

PICKAWAY COUNTY LOCAL EMERGENCY PLANNING COMMITTEE

139 West Franklin Street, Circleville, Ohio 43113

Telephone (740) 477-1165 • Fax (740) 420-0090

Lt. Jon Rhoades – Chairperson

Tom Swisher – Vice Chairperson

Gary Cameron – Information/Emergency Coordinator

County Commissioners

Jay Wippel

Harold Henson

Gary Scherer

Agenda

Thursday, October 12, 2023 – 9:00 a.m. - 10:30 a.m.

Pickaway County Emergency Operations Center

(160 Island Road, Circleville, OH 43113)

Topic

1. Call meeting to order: Introduction of guests and members

Members:

- | | | |
|--|--|---|
| ☐ Spencer Bennett | ☐ Brian Thompson | ☐ Matthew Hafey |
| ☐ Ken McCoy | ☐ Harold Henson | ☐ Michael Sherron |
| ☐ Sierra Miller | ☐ Jordan Hempker | ☐ Mackenzie Kaminski |
| ☐ Andrew Bull | ☐ Bill Cunningham | ☐ Steve Smith |
| ☐ Steven Collins | ☐ Kristin McCloud | ☐ Marie Wilbanks |
| ☐ Wayne Congrove | ☐ Tiffany Deitch | ☐ James Brown, Jr. |
| ☐ Shad Caplinger | ☐ Mark Adkins | ☐ John Eckelberry |
| ☐ Tom Kitchen | ☐ Matt Church | ☐ Trevor Sickels |
| ☐ Kyle Miller | | |

Guests/Staff:

2. Election of Officers

Nominations from the Floor:

Chair:

Vice Chair:

Secretary:

Elected Officers for 2023-2025:

Chair:

Vice Chair:

Secretary:

3. Review and approval of past meeting minutes

Minutes on the table for review from the July 2023 meeting.

Motion for approval:

Second:

Discussion:

4. Approval of the LEPC financial report

Balance \$50,806.50

- Received LEPC Grant funding in the amount of \$18,907.00 in August.
- Still planning a purchase of the FlowStop products and the public education materials (~\$2,500)
- Of the money previously approved for the Technical Decontamination Trailer, \$770.79 has been spent. We are awaiting the arrival of the SCBA cylinders for \$8,310 so that money is not reflected in the balance. Trailer tires are being installed this week for approximately \$500.
- Contract for EMA services – see below \$15,000
- **Unencumbered balance is approximately \$24,500.**

Motion for approval:

Second:

Discussion:

5. Old Business

- **LEPC Exercises – Plan for 2022-2024 Exercise Cycle**

**Pickaway County LEPC Meeting Agenda
October 12, 2023**

We have these objectives still to exercise in our four-year cycle:

#4: Emergency Operations Center

#11: Shelter Management

#12: Emergency Medical Services

#13: Medical facilities

The exercise design team has been meeting and has developed a scenario involving a chemical exposure to multiple victims at the DuPont facility. DuPont is allowing the conduct of this exercise and will be providing. The date for the exercise is Saturday, April 20, 2024, from 08:00 to 12:00. Additional details will be presented at the next meeting.

- **HazMat training**

Harrison Township Fire Department hosted a HazMat Operations level class on October 2, 3, and 4 to accommodate personnel on a unit-day schedule. This course was focused on the decon mission that HTFD is using.

These are regional delivery courses from the Ohio Fire Academy and will be offered to fire, EMS, and LE personnel from any agency in the County at no cost.

No other training is currently scheduled.

6. New Business

- **Tier II Reporting Facilities / Compliance Inspections / Pre-Incident Planning**

- ✓ Planning for site visit to Noxious Weed Control on SR 104 in November.
- ✓ Reached out bulk propane facilities to engage in pre-incident planning. Still working to get this effort underway.

- **Spill Responses**

- ✓ Aug 11 – Diesel fuel spill, Ashville Pike s/o SR 762
- ✓ Aug 29 – Diesel fuel spill, SR 104 n/o SR 56

- **Annual Review of Cost Recovery Policy**

Will need to update the signature line based on the new Committee chair. Changed “will” to “may” charge and administrative fee for time spent on compiling the invoices. The policy has been used twice (2022) since written.

Motion for approval:

Second:

Discussion:

- **Approval of the EMA Contract for Services and GIS License**

EMA provides administrative and logistical support to the LEPC. The contract for services runs for the state fiscal year, July to June, in the amount of \$15,000. The contract was presented with the agenda. Additionally, the LEPC has previously funded the GIS license for EMA to use for making maps of chemical facilities as part of the pre-incident planning process. This license is \$765.00 annually.

Motion for approval:

Second:

Discussion:

- **Harrison Twp FD – Decon Trailer Funding**

Several items were identified during the recent training. These will be discussed.

Motion for approval:

Second:

Discussion:

- **Cost Recovery**

No new incidents have been submitted for cost recovery.

- **Red Cross Updates**

- **Public Outreach and Education**

Mike researched shelter-in-place / evacuation materials. There are not many options. Received handouts developed by the Corpus Christi, TX, LEPC. We need to develop our own materials. Who would like to help?

Note: April 2023 meeting approved \$1,000 to help pay for these materials.

- **Orion Software**

Mike met with the company and it was determined that the software could not do what was originally promised. They are working to correct that. More details to come.

- **Bylaws and Membership List**

Open to suggestions.

**Pickaway County LEPC Meeting Agenda
October 12, 2023**

- **Ohio Department of Agriculture Training**

- **Round Table Discussion**

7. Meeting Adjournment

Motion:

Second:

- 8. Next meeting date: 09:00, Thursday, January 11, 2024, at the EOC (160 Island Road).**