

PICKAWAY COUNTY LOCAL EMERGENCY PLANNING COMMITTEE

139 West Franklin Street, Circleville, Ohio 43113
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Lt. Jon Rhoades – Chairperson

Tom Swisher – Vice Chairperson

Gary Cameron – Information/Emergency Coordinator

County Commissioners

Jay Wippel

Harold Henson

Gary Scherer

Meeting Minutes

Thursday, October 13, 2022 – 9:00 a.m. - 10:30 a.m.

**Pickaway County Emergency Operations Center
(160 Island Road, Circleville, OH 43113)**

Topic

1. Call meeting to order: Introduction of guests and members

Members:

☐ Chad Noggle	☐ Brian Thompson	☐ Casey Pringle
☐ Neil Cline	☐ Scott Cavanaugh	☐ James White
X Matthew Hafey	☐ Bill Cunningham	X Matt Church
X Shawn Baer	X Steven Collins	X Jon Rhoades
☐ Harold Henson	☐ Kristin McCloud	☐ David Bradley
X Gary Cameron	☐ Marie Wilbanks	☐ Dillon Wilson
X Tom Swisher	☐ Wayne Congrove	☐ Mike Antle
X Michael Sherron	☐ J.C. Grubb	X James Brown, Jr.
☐ Jerry McGaha		

Guests/Staff:

Lt. Caplinger	Ohio State Highway Patrol
David McIntyre	Circleville Police
Dan Endrizzi	Ohio EMA
Ken McCoy	Village of South Bloomfield Police
Melanie Swisher	Paint Valley Mental Health
Greg Myers	Box 65
Trevor Sickels	Sofidel (Wants to join!)

2. Review and approval of past meeting minutes

Minutes sent out for review from the July meeting.

Motion for approval: James Brown

Second: Tom Swisher

Discussion: No discussion. All in favor.

3. Approval of the LEPC financial report

Balance \$49,831.85

Motion for approval: James Brown

Second: Tom Swisher

Discussion: There was one line of expenses that was incorrectly coded in the amount of \$610.00. This will be corrected. We anticipate receiving approximately \$650 for hazmat operations level classes taught at DuPont. All in favor.

4. Old Business

- **COVID-19 / Monkey Pox Update**

N/A

- **LEPC Exercises – Plan for 2022-2024 Exercise Cycle**

August 30-31 Full-Scale Exercise

Exercise was conducted and was successful. The coordination between fire, law enforcement, ODNR parks, the pipeline operator, and adjoining counties was good and the drill provided good opportunities to practice incident assessment and incident command on a large event. Good coordination between public and private sectors. Recommended concurrence from SERC yesterday (10/12/22). The pipeline operator picked up some information about local contacts.

- **HazMat training**

We are scheduled to have hazmat training according to the attached schedule. We are coordinating with the Ohio Fire Academy for Regional Delivery training which is funded through grants and does not cost the LEPC or fire department anything. If anyone else has hazmat training needs, please let Mike Sherron know.

Two sessions of HazMat Operations level training have been completed for DuPont's in-house emergency response team (\$665.84).

- **County HazMat Plan – Submitted for Review**

Annex N - Hazardous Materials was submitted to the state for review on October 5, 2022. In process for review and should be ready for concurrence at the December 2022 SERC meeting.

5. New Business

- **Tier II Reporting Facilities / Compliance Inspections / Pre-Incident Planning**

77 total facilities have reported their chemical inventories

- 13 Fuel – Bulk or Retail
- 4 Warehouse
- 7 Manufacturing
- 34 Oil & Gas
- 4 Utility / Transportation
- 9 Propane
- 6 Agricultural

Propose we begin the pre-planning efforts with the bulk fuel facilities. Still looking for volunteers to assist in the process. D.E.: not really an enforcement process. More of an opportunity for outreach and education and gap analysis.

- **Contract for Services**

The LEPC can contract for administrative support to another agency. Over the past several years the contract has been with Pickaway County Emergency Management and Homeland Security. The scope of services is included on the contract that was distributed with the agenda. We will need a motion to enter into this contract for services in the amount of \$15,000 annually with an effective date of July 1, 2022.

Motion for approval: James Brown

Second: Lt. Caplinger

Discussion: Reviewed the scope of services. All approved except Cameron and Swisher – abstained, conflict of interest.

- **Spill Responses**

August 11 – Partially sunk boat at Deer Creek State Park Marina

August 23 – Commercial vehicle crash on US 23 SB at Sperry Drive (Sheetz).

- **Cost Recovery**

- We worked through the cost recovery process as approved last October in the policy. An invoice for the Deer Creek Marina incident was certified to the prosecutor on August 11 and sent to the insurance company for payment from the July 11 boat sinking release. The invoice was not paid as of today, however the insurance company has indicated the payment has been approved and

issued. This invoice was for \$930.73 which covered three hours of Pic-A-Fay JFD's time with their engine and personnel along with the absorbent booms and EMA staff helping with the response.

- Pickaway Township FD requested reimbursement for oil dry used on a commercial vehicle crash on August 23. We sent the invoice to the insurance company and it was not paid as of today. This invoice was for \$286.22 to cover the costs of PTFD's engine, personnel, and the absorbents used during the response.
- In the Cost Recovery Policy approved at last October's meeting, there is a paragraph that stipulates an annual review of the policy. The policy was distributed with the agenda. Does anyone have any questions or suggestions for revision? Cost recovery has been established as a fund in the Auditor's system.

- **Annual LEPC Report**

The 2022 LEPC Annual Report to SERC was submitted on September 29.

- **ESRI License**

- In the coming months and years, we will be working to develop the facility preplans and hazard analyses. One of the tools that we will use to accomplish this work and integrate it into the dispatch CAD is ArcGIS. The license for this is \$700 annually.

- ✓ Need a motion to pay \$700.00 to for the ESRI license for pre-incident planning.

Motion by: Tom Swisher

Second: Steven Collins

Discussion: No discussion. All in favor.

- **Round Table Discussion**

- What is happening in your agency?
- EMA: Respond out to incidents with spills. Please continue to notify of hazardous materials and petroleum releases.
- OSHP: 5th fatal crash, down from last year, but still too many. Increased number of impaired drivers during daylight hours and unrestrained drivers. Getting ready for Pumpkin Show traffic control. Shelly and Sands will not be scheduling work during that week. Plan is to have North Court Street open
- PCSO: Getting ready for Pumpkin Show and trick-or-treat; deadlines on grant.
- Circleville PD: Same as PCSO, drug take back on 10/29 at WalMart.
- DRC: Staffing issues. Tree on PCI property that looks to be about to fall into the roadway is being worked on.
- Box 65: 35 runs so far this year.
- Sofidel: Fire Alarm testing

- PVADAMH Board: Released RFP for a 23-hour observation unit. Building the crisis continuum.
- SBPD: Lima Co Memorial coming down Monday. Trick or treat on October 29 with Halloween party in Webster Park.
- OEMA: SERC met yesterday. Guidance coming on LEPC purchasing equipment for FDs.
- Circleville Herald: Covering the region solo for the next week!

6. Meeting Adjournment

Motion: Sheriff Hafey

Second: Tom Swisher

7. Next meeting date: 09:00, Thursday, January 12, 2023, at the EOC (160 Island Road).