



Event Center on the Beach Curry County Fairgrounds

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PUBLIC MEETING MINUTES - FAIR BOARD MEETING TUESDAY, Sept 5th, 2023

Start: 5:30 pm

- Attendance
 - Bob Chibante, Trista Donaldson, Monica Thompson, Katie Hensley, Jessica Carlson
 - Other: Chris Brose, Becky Schafer, Jeanie Knowles, Master Gardeners "4 people"
- Approval of Agenda: Jessica; Second: Monica; all approved.
- Approval of Minutes 8.1.23
 - Add Jessica & Katie to attendance
 - Motion to approve as amended: Monica; Second: Trista; all approved.
- Approval of Minutes 8.22.23
 - Add Katie to attendance
 - Motion to approve as amended: Katie; Second: Trista; all approved Jessica abstain.
- Audience Input
 - N/A
- Superintendent Reports
 - Had their Superintendent meeting August 24th at 5pm-7:30pm. Chris attended the meeting and took notes. All in all, everything was good.
- Civil West: RV Park/Arena
 - Bob and Chris have been having weekly zoom meetings with Manny and they are keeping up to date with all the plans and keeping things moving. Plan was submitted to county building dept and waiting for building plans. Chris had Coos Curry electric out to see about disconnecting the power to the barns. Zane noted that our single-phase transformer currently for the barn could possibly be used as one of the two transformers needed for the RV Park.
- Manager Report
 - Fair 2023 P&L was greatly appreciated to see!
 - Need a new safe for the office that is big enough to hold cash boxes. Found one on amazon for \$400. Motion to approve purchase: Jessica; Second: Monica; all approved.
 - Informed board of donation of 55 black folding chairs from GB Main Street.
 - Informed board of BOC meeting about the warming shelter and that Chris attended.
 - Grounds update: Water: New water leak on SW corner of Docia and can't access until fire is out. Septic: Rotor Rooter had to clean out septic by showcase again. Landscape: Chris has been looking for contractors to do yearly landscape and has 2 bids so far with a few more expected. Electrical: Stadelman has ordered the wire to replace the overhead lines, and Chris has to get forms from CCEC to get in kind donation.
 - Fire Update: They are still here 34 days so far and new crews every two weeks. Also, the fence damage has an approved quote they will pay for.
 - USDA loan update: Recap the notes and board would like this information emailed to Jay Trost for his input on it.
 - Fall Fest: With fire still here, this event is in limbo. We will need to cancel the pumpkin order by September 18th. The new fire team should be coming in 14th, so we should know if we can't do event.

- Trick or Treat: Everything is good and set up to do, asked board to help with a trunk or treat station.
- Holiday Bazaar: Everything is good and set up and we have vendors already signed up for the event.
- Christmas Light Parade: Parade is good to go without ODOT permits as long as not blocking lanes. Santa has been secured and tree donation letter has been given to South Coast Lumber. Rotary has been contacted about helping out too.
- Fair 2024: Asked thoughts about not using the tent next year and moving main entrance back up to east entrance. Also asked about bringing back the circus imagination and possibly moving them up top and use outdoor carpet for the ground.
- Old Business:
 - Master Gardner's Ground Lease: Exhibit A will be completed this week. Went over questions that the county council had asked. Bob and Chris will get together tomorrow and answer all the questions.
- New Business
 - Legislative Report: The board got a packet of house bills currently in Salem that could affect fairs in Oregon.
 - OSU HVAC: Informed the board of OSU non-working HVAC system and provided them with 3 bids to replace the unit. Motion was made to approve A+ bid of \$7800.00: Jessica; Second: Monica; all approved
 - OSU Door: Informed the board of OSU door that needed to be replaced. Provided them with 2 bids for replacement doors. More discussion is needed and more options with the doors are needed.
 - Wine Fest: Presented the board with a packet to put on a wine festival in May 2024. Motion to approve the event with a budget of 7k without music: Monica; Second: Jessica; all approved
 - Conventions: Presented board with 2 convention options: OFA on October 5-8th and IAFE on November 25-30th. Budget was asked and 8k is the current travel/lodging budget. Motion to approve Chris and Trista to attend both conventions: Jessica; Second: Katie; all approved
- Good of the Order- Board Comments

Next Meeting: September 19th, 2023

End: 7:20 pm