SILVER SPRINGS MUTUAL WATER COMPANY
Board of Directors Meeting
Thursday, January 15, 2026
4:00 p.m.
Meeting Minutes

Meeting was called to order by President Gregory Peek at 4:00 PM

1. <u>Roll Call</u>
   - Board Members:
     - Present: Jacquelyn Picciani, Mike Lenox, Avis Moniz, Gregory Peek, Scott Keller, Peggy Grutzmacher, and Charles Noble.
   - Staff:
     - Matt Martensen (General Manager)
   - Excused Absent:
     - None

2. Pledge of Allegiance was led by Stephanie Wozniak.

3. <u>Members' Comments</u>
   - None

4. <u>The Secretary's Report</u>
   - The minutes of November 20, 2025, Directors Meeting was distributed by SSMWC Secretary Scott Keller. The minutes were reviewed with no corrections made. The motion to accept the minutes was made by Jacquelyn Picciani and seconded.
     - For the Motion: Jacquelyn Picciani, Mike Lenox, Avis Moniz, Gregory Peek, Scott Keller, Peggy Grutzmacher, and Charles Noble.
     - Against the motion: None
     - Motion passed unanimously

5. <u>Treasurer's Report</u>
   - Avis Moniz presented the Treasurer's Report consisting of the October and November 2025 financials, CD's & Savings. Scott Keller made the motion to accept the report and file for audit, and it was seconded.
     - For the Motion: Jacquelyn Picciani, Mike Lenox, Avis Moniz, Gregory Peek, Scott Keller, Peggy Grutzmacher, and Charles Noble.
     - Against the motion: None
     - Motion passed unanimously.

6. Manager's Report
    - The Manager's report was given by Matt Martensen covering the following topics:
        - Cross connection Control Program
        - New Service Connections
        - State Revolving Funds (SRF) Projects

7. Contract with Silva, Sceirine & Associates, LLC to perform 2025 Independent Audit of Silver Springs Mutual Water Company.
    - Avis Moniz made the motion to accept and sign the contract with Silva, Sceirine & Associates, LLC to perform 2025 Independent Audit of Silver Springs Mutual Water Company and it was seconded.
        - For the Motion: Jacquelyn Picciani, Mike Lenox, Avis Moniz, Gregory Peek, Scott Keller, Peggy Grutzmacher, and Charles Noble.
        - Against the motion: None
        - Motion passed unanimously.

8. (Agenda Item 6 was heard out of order before Agenda Item 5) Consideration of Resolution No. 2026-01 Authorizing DWSRF Funding Application – Preliminary Engineering Report for Pressure Zone 2.
    - The resolution was presented by Matt Martensen (General Manager) Scott Keller moved to approve the Resolution No. 2026-01 as presented and it was seconded.
        - For the Motion: Jacquelyn Picciani, Mike Lenox, Avis Moniz, Gregory Peek, Scott Keller, Peggy Grutzmacher, and Charles Noble.
        - Against the motion: None
        - Motion passed unanimously.

9. Stella-Jones Corporation Fire Protection System, Presentation by Christopher Cook, Plant Manager
    - Scott Keller moved the consideration of an application for a Engineered Private Line Extension to support a Fire Protection loop including the installation of 5 fire hydrants and a fire sprinkler connection in order to meet the Central Lyon County Fire District protection requirements that will tie into the Silver Spring Mutual Water Company system, and it was seconded.
        - For the Motion: Jacquelyn Picciani, Mike Lenox, Avis Moniz, Gregory Peek, Scott Keller, Peggy Grutzmacher, and Charles Noble.
        - Against the motion: None
        - Motion passed unanimously.

10. Nomination of Directors, NO Action to be taken:

- In the By-Laws, Article V, section 2 states in part: "The Nomination for Board of Directors will be accepted from members of SSMWC between October 1st and December 31st of the year preceding the election. The names of nominees will be posted online at silverspringsmwc.com with a short Bio from each. Balloting for candidates will be held at the Annual Membership Meeting in March of the following year. For purposes of Board election, cumulative voting shall not be allowed." Nominations were closed on December 31st, 2025.

- Avis Moniz and Mike Lenox have been nominated for the two (2) open Director seats.

11. Appointment of Officers for 2026, Action may be taken:

- In the By-Laws, Article VI, Section 2 states: "The officers of the corporation shall be appointed annually by the Board of Directors at the first regular meeting of such Board of Directors. If appointment of officers shall not be held at such meeting, such appointments shall be held as soon thereafter as conveniently may be."
  Greg Peek moved to appoint Mike Lennox as president, Jackie Picciani as vice president, Avis Moniz as treasurer, and Scott Keller as secretary, and it was seconded.

    - For the Motion: Jacquelyn Picciani, Mike Lenox, Avis Moniz, Gregory Peek, Scott Keller, Peggy Grutzmacher, and Charles Noble.
    - Against the motion: None
    - Motion passed unanimously.

12. Directors' comments- None
13. Closed executive session- None
14. Adjournment 4:38