

FRANKFORT DOW MEMORIAL AIRPORT RULES & REGULATIONS

PREAMBLE:

The purpose of this document, which is issued by the Frankfort City-County Airport Authority (FCCAA), is to provide the local citizens, businesses and users of the Frankfort Dow Memorial Airport (FDMA) with the safest possible operating conditions for the said facility. The FCCAA hereby adopts the "**Michigan Aeronautics Commission Rules and Regulations,**" as detailed in the "**Aeronautics Code of the State of Michigan Act 327 of 1945 as Applicable to General Utility Airports.**" The Michigan Aeronautics Commission (MAC) is an arm of the Michigan Department of Transportation (MDOT). The local rules and regulations that follow are specific to the FDMA and apply except where superseded by the rules and regulations of the Michigan Aeronautics Commission and/or the Federal Aviation Administration. This is a "living" document and may be amended by the FCCAA at any time.

FDMA RULES:

FDMA RULE #1:

No vehicles shall be allowed on the aircraft parking ramp located at the terminal or hangar area except to load or/unload items in aircraft. This also includes taxi ways. Permission should be obtained from the Airport Manager or Operations Manager.

FDMA RULE #2:

All aircraft, vehicles, equipment and other possible obstructions must remain at a safe distance away from the Primary Runway 15/33. These distances are defined in FAA Advisory Circular 150/5300-13.

- A. Crossing of Runway 15/33 by a vehicle requires either a light (which can be an activated blinking or flashing yellow light) or a flag (yellow or orange) placed at or above the highest exterior part of the vehicle. The vehicle's operator must proceed with caution after making several visual scans before and during the crossing. The vehicle operator, or someone announcing the position for the vehicle operator, shall radio on frequency 123.05 announcing intentions, direction and destination. The radio will be monitored for possible air traffic operating at the airport.
- B. Vehicles and authorized foot traffic crossing Runway 15/33 must cross at a ninety degree angle to the paved runway surface.

- C. No unauthorized persons or vehicles may cross Runway 15/33 unless escorted by a vehicle as described in FDMA Rule #3-A.
- D. Vehicles and persons will observe the aircraft right of way rule that Aircraft have the right of way over all other vehicles on the Airport Operations Area.

FDMA RULE #3:

As a supplement to the Aeronautics code of the State of Michigan Act 327 Section 259.184; snowmobiles are specifically **PROHIBITED** on any and all airport property and are subject to penalties under local and Federal trespass laws.

It is recommended that **ALL** air traffic using the airport use an aviation radio on frequency 123.05 kHz to provide a safe environment for all users. It is recommended that all takeoff and landing activities be announced, in accordance with the FAA standards. (Keep an eye out for each other).

Paraplanes may operate from any surface except from the paved runway 33/15, as approved by the airport manager, but must not interfere with normal power and glider traffic during the conduct of their operations. It is recommended that paraplane operators use an aviation radio on frequency 123.05 kHz.

The traffic pattern shall be **LEFT hand** with a pattern altitude to be **1000 feet AGL**. Turbine Aircraft traffic pattern altitude shall be **1500 feet AGL**.

Noise abatement procedures are appreciated and recommended.

FDMA RULE #4

HANGAR RULES:

When hangar is unoccupied by a person:

- Large hangar doors **MUST** be closed securely
- All hangar lights must be turned off
- All tools, heaters, and other electric equipment must be unplugged
- All problems should be reported to the airport manager (call 231- 352-9118, or stop in at the office). There are complaint or maintenance forms in terminal by pilot's log. Fill out and put in drop box.
- All vehicles must be parked away from the taxiway. The taxiway must not be blocked or obstructed. No parking other than in terminal parking lot unless permission granted by Airport Manager. Vehicles may not be parked in any way that may interfere or inhibit other tenants.

- Unless other arrangements have been made and approved by the Airport Manager, snow removal from the hangar to the taxiway will be performed by the Airport as follows: reasonable attempts will be made to plow within a foot of hanger doors parallel to hangers and taxi way. It is the tenant's responsibility to clear the snow between the hangar door and the unplowed portion of the hangar apron.

FDMA RULE #5

Fuel Servicing and Fuel Safety by Airport Lessees/Tenants

- Fueling of Aircraft and Fuel Safety shall be in accordance with National Fire Protection Association (NFPA) Standard 407.
- Fueling of Aircraft shall be conducted at a safe distance, determined by adopted fire codes and the Airport Manager, from any hangar or other building.
- No Aircraft shall be fueled or defueled while the engine is running or being warmed by applications of exterior heat.
- No Aircraft shall be fueled or defueled while in a hangar or enclosed space.
- Adequate fire extinguishers shall be within easy reach of all persons engaged in fueling or defueling an Aircraft.
- Smoking is prohibited in or near any Aircraft while being fueled or defueled.
- No person shall start the engine(s) of any Aircraft when there is any type of fuel exposed on the ground under or near the Aircraft.
- In the event of a spillage or dripping of gasoline, oil, grease, or any other material, into a storm or sanitary sewer or drain or which may be hazardous or unsightly or detrimental to the pavement in any area at the Airport, immediate removal by the tenant or operator causing the spillage or dripping is required by the use of appropriate absorbing material or other proper method for removing the spillage or dripping. All costs associated with the clean-up shall be the responsibility of the tenant or operator causing the spillage or dripping.
- Receptacles containing waste oil must be placed in approved containers provided by the tenant/lessee for proper disposition off Airport as soon as practicable.
- In the event that the Airport cleans up any spillage or dripping because of a tenant or operator's failure to do so, all costs to the Airport shall be charged to the tenant or operator and shall be the responsibility of the tenant or operator.

In the event of a conflict between the above rules, NFPA Standard 407, or any other law or regulation related to Aircraft fueling, the more restrictive rule or regulation shall control.

Community hangar - If a lessee's Aircraft is blocked from entering or exiting the community hangar, lessee shall be responsible for arranging for access to their Aircraft or the hangar with other lessees of the community hangar.

FDMA RULE #6

Fire Prevention

- No person shall keep or store any volatile flammable liquids, gases, signal flares, or other similar items in a hangar unless specifically approved by the Airport Manager.
- No person shall start open fires of any type.
- Fire extinguishing equipment at the Airport shall not be tampered with at any time.

ENFORCEMENT:

Enforcement of these rules will be at the discretion of the Frankfort City-County Airport Authority.

Document History: Revision approved by FCCAA January 2008. Revision: (1) Operating Committee 03/16/2012; (2) First Revision Approved by FCCAA, May 3, 2012; Second Revision Approved by FCCAA, 08/02/2012; third revision approved by FCCAA, 02/16/2017; fourth revision approved FCCAA, 05/23/2019.