RIVERSIDE COUNTY
ASSESSOR-COUNTY CLERK-RECORDER

APPLICATION FOR CERTIFIED COPY OR SEARCH OF A MARRIAGE RECORD

PLEASE REVIEW THE INSTRUCTIONS ON THE BACK BEFORE COMPLETING

PLEASE PRINT IN BLACK OR BLUE INK

1

MARRIAGE RECORD or CERTIFICATE OF NO RECORD INFORMATION **FEE $15.00**

PLEASE PRINT **License #** _____

Type of License Purchased: ☐ Public ■ Confidential

If requesting a Certificate of No Record, years to be searched: _____ to _____

For below, give names prior to this marriage:

Name of First Person: _____
First Middle Last

Name of Second Person: _____
First Middle Last

Date of Marriage: _____ Number of Copies _____

2

■ I am requesting an AUTHORIZED copy

☐ I am requesting an INFORMATIONAL copy
If you are requesting an Informational copy, please skip to section 4.

3

Public Marriage Certificate: To receive a Certified Copy **I am:**

- ☐ The registrant (one of the parties to the marriage).
- ☐ A parent, legal guardian, child, grandparent, grandchild, sibling, spouse, or domestic partner of the registrant
- ☐ A member or representative of a government agency, as provided by law, who is conducting official business.
- ☐ A party entitled to receive the record as a result of a court order (include a certified copy of the court order with this request).
- ☐ An attorney representing the registrant or the registrant's estate, or any person or agency empowered by statute or appointed by a court to act on behalf of the registrant or the registrant's estate (if by power of attorney, include a copy of the power of attorney with this request)

Those who are not authorized by law to receive a certified copy of a non-confidential (public) marriage record will receive a certified copy marked "INFORMATIONAL, NOT A VALID DOCUMENT TO ESTABLISH IDENTITY"

Confidential marriage certificate: To receive a Certified Copy **I am:**

- ■ One of the parties to the confidential marriage
- ☐ A party entitled to receive the record as a result of a court order (include a certified copy of the court order with this request)

4

Requested by:

_____
Name

_____
Street Address

_____
City State Zip

Phone # (_____) _____

Mail/Issue To: (For Public Marriages Only)

_____
Name of Person Receiving Copies, If Different from Applicant

_____
Mailing Address for Copies, if Different from Applicant

_____
City State Zip

I.D. # _____

5

I, _____ swear or affirm under penalty of perjury that I am an authorized person, as defined in
(Print Full Name)
California Health and Safety Code Section 103526 (c), eligible to receive a certified copy of the marriage record identified on this application form.

Sworn: _____ at _____ _____
Date (mm/dd/ccyy) City State

Signature: _____
(Applicant Signature) (If ordering in person you must sign in front of the Clerk)

BELOW SECTION FOR OFFICE USE ONLY

Receipt #	Check #	Total $ Due	Amount Paid	Year / Certificate #

Cash ☐ Check ☐ Debit / Credit ☐	☐ Counter ☐ Mail ☐ Gov't Agency ☐ Govt. Stamped	Long Amount	Refund Amount

Credit Card # / Exp. Date	Type of I.D., Identifying Numbers and Exp. Date	Clerks Initials

☐ Do Not Charge Fee, Contact State

☐ Charge Search Fee, Contact ☐State or _____ Searched years from _____ to _____ by: _____

INSTRUCTIONS FOR APPLICATION FOR A CERTIFIED COPY OF MARRIAGE RECORD

If no record of the marriage is found, pursuant to Health and Safety Code 103650, the $15.00 fee will be retained for searching and a Certificate of No Record will be issued.

1	**Marriage Certificate Information:** Give all the information you have available for the identification of the record. Records are available for marriages where the license was issued in Riverside County from 1893 to the present. For all other marriages you must contact the county in which the marriage license was issued.
2	Section 103526 of the California Health and Safety Code restricts who is allowed to obtain an authorized certified copy of a non-confidential (public) marriage record. Section 3 on the front of this application identifies the individuals who are authorized to make the request. Those who are not authorized will receive an INFORMATIONAL CERTIFIED COPY with the words "INFORMATIONAL, NOT A VALID DOCUMENT TO ESTABLISH IDENTITY" imprinted across the face of the copy. Certified copies of confidential marriage certificates are only available to the parties of that confidential marriage or person designated by order of the Superior Court.
3	If you are requesting an authorized certified copy of a marriage record, please check the box that allows you to obtain the authorized certified copy.
4	Print or type name of person ordering copy. Print or type physical address of person ordering copy.
5	**A governmental issued picture I.D. is required if ordering in-person. Please have it ready.** Section 103526 of the California Health and Safety Code requires anyone requesting an authorized certified copy of a marriage record to complete and sign the sworn statement on the front of this application. Please print your name in the space provided, complete the space for the date and location for when and where you sign this statement.

BY MAIL: When submitting multiple certificate requests at the same time, all requests must contain the completed sworn statement on the front of this application but only one request would require the notary statement. Any member of a law enforcement agency or a representative of a state or local government agency, as provided by law, who applies for a marriage certificate conducting official business is NOT required to provide the notarized statement below.

(a) For an AUTHORIZED copy, present the sworn statement and complete in front of a notary public.

(b) For an INFORMATIONAL copy, the sworn statement in section 5 on the front of this application and the notarized statement below are NOT required.

Send the application and a check payable to Riverside County Recorder, P.O. Box 751, Riverside, CA 92502-0751

Certificate of Acknowledgment

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA }
COUNTY OF _____}

On _____ before me, _____, personally appeared
(Date) (Print Name and Title of Official)

_____ ,
(Insert name of person being acknowledged)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____ (Seal)
(Officer signature)