 Curry County Fair Board

**29392 Ellensburg Avenue, Gold Beach, OR 97444 541-247-4541**

**Eventcenteronthebeach.com**

**Minutes for meeting on July 16, 2024**

Docia Suite – 29392 Ellensburg Ave.

1. **Call to Order**
   1. Meeting was called to order at 5:30 PM
   2. Board members present: Ezekiel Harms, Ida Swank, Samantha Roberts, Lynn Dewald, and Brad Alcorn.
      1. County Employees present: Natasha Tippetts (Admin Assistant to BOC) and Teri Hughes (Curry County Fair Manager)
      2. Other audience members: Spike and Jesse
2. **Amendment and Approval of Agenda**
   1. Roberts motions to approve the agenda as written. Dewald seconds the motions. The motion is carried unanimously.
3. **Approve Minutes from July 02, 2024**
   1. Harms motions to approve the minutes from 07/02 with the following corrections: 5. A. ii. Take out the portion after the word horses at the end and 5. F. i. add personnel in front of the second cuts. Swank seconds the motion. The motion is carried unanimously.
4. **Public Comment (Three Minutes)**
   1. N/A
5. **Discussion Items/Action Items**
   1. **Fair Update**
      1. **Ticket Booths**
         1. Hughes reported that the Port Orford Rotary club is going to be handling the parking. There are currently 67 parking spots that will cost $10.00 to park in, 30 parking spots for 4H and vendors, and 30 camping spots.
         2. Hughes reported that as of now there is no outside group contracted to run the ticket booths.
         3. Due to county policies surrounding handling of county funds, Tippetts is working on getting county employees to volunteer for positions so volunteers can be utilized to fill the remaining spots alongside them. As of now, Wednesday spots are almost filled for the upper ticket booth.
         4. Conversation was had about using both ticket booths and it was decided that the board will table the discussion until the meeting on 07/22/2024 so Tippetts and Hughes can have a little more time to work on gathering employees and volunteers.
      2. **Event Schedule**
         1. The livestock group would like to see their individual events separated out on the event schedule so spectators know when they can come to view specific groups of animals.
         2. The parade is supposed to be managed by the fair board and at this time there does not appear to be enough people involved to have both the parade and the fair be successful. Hughes suggested cancelling the parade for this year. Alcorn mentioned that the focus should be more on the fair than the parade this year.
            1. Spike told the board they will need a deep volunteer base for the fair and parade to be successful.
            2. Jesse mentioned that he wants to do what he can to be helpful.
            3. Swank motioned that the parade be cancelled for this year, with an immediate notification going out to the public via social media. Harms seconds the motion. The motion is carried unanimously.
         3. Hughes informed the board that Ruth Dixon with Hope, Joy, and Faith Farms has volunteered to take charge of the Mutton Bustin’ that usually occurs right before the rodeo.
            1. Spike offered to speak with the football team about volunteering to help set up panels.
            2. Harms mentioned that due to the cost to hire the panel company that is used for the rodeo, next year the board should investigate what it would cost to buy the extra needed panels and quick chutes.
            3. Hughes is in conversation with Metcalfe Logging about using their telehandler to assist with panel and chute placement.
      3. **Vendors**
         1. Hughes informed the board that in the past the Rotary Club has been paid $1,000.00 to handle the trash emptying and picking up during fair and are not contracted to do it this year.
            1. Her father, Larry Matthews, has proposed to handle it for $800.00.

Dewald motioned that county counsel set up a contract between Larry Matthews and the fairgrounds to handle picking up and emptying of trash during the fair. Alcorn seconds the motion. The motion is carried unanimously.

* + - 1. Hughes informed the board that the bathrooms near the arena will be closed due to safety issues and there will be porta-potties set-up around the fairgrounds.
      2. Hughes needs to have it mapped out where, in the past, the water came from that the food vendors use and where the grey water tank needs to be placed.
  1. **Budget Reports**
     1. The board was provided with a budget report for the month ending 06/30/2024 to review.
        1. Tippetts notified the board that the final budgets were recently approved by the county, and she will email the board with the current fiscal year budget.
        2. The board agreed to schedule a finance workshop with Keina Wolf on 09/17/2024 at 5:30 PM.

1. **Reports**
   1. **Commissioner Liaison Report**
      1. The Gold Beach Chief of Police has secured the necessary officers for the fair.
   2. **Superintendent Report**
      1. No report
   3. **Fair Manager Report**
      1. CFPA will not be staying on the grounds.
      2. Hughes and Dewald need to go over signage for the Avian Bird Flu.
      3. Needs Harms to sign documents for the Business Oregon grant.
   4. **Next Meeting- July 22, 2024, in the Docia Hall, at 5:30 PM.**
2. **Adjourned meeting at 7:35 PM.**