



## Event Center on the Beach

### Curry County Fairgrounds

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## PUBLIC MEETING MINUTES - FAIR BOARD MEETING TUESDAY, November 7th, 2023

### Start: 5:31 pm

- Attendance
  - Bob Chibante, Trista Donaldson, Scott Mickelson, Katie Hensley, and Jessica Carlson
  - Other: Chris Brose, Becky Schafer, David Barnes, Jay Trost, Ted Fitzgerald, Julia Bott, Lynn Coker, and Patrick Hollinger
- Approval of Agenda:
  - Motion to approve as amended, removing Budget Allocation: Katie; Second: Scott; all approved.
- Approval of Minutes 10.24.23
  - Motion to approve: Katie; Second: Trista; all approved, Jessica abstain.
- Audience Input: None
- Liaison Report:
  - Jay reported back to BOC with information from the last meeting. He suggested to the rest of the BOC to appoint Ted to the open fair board seat. BOC has decided to appoint the position to the December BOC meeting.
- Superintendent Reports
  - None
- Civil West: RV Park/Arena
  - Board went over the agreement from Civil West for the convention center conceptual design with total cost of \$42,250.00. Motion to approve: Trista; Second: Jessica; all approved
- Master Plan
  - Bob presented the current master plan that was approved in 2020. The plan needs to be updated to reflex the current CIP plans with the convention center, RV park and barns. We will be working on the master plan to be approved with updates.
- Manager Report
  - Financial updates: October check register-A/P details
  - Grounds Update: City works was here today working on identifying the sewer lines.
  - Trick or Treat: This event went so well! Approximately 200 kids and 350 total kids/adults went through the event.
  - Holiday Bazaar: This event is full and getting many calls daily for more spots. Dokia is setup already for the event
  - Christmas Light Parade: Waiting for date for delivery of the tree.
  - Wine Festival: nothing new to report
  - Fair 2024: nothing new to report
- Old Business:
  - Master Gardner's Ground Lease: Nothing new still waiting for sewer location.
  - O'Neill's Door Quote: Presented quote for replacement of the south facing roll up door in the livestock pavilion. Motion to approve this quote for \$5692.00: Jessica; Second: Scott; all approved

- Capital Improvement plan: The CIP was presented with the updated project list and project descriptions. Motion to approve the updated CIP: Jessica; Second: Katie; all approved
- Placer AI: Presented proposal and reviewed the program in more detail.
- New Business
  - Orca Kitchen hood replacement quote: The kitchen hood is unable to be repaired and needs replacement. Orca has been here twice to repair and is unable to make it work properly. Presented the proposal for replacement at \$6749.00. Motion to approve: Katie; Second: Bob; all approved
- Good of the Order- Board Comments
  - Katie: Suggested to have our own bank account as per the ORS 656 we can have our own bank account. This would allow us to deal with the rental deposits and such. Katie would like to add to the next agenda and to add to review the rental fees, and bank account. Also asked about seeing what different county fairgrounds do with bank/check policies.

Next Meeting: November 21, 2023

**End: 6:30 pm**