure the grounds better.
- Good of the Order – Board Comments
 - Next Meeting: November 17, 2021 at 5:30 pm

Adjourn: 6:47 pm