

SILVER SPRINGS MUTUAL WATER COMPANY  
Board of Directors Meeting  
Thursday, January 18, 2023  
4:00 p.m.

Meeting Minutes

Meeting was called to order by President Gregory Peek at 4:00 PM

**1. Roll Call**

- Board Members:
  - Present: Mike Lenox, Charles Noble, Jacquelyn Picciani, Avis Moniz, Gregory Peek, Peggy Grutzmacher. and Scott Keller
- Staff:
  - Matt Martensen (General Manager)

**2. Pledge of Allegiance**

- Charles Noble led the Pledge of Allegiance

**3. Members Comments**

- Comments were asked for and none were given.

**4. Agenda Item #8 was heard at this time. Dominic Gonzalez from Lepori construction presented this item for DG Real Estate Partners to Dedicate/Convey a volume of water to be served for their planned development at the location of 3200 Opal Ave. also known as APN # 015-181-03.**

Motion was made by Scott Keller and seconded.

- Motion: SSMWC to accept 10 acre feet as a dedication from DG Locust Grove Circle K, LLC With all administrative and professional fees paid for by DG Locust Grove Circle K, LLC for their planned development at the location of 3200 Opal Ave. also known as APN # 015-181-03.
  - For the Motion: Mike Lenox, Charles Noble, Jacquelyn Picciani, Gregory Peek, Avis Moniz, Scott Keller, and Peggy Grutzmacher
  - Against the motion: None
  - Motion passed 7-0

## 5. The Secretary's Report

- Secretary Scott Keller provided the minutes of the November 17, 2023, General meeting. The minutes were reviewed with no corrections made. Motion to accept the minutes was made by Scott Keller and seconded.
  - For the Motion: Mike Lenox, Charles Noble, Jacquelyn Picciani, Gregory Peek, Avis Moniz, Scott Keller, and Peggy Grutzmacher
  - Against the motion: None
  - Motion passed 7-0

## 6. Treasurer's Report

- Treasurer Avis Moniz presented the Treasurer's Report consisting of the October & November 2023 Financials, CD's & Savings. Charles Noble made the motion to accept the report and file for audit and it was seconded.
  - For the Motion: Mike Lenox, Charles Noble, Jacquelyn Picciani, Avis Moniz, Gregory Peek, Scott Keller, and Peggy Grutzmacher
  - Against the motion: None
  - Motion passed 7-0

## 7. Manager's Report

- The Manager's report was given by Matt Martensen covering the following topics:
  - Cross connection Control Program
  - New Service Connections
  - CDBG for FY221-22 SSMWC Water System Renovation
  - State Revolving Funds (SRF) Projects
    1. Lake street Well Replacement / Rehabilitation
    2. Transmission line / Hwy. 50 crossing upgrade and replacement
    3. 1MG West Storage tank rehabilitation and OSHA upgrade
    4. Emergency backup generator for the Idaho well site
  - Repair on the water line on Rawhide Street

## 8. Contract with Silva, Sceirine & Associates, LLC to perform 2023 Independent Audit.

- The Contract to perform the 2023 Audit was provided by Sceirine & Associates, LLC with added comment given by Matt Martensen. Avis Moniz moved to accept and sign the contract as presented and it was seconded.
  - For the Motion: Mike Lenox, Charles Noble, Jacquelyn Picciani, Avis Moniz, Gregory Peek, and Peggy Grutzmacher
  - Against the motion: None
  - Motion passed 7-0

**9. Appointment of Officers for 2024.**

- Scott Keller made the motion to Nominate Gregory Peek for President and it was seconded.
  - For the Motion: Mike Lenox, Charles Noble, Jacquelyn Picciani, Avis Moniz, Gregory Peek, Scott Keller, and Peggy Grutzmacher
  - Against the motion: None
  - Motion passed 7-0
- Peggy Grutzmacher made the motion to Nominate Scott Keller for Secretary and it was seconded.
  - For the Motion: Mike Lenox, Charles Noble, Jacquelyn Picciani, Avis Moniz, Gregory Peek, Scott Keller, and Peggy Grutzmacher
  - Against the motion: None
  - Motion passed 7-0
- Peggy Grutzmacher made the motion to Nominate Avis Moniz for Treasurer and it was seconded.
  - For the Motion: Mike Lenox, Charles Noble, Jacquelyn Picciani, Avis Moniz, Gregory Peek, Scott Keller, and Peggy Grutzmacher
  - Against the motion: None
  - Motion passed 7-0
- Scott Keller made the motion to Nominate Jacquelyn Picciani for Vice-President and it was seconded.
  - For the Motion: Mike Lenox, Charles Noble, Jacquelyn Picciani, Avis Moniz, Gregory Peek, Scott Keller, and Peggy Grutzmacher
  - Against the motion: None
  - Motion passed 7-0

**10. Nomination of Directors**

- The SSMWC Board of Directors were notified that Charles Noble, Jacquelyn Picciani, Mike Lenox, and Brent Lovett have been nominated for the three (3) open Director seats for 2024. Nominations were closed per By-Laws, Article V, section 2.

**11. Directors' comments**

- None

**12. Entered into a Closed Personnel session at 4:35 PM, Reconvened General Board meeting at 4:59 PM**

**13. Adjournment at 5:00 PM**