

FRANKFORT CITY-COUNTY AIRPORT AUTHORITY

Frankfort Dow Memorial Field
650 Airport Road, Frankfort, Michigan 49635

REGULAR MEETING

6:00 p.m., Thursday, Aug. 27, 2026

Call to Order: The meeting was called to order at 6:00 p.m. by Chairman Coury Carland.

Roll Call: Coury Carland, Brady Olsen, David Spragens, Sue Webber, and Christina Trigg were present, constituting a quorum. Steve Koppin and Eric Pekrul were absent.

Others present: Benzie County Treasurer Kelly Long, Airport Manager Brooke Popp, FCCAA Secretary Keelee Beaudet, Allen Popp, Lyle VanPeeren, Lindy Evans, and Rich Reichenbach.

Adoption of agenda: Webber motioned to approve the agenda as amended to include correspondence. Supported by Trigg. All ayes. Motion approved.

Approval of July 23, 2026, FCCAA meeting minutes: Trigg motioned to approve minutes as presented. Supported by Spragens. All ayes. Motion approved.

Public Comments: Reichenbach inquired about broken hangar door. Popp advised it was off track and had been fixed.

Correspondence:

- **Village of Elberta Public Hearing:** Notice of planning commission public hearing on proposed amendment to the future land use map in the master plan.
- **Airport use fees:** A pilot sent an email regarding the airport fee structure.

Financial Reports:

Financial reports were presented by Long: Statement of Net Assets and Activity, Budget v. Actual Report, Check Detail Report, Credit Card Report, and an AV Fuel Report for Fiscal Year 2025-2026. Long noted a net income amount as of July 31, 2026, of \$380,310.14.

Olsen moved to approve the Check Detail Report for checking numbers 4020 to 4030, EFT37 to EFT42, EFTAV 8 and 10, EFT HUB 2026, EFTPS06/2026, EFTSales25, and EFTVisa7 for a total of \$33,395.84. Supported by Spragens. Roll call: Olsen, yes; Carland, yes; Webber, yes; Spragens, yes; Trigg, yes. Motion approved.

Airport Manager Report: Popp reported complete, current, and potential projects, such as a sign for flight tours, MDOT completed their drone survey and a local foundation will fund runway crack seal, markings, the Dow Hangar roof repair and a terminal classroom.

Old Business: Hangar Construction Application: A blueprint was submitted. No action currently.

New Business:

- **Hangar Rates:** 2026 New tenant hangar lease rates were discussed. No action until Sept. 2026 board meeting.

- **2025-2026 Budget Amendments:** Webber motioned to accept the 2025-2026 Budget amendments. Supported by Trigg. Roll Call: Trigg, yes; Spragens, yes; Webber, yes; Carland, yes; Olsen, yes. All ayes. Motion approved.
- **Extraordinary Bond Redemption:** Carland moved to instruct Argent Institutional Trust Company, to redeem the referenced bonds, as described for a total of \$386,950.00. Supported by Webber. Roll Call: Trigg, yes; Olsen, yes; Webber, yes; Carland, yes; Spragens, yes. All ayes. Motion approved.

Public Comment: Reichenbach expressed concern regarding PLANEPASS and the potential for safety and privacy issues.

FCCAA Member Comments: Carland stated he has attended the August township board and planning commission meetings.

Adjournment: The next FCCAA meeting will be at 6:00 p.m., Thursday, Sept. 24, 2026. **Carland moved to adjourn the meeting at 6:59 p.m. Spragens supported. All ayes. Motion approved.**

Respectfully Submitted,
Keelee Beaudet
FCCAA Secretary