



Event Center on the Beach

Curry County Fairgrounds

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PUBLIC MEETING MINUTES - FAIR BOARD MEETING

TUESDAY, December 5th, 2023

Start: 5:30 pm

- Attendance
 - Bob Chibante, Trista Donaldson, Scott Mickelson, and Katie Hensley
 - Other: Chris Brose, Becky Schafer, David Barnes, Jay Trost, Ted Fitzgerald, Marna Williams, Lynn Coker, and Patrick Hollinger
- Approval of Agenda:
 - Motion to approve as written: Trista; Second: Scott; all approved.
- Approval of Minutes 11.7.23
 - Motion to approve with correction of David Barnes name: Katie; Second: Trista; all approved.
- Audience Input: None
- Liaison Report:
 - Jay said that he did some footwork and called 3 tractor dealers from around Oregon. Pape Cat, Kubota and Bobcat were contacted and got quotes for new tractor w/implements. He gave Chris the quotes and she will go through them and present them at the next meeting.
- Superintendent Reports
 - None
- Civil West: RV Park/Arena
 - None
- Master Plan
 - None
- Manager Report
 - Financial updates: November check register-A/P details
 - Grounds Update: Lots of water nothing much right now.
 - IAFE Convention Recap: This convention was full of vendors 296 booths of everything you could possibly want to see. Trista and I were able to wrap up 2024 Fair entertainment and worked on 2025 entertainment.
 - Holiday Bazaar: This event went well with \$2240 made in booth fees. Was suggested to add music to each building.
 - Christmas Light Parade: Was well attended and was so wet!
 - Wine Festival: We have 5 wineries committed and 7 more interested. We are working now on the rest of the event.
 - Fair 2024: Presented the entertainment booked at IAFE and read through the current 2024 theme suggestions. Will post it out again and add to the reader board to see if we can get some more ideas. Would like to do the logging theme sent in by Anna Maire for 2025 and the entertainment inquired on at IAFE was wrapped around it.

- Old Business:
 - Master Gardner's Ground Lease: Presented the new layout for the green house to avoid all the sewer lines. Will check in with Juila as she is out sick to get new papers to move forward with.
 - Placer AI: Still looking for comparables and was unable to find any at IAFE conventions either.
 - Rental Fees: Chris suggested adding a hourly rate to Docia and Showcase to be more in line with needs of the quicker meetings. Also went through agreement and will be checking into insurance certificates for rentals. Motion to approve the new rental fees changes with only hourly rate to Showcase not Docia at this time: Katie; Second Trista; all approved.

- New Business
 - Supplemental Budget: Presented the supplementary budget to allocate the 2 deposits of City TLT check and Fire revenue. This will correct the budget and allocate the funds to our current budget.

- Good of the Order- Board Comments
 - Katie: Asked about the steps to get started with the bond. Asked Jay and he said that should start with the county clerk to start and identify term/amounts. Ted said council would need to review. Patrick Hollinger suggested checking with Crystal Carpenter to see what they did for the school bond. Asked about update on the Business Oregon grant, was told by Ted to send in a ARS "Agenda Routing Slip" to the BOC to get it added to the next meeting to be reviewed and approved. Katie asked about the OLCC update, Chris informed that OLCC called Kaitlyn and Chris and did interviews over the phone, and nothing has been heard since. Katie also asked about the legal letter sent to everyone, was unsure of the reason and lack of trust. Ted informed us that it was a normal letter to send out during a legal investigation.
 - Bob: Wanted to address some topics that came up during the workshop. He said that in regard to ORS 565, that council said it was outdated and he suggested that if they would like to contact State offices to get it changed. He also wanted to say in regard to the title of the fairground that on the title report it shows the fair board as legal owners of the grounds and the buildings are considered real property and go with the grounds. That in fact the county doesn't own the buildings or anything on the grounds. In regard to the name Curry County Fairgrounds and Event center on the beach that it has been years that it was put out there as a marketing tool and is one and the same. It is even shown on our budget as Event Center. Asked about the check writing process as we are getting late charges with some bills and Chris is putting them in quickly in time to get out and asked what the process for cutting the checks was. David Barnes side that they are cut out every Monday/Tuesday. Questioned the responsibility for the late fees. Lastly Bob said after 12 years that it's time for him to retire from the fair board position. His health and stress levels with what's being presented right now is more than he's blood pressure can handle. Thank you for having me!

Next Meeting: January 2, 2024

End: 6:26 pm