

FRANKFORT CITY-COUNTY AIRPORT AUTHORITY

Frankfort Dow Memorial Field
650 Airport Road, Frankfort, Michigan 49635

REGULAR MEETING

6:00 p.m., Thursday, Feb. 26, 2026

Call to Order: The meeting called to order at 6 p.m., by Chairman Coury Carland.

Roll Call: Coury Carland, David Spragens, Sue Webber, Eric Pekrul, Steve Koppin, and Brady Olsen were present, constituting a quorum.

Others present: Benzie County Treasurer Kelly Long, Airport Manager Brooke Popp, Lyle VanPeeren, Lindy Evans, Rich Reichenbach, Benzie County Commissioner Christine Trigg, and Secretary Keelee Beaudet.

Election of FCCAA Officers: Motion by Webber to nominate Carland as Chairperson. Koppin supported. Roll Call: Webber, yes; Olsen, yes; Koppin, yes; Pekrul, yes; Spragens, yes; Carland, yes. All ayes. Motion approved.

Motion by Olsen to nominate Koppin as Vice-Chairperson. Pekrul supported. Roll Call: Webber, yes; Olsen, yes; Koppin, yes; Pekrul, yes; Spragens, yes; Carland, yes. All ayes. Motion approved.

Motion by Webber to nominate Long as Treasurer. Koppin supported. Roll Call: Webber, yes; Olsen, yes; Koppin, yes; Pekrul, yes; Spragens, yes; Carland, yes. All ayes. Motion approved.

Motion by Carland to nominate Beaudet as Secretary. Olsen supported. Roll Call: Webber, yes; Olsen, yes; Koppin, yes; Pekrul, yes; Spragens, yes; Carland, yes. All ayes. Motion approved.

Adoption of agenda: Motion by Spragens to approve agenda as amended to include 7a, 7b, 8d, and date changed to Feb. 26, 2026. Pekrul supported. All ayes. Motion approved.

Approval of Nov. 20, 2025, FCCAA meeting minutes: Motion by Koppin to approve the meeting minutes as presented. Webber supported. All ayes. Motion approved.

Public Comments: none.

Correspondence: USDA, and Laurence.

Financial Reports: Financial reports presented. **Motion by Olsen to approve Check Detail Report for check numbers 3941-3958 plus AV EFT, eft, EFT, EFT1-EFT17, EFT CCC, EFT VISA, totaling \$56,252.58. Spragens supported. Roll call: Koppin, yes; Carland, yes; Spragens, yes; Webber, yes; Olsen, yes; Pekrul, yes. Motion approved.**

Kelly Long noted a net income amount as of Jan. 30, 2026, of \$252,878.12.

Motion by Olsen to approve Check Detail Report for check numbers 3959-3971, AV EFT, EFT, EFT1-EFT6, EFT Auto Ins, EFT CC, EFTPS 01/2026, EFT VISA, and EFT Transfer, totaling of \$68,250.70. Webber supported. Roll call: Koppin, yes; Carland, yes; Spragens, yes; Webber, yes; Olsen, yes; Pekrul, yes. Motion approved.

Michigan Class Edge: Long will open an account for Michigan CLASS EDGE.

Airport Manager Report: Popp provided a report on completed and current projects. Popp received bids for roof repairs.

Old Business: Strategic Plan: FCCAA mission and vision statements discussed.

New Business: 2026 FCCAA Meeting Schedule: Carland made the motion to approve the Meeting Schedule as presented. Spragens supported. Roll Call: Webber, yes; Koppin, yes; Spragens, yes; Carland, yes; Pekrul, yes. Motion approved.

2026-2027 Draft Budget: FCCAA to review for vote in Mar. 2026.

Public Comment: Lindy Evans advised of Clear Stead Investment Advisory Solutions, a State Savings Bank financial product like MI Class. Rich Reichenbach asked if the budget draft would be on the website. Rich also asked if meeting documents were available on the website. Carland suggested a purchase or lease of a new printer/scanner. Rich also stated that the financial activity statement presented to the County Commissioners was limited.

FCCAA Member Comments: Carland questioned discussion of an Authority member by Benzie County due to Laurence's resignation. Trigg was unsure and advised anyone interested to submit application to the County, details were on their website. Spragens stated that the township submitted airport documents to the township attorney.

Adjournment: The next meeting of the FCCAA will be at 6 p.m., Thu., Mar. 26, 2026.

Pekrul moved to adjourn the meeting at 7:05 p.m. Koppin supported. All ayes. Motion approved.

Respectfully Submitted,
Keelee Beaudet
FCCAA Secretary