

Chief Deputy James A. Brown, Jr. – Chairperson
Sgt. Logan Keeton – Vice Chairperson
Vacant – Information/Emergency Coordinator

County Commissioners
Jay Wippel
Harold Henson
Gary Scherer

LEPC Meeting Minutes

Thursday, January 9, 2025 – 9:00 a.m. – 11:00 a.m.
Pickaway County Emergency Operations Center
(160 Island Road, Circleville, OH 43113)

1. Attendance

Members:

☐ Spencer Bennett	☒ Brian Thompson	☒ Matthew Hafey
☐ Ken McCoy	☐ Harold Henson	☒ Tiffany Nash
☐ Sheryl McCorkle	☒ Steve Sabine	☒ Tiffany Singer
☐ Andrew Bull	☐ Scott Rice	☐ Steve Smith
☐ Steven Collins	☐ Kristin McCloud	☐ Marie Wilbanks
☒ Wayne Congrove	☐ Tiffany Deitch	☐ James A. Brown, Jr.
☒ Shad Caplinger	☐ Mark Adkins	☐ Chad Scott
☐ Tom Kitchen	☐ Matt Church	☐ Tadd Sickels
☐ Kyle Miller	☒ Ken Mettler	☒ Phil Relli
☒ Logan Keeton	☐ Lynn Ohara-Harris	☐ Matthew Fields

Guests/Staff:

Brigitte Bouska, OEMA

Doug Burns, Logan Elm Baptist

2. Welcome & Introduction

The meeting started at 09:01am. Introductions were made around the room. Sgt. Logan Keeton, Vice Chair, led the meeting.

3. Review of Past Minutes

- Minutes on the table for review from the October 2024 meeting.
- Motion for approval: Steve Sabine
- Second: Phil Relli
- Discussion: N/A
- Resolution: Passed

4. Approval of LEPC Financial Report

- Balance: \$19,179.78
- Motion for approval and submission of the financial report: Matt Hafey

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- c. Second: Steve Sabine
- d. Discussion: N/A
- e. Resolution: Passed

5. ESRI Subscription Renewal

ESRI application was submitted, and Tiffany has access. Let Tiffany know if anyone needs access or maps run in ESRI. This will be helpful with mapping and the mitigation plan.

6. New Business

- a. Tier II Reports
 - i. Reports will begin arriving soon. They are due March 1st.
- b. LEPC Grant Application*
 - i. Tiffany is submitting the LEPC Grant application to Ohio EPA.
 - ii. Motion to submit application: Sheriff Hafey
 - iii. Second: Phil Relli
 - iv. Discussion: N/A
 - v. Resolution: Passed
- c. Training
 - i. Discussed training opportunities that are coming and the classes submitted in the grant application. Those classes include solar farm response, hazmat for law enforcement, ICS300, ICS400, and lithium battery class.
- d. Enterprise TE Pipeline Check
 - i. A check for \$1,000 was received from Enterprise. This was unexpected but welcome. A thank you card was sent from the LEPC.
- e. 2025 LEPC Exercise
 - i. Tiffany shared that it is time to start planning the LEPC TTX exercise. The goal is to have the exercise in March. A Planning Committee is needed to start the process.
 - ii. Planning Committee Participants – Tiff Nash, Brigitte Bouska, Tiffany Singer, Matt Hafey, Lt Shad Caplinger, Cesalie Jenkins.
 - iii. The Planning Committee will meet after the LEPC meeting today to hold the Initial Planning Meeting (IPM).
- f. Warming Center
 - i. Vineyard Church Circleville has a warming center open. Fliers are available. Details are also available on social media through the EMA office or Vineyard Church Circleville.

7. Special Presentation – Chief Thompson, Circleville Fire Department

Circleville Fire Department received a new ladder truck in December. They are going through training and the truck is not in service yet. The truck is a 700ft straight stick which helps with rope rescue.

Circleville Fire Department is asking the group to assist with the cost of equipment so that it is available for grain bins and rope rescue emergencies. They believe this could be an asset in the county. With mutual aid, the ETA for a rope rescue is 30-60 minutes if the equipment is available.

This resource is starting over as older equipment is obsolete. Circleville Fire is asking the LEPC group to consider funding some of the equipment. Quotes for equipment were provided. This list is a starting point. It is likely that more equipment will be needed as they get it operational. Harnesses have already been purchased and will be different sizes for different body types. The Chief said that people are welcome to stop by and see it. The goal is to have the truck in service at the beginning of February.

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The group asked the Chief to come back with a list for half of the equipment (roughly \$10,000). The group asked to have a special meeting to discuss the rope truck and equipment because they wanted to support sooner and not wait till the April meeting.

Motion to have a special meeting on March 3rd.

First – Sheriff Hafey

Second – Lt Caplinger

8. Roundtable Discussion

- a. Chief Thompson - Kudos to townships, state, and local communities on plowing efforts. Sheriff for being on top of snow emergencies and first responders for braving the emergencies. Clean up happened faster because people stayed off the roadways.
- b. ODOT echoed that cleanup time was cut in half because there was no traffic on the road

9. Meeting Adjournment

- a. Motion to adjourn made by: Steve Sabine
- b. Second: Lt Caplinger
- c. Discussion: N/A
- d. Resolution: Passed

Next meeting date: 09:00, Thursday, April 10, 2025, at the EOC (160 Island Road)