

COMMISSIONERS
BETTY BURCHETT, CHAIRMAN
JOHN HUNT, VICE CHAIRMAN
MARY FRANKLIN
TRINA HILL
CALVIN LOCKETT
JAMES LITTLE
WAYNE WILKINSON



INTERIM EXECUTIVE DIRECTOR
DAWN E. SANDERS-GARRETT

January 11, 2024

**NOTICE OF REGULAR MEETING
OF THE CLARKSVILLE HOUSING AUTHORITY
BOARD OF COMMISSIONERS**

Pursuant to Article III, Section I of the Bylaws of The Clarksville Housing Authority, as amended 3/16/2016, The Clarksville Housing Authority board meeting scheduled for January 17, 2024 will take place at 3:30 pm at 721 Richardson St. Clarksville, TN 37040.

THE CLARKSVILLE HOUSING AUTHORITY

Dawn E. Sanders-Garrett, Executive Director

Mission Statement

To provide and develop quality affordable housing opportunities for individuals and families while promoting self-sufficiency and community revitalization.

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Agenda
January 17, 2024
3:30 PM

1. Call to Order
2. Moment of Silence
3. Roll Call

Commissioners

Chairman Betty Burchett
Vice Chairman John Hunt
Commissioner Mary Franklin
Commissioner Trina Hill
Commissioner Calvin Lockett
Commissioner James Little
Commissioner Wayne Wilkinson

CHA Staff Members

Interim Executive Director & Consultant Dawn E. Sanders-Garrett

4. Public Comment (3 min. limit)
5. Review and approve minutes of the December 06, 2023 Regular Meeting.
6. Executive Director's Report
 - A. Operations Update
 - B. Asset Management Update

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C. Resident Services Update

D. Financial Update

7. Committee reports

8. Old Business

9. New Business

10. Adjournment

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MINUTES OF THE BOARD MEETING
OF THE CLARKSVILLE HOUSING AUTHORITY
BOARD OF COMMISSIONERS HELD
December 06, 2023

The Board of Commissioners met at the Clarksville Housing Authority's main office on December 06, 2023. Commissioner Lockett called the meeting to order at 3:36 PM, paused for a moment of silence, and upon roll call, the following were present and absent:

Present	Absent	CHA	Also Present
Betty Burchett, Chairman	Trina Hill	Dawn E. Sanders-Garrett	Eric Alexander
John Hunt, Vice Chairman	James Little	Sedrick Blake	Brad Gilmore
Mary Franklin			
Calvin Lockett			
Wayne Wilkinson			

Public Comment: None

The motion to review and approve the minutes of the November 15, 2023 regular board meeting was approved as presented by Commissioner Hunt and seconded by Commissioner Lockett.

AYES	NAYES	ABSTAIN	EXCUSED
Burchett			Hill
Hunt			Little
Franklin			
Lockett			
Wilkinson			

The motion to receive and approve Resolution 12.06.23.01 Extension of Finance/Accounting, Legal, and Operational Contracts was approved as presented by Commissioner Hunt and seconded by Commissioner Lockett.

AYES	NAYES	ABSTAIN	EXCUSED
Burchett	Wilkinson		Hill
Hunt			Little
Franklin			
Lockett			

Executive Directors Report

A. Update

- Interim Executive Director & Consultant Ms. Garrett, Commissioner Hunt, and Dr. William Towns met with Director of Multifamily Programs Mr. Eric Alexander and his team to discuss the upcoming twinning project on November 22, 2023.
- Mr. Eric Alexander joined the board meeting and discussed the process of submitting tax credit applications, twinning applications, and what to expect.

B. Resident Service Update

- YAIPAK Food Pantry
- Thanksgiving Food Baskets
- Family Portraits with Santa

Committee Reports - None

C. Financials

The motion to review and approve the CHA Financials for September 2023 and October 2023 was approved as presented by Commissioner Hunt and seconded by Commissioner Wilkinson.

AYES	NAYES	ABSTAIN	EXCUSED
Burchett			Hill
Hunt			Little
Franklin			
Lockett			
Wilkinson			

The motion to review and approve the CHA Concord Garden Unaudited Financials for August 2023 and September 2023 was approved as presented by Commissioner Hunt and seconded by Commissioner Wilkinson.

AYES	NAYES	ABSTAIN	EXCUSED
Burchett			Hill
Hunt			Little
Franklin			
Lockett			
Wilkinson			

D. Old Business – None

E. New Business – None

The meeting adjourned at 5:01 pm.

Betty Burchett, Chairman

Dawn E. Sanders-Garrett, Secretary