

FRANKFORT CITY-COUNTY AIRPORT AUTHORITY

Frankfort Dow Memorial Field
650 Airport Road, Frankfort, Michigan 49635

REGULAR MEETING

6:00 p.m., Thursday, September 24, 2026

Call to Order: Chairman Coury Carland called the meeting to order at 6:02 p.m.

Roll Call: Coury Carland, Steve Koppin, David Spragens, Sue Webber, Brady Olsen, and Christina Trigg were present, constituting a quorum. Eric Pekrul was absent.

Others present: **Benzie** County Treasurer Kelly Long, Airport Manager Brooke Popp, FCCAA Secretary Keelee Beaudet, Allen Popp, Lindy Evans, and Rich Reichenbach.

Adoption of agenda: Webber motioned to approve the agenda as amended to include Audit Firm Transfer and Michigan Flight Museum Agreement; both under New Business. Koppin supported. All ayes. Motion approved.

Approval of August 27, 2026, FCCAA meeting minutes: Webber motioned to approve the meeting minutes as presented. Koppin supported. All ayes. Motion approved.

Public Comments: none

Correspondence:

- **Dow Foundation:** The Dow Foundation awarded a \$145,000.00 grant to the Frankfort Dow Memorial Field Airport. The restricted grant is for a ground school, crack seal and markings, and rehabilitating the Dow Hangar Roof.
- **FAA Aero Study 2026-AGL:** The FAA is conducting an aeronautical study concerning a 40' x 120' commercial building.

Financial Reports:

Financial reports were presented by Long including a Balance Sheet, Budget v. Actual Report for August 2026, Statement of Net Assets, Budget vs. Actual Fiscal Year 2025-2026 Report, Check Detail Report, Inventory Valuation Detail Report, Tank Level History Report, and an AV Fuel Report for Fiscal Year 2025-2026. Long noted a net income amount as of August 31, 2026, of \$375,690.42.

Olsen motion to approve the Check Detail Report for check numbers 4031 to 4042, EFT43 to EFT48, EFTAV9, EFTsales3, and EFTVisa8 for a total of \$14,137.83. Spragens supported. Roll call: Olsen, yes; Carland, yes; Webber, yes; Spragens, yes; Koppin, yes; Trigg, yes. Motion approved.

Airport Manager Report: Popp reported on complete, current, and potential projects. The 2026 MAP meeting was conducted. The airport totaled 352 operations for the month of August.

Old Business:

- **FY 2025-2026 Budget Amendments:** Spragens motioned to approve the budget amendments. Olsen supported. Roll Call: Koppin, yes; Trigg, yes; Olsen, yes; Webber, yes; Carland, yes; Spragens, yes. All ayes. Motion approved.

- **Hangar Rates:** MCL 259.120(1) states that an authority may raise revenues to fund all its activities, operations, and investments consistent with its purpose.

Webber motioned to approve the hangar rates, effective October 1, 2026. Trigg supported.

Roll Call: Trigg, yes; Olsen, yes; Webber, yes; Koppin, yes; Carland, yes; Spragens, yes. All ayes. Motion approved.

New Business:

- **Audit Firm Transfer:** Beginning August 31, 2026, certain principles and offices of Anderson, Tackman, & Company, P.L.C. will withdraw from the firm and continue their practice through A. Cedric & Michaels CPA's, PLLC.

Trigg motion to approve the Consent to Transfer of Engagement and Files. Koppin supported. All ayes. Motion approved.

- **Michigan Flight Museum Agreement:** This aircraft appearance agreement was entered into as of September 9, 2026, by and between Michigan Flight Museum and the FCCAA.

Olsen motioned to approve the Michigan Flight Museum Aircraft Appearance Agreement.

Koppin supported. Roll Call: Trigg, yes; Olsen, yes; Webber, yes; Koppin, yes; Carland, yes; Spragens, yes. All ayes. Motion approved.

Public Comment: Rich Reichenbach asked what plane is coming from the Michigan Flight Museum. Carland stated it is a C-47, and they will be offering rides. Rich Reichenbach asked what the airport operations affected. Carland advised that it affects the calculation of economic impact. Popp advised that MDOT and the FAA use it for data purposes. Rich Reichenbach expressed concern regarding fuel prices and the potential effects it could have on landings at the airport. Webber asked if pricing was due to the ratio of costs. Popp advised that it is correct as well as delivery fees, taxes, and monthly charges. Allen Popp asked if the C-47 plane from Michigan Flight Museum a success is would we be able to choose another one the following year. Carland answered potentially.

FCCAA Member Comments: Carland advised he attended the August township regular meeting and the planning commission meeting.

Adjournment

The next meeting of the FCCAA will be 6:00 p.m., Thursday, October 22, 2026.

Carland moved to adjourn the meeting at 7:02 p.m. Webber supported. All ayes. Motion approved.

Respectfully Submitted,
Keelee Beaudet
FCCAA Secretary