President - George Peek Vice President - Peggy Yon Secretary - Claud Butler Treasurer - Avis Moniz



General Manager - Roy McDonald Member - Darlene Geurts Member - J. Scott Keller Member - Joyce Jenkins

P.O. Box 285 Silver Springs, NV 89429-0285

Phone: (775) 577-2223 Fax: (775) 577-9166
Telecommunications Relay Service: 711 Website: silverspringsmwc.com

ANNUAL FINANCIAL STATEMENT POLICY

<u>Purpose of Policy</u>: To provide our members with a year- end update of our finances to assist them in understanding the expenditures of operating the water company, and to show them how and where the revenue is used.

Silver Springs Mutual Water Company will make available to each member, one (1) copy of the APPROVED Audited Annual Financial Report.

The report will be available on April $\mathbf{1}^{\text{st}}$ of each year at SSMWC's business office during normal business hours.

To get your free copy of the SSMWC Annual Financial Report, you or your authorized Agent must submit a completed and signed form SSMWC #214. The form may be obtained at our office or online at our website; <u>silverspringsmwc.com</u> under *Forms and Documents*.

If you live outside the area and would like a copy mailed to you, submit a completed, signed and <u>NOTARIZED</u> form SSMWC #214. Mail to: PO Box 285, Silver Springs, NV 89429. Upon receipt of the completed form a copy of the Annual Financial Report will be mailed to you.

This institution is an equal opportunity provider and employer.

If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at http://www.ascr.usda.gov/complaint filing cust.html, or at any USDA office, or call (866)632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S. W., Washington, D. C. 20250-9410, by fax (202) 690-7442 or email at program.inake@usda.gov.