

COMMISSIONERS
BETTY BURCHETT, CHAIRMAN
JOHN HUNT, VICE CHAIRMAN
MARY FRANKLIN
TRINA HILL
CALVIN LOCKETT
JAMES LITTLE
WAYNE WILKINSON



INTERIM EXECUTIVE DIRECTOR
DAWN E. SANDERS-GARRETT

February 15, 2024
**NOTICE OF REGULAR MEETING
OF THE CLARKSVILLE HOUSING AUTHORITY
BOARD OF COMMISSIONERS**

Pursuant to Article III, Section I of the Bylaws of The Clarksville Housing Authority, as amended 3/16/2016, The Clarksville Housing Authority board meeting scheduled for February 21, 2024 will take place at 3:30 pm at 721 Richardson St. Clarksville, TN 37040.

THE CLARKSVILLE HOUSING AUTHORITY

Dawn E. Sanders-Garrett, Executive Director

Mission Statement

To provide and develop quality affordable housing opportunities for individuals and families while promoting self-sufficiency and community revitalization.

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Agenda

February 21, 2024

3:30 PM

1. Call to Order
2. Moment of Silence
3. Roll Call

Commissioners

Chairman Betty Burchett
Vice Chairman John Hunt
Commissioner Mary Franklin
Commissioner Trina Hill
Commissioner Calvin Lockett
Commissioner James Little
Commissioner Wayne Wilkinson

CHA Staff Members

Interim Executive Director & Consultant Dawn E. Sanders-Garrett

4. Public Comment (3 min. limit)
5. Review and approve minutes of the January 17, 2024 Regular Meeting.
6. Executive Director's Report
 - A. Operations Update
 - B. Asset Management Update

Mission Statement

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C. Resident Services Update

D. Financial Update

7. Committee reports

8. Old Business

9. New Business

10. Adjournment

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**MINUTES OF THE BOARD MEETING
OF THE CLARKSVILLE HOUSING AUTHORITY
BOARD OF COMMISSIONERS HELD
January 18, 2024**

The Board of Commissioners met at the Clarksville Housing Authority's main office on January 18, 2024. Chairman Burchett called the meeting to order at 3:30 PM, paused for a moment of silence, and upon roll call, the following were present and absent:

Present	Absent	CHA	Also Present
Betty Burchett, Chairman	Calvin Lockett	Dawn E. Sanders-Garrett	Brad Gilmore
John Hunt, Vice Chairman	James Little	Sedrick Blake	
Mary Franklin			
Trina Hill			
Wayne Wilkinson			

Public Comment: None

The motion to review and approve the minutes of the December 6, 2023, regular board meeting was approved as presented by Commissioner Hunt and seconded by Commissioner Hill.

AYES	NAYES	ABSTAIN	EXCUSED
Burchett			Lockett
Hunt			Little
Franklin			
Hill			
Wilkinson			

Executive Directors Report

A. Update

- The audit has been scheduled for the first week of February.
- The Yardi Voyager Transition is still in progress, and we are looking at a final transition in March or April.
- An overall update on the waitlist management process was given.
- Development: Gorman & Company was asked to speak at the Tennessee Housing Conference. We are currently working on the tax credit application.

B. Resident Service Update

Here is a look at all the events for December to February.

- Food Pantries
- Arts & Crafts
- Photos w/ Santa
- Dinners w/Manna Café
- Cooking on a Budget w/ Salvation Army
- Q&A w/CHA
- Building a budget w/F&M Bank
- Valentine's Day Couples Lunch

Committee Reports - None

C. Financials

The motion to review and approve the CHA Financials for November 2023 and December 2023 was approved as presented by Commissioner Hunt and seconded by Commissioner Burchett.

AYES	NAYES	ABSTAIN	EXCUSED
Burchett			Lockett
Hunt			Little
Franklin			
Hill			
Wilkinson			

The motion to review and approve the CHA Concord Garden Financials for November 2023 was approved as presented by Commissioner Hunt and seconded by Commissioner Wilkinson.

AYES	NAYES	ABSTAIN	EXCUSED
Burchett			Lockett
Hunt			Little
Franklin			
Hill			
Wilkinson			

- D. Old Business – None
- E. New Business – None

The meeting adjourned at 4:45 pm.

Betty Burchett, Chairman

Dawn E. Sanders-Garrett, Secretary