

PICKAWAY COUNTY LOCAL EMERGENCY PLANNING COMMITTEE

139 West Franklin Street, Circleville, Ohio 43113

Telephone (740) 477-1165 • Fax (740) 420-0090

Chief Deputy James A. Brown, Jr. – Chairperson

Sgt. Logan Keeton – Vice Chairperson

Michael D. Sherron – Information/Emergency Coordinator

County Commissioners

Jay Wippel

Harold Henson

Gary Scherer

Minutes

Thursday, October 12, 2023 – 9:00 a.m. - 10:30 a.m.

Pickaway County Emergency Operations Center

(160 Island Road, Circleville, OH 43113)

Topic

1. Call meeting to order: Introduction of guests and members

Members:

☐ Spencer Bennett	☐ Brian Thompson	☒ Matthew Hafey
☒ Ken McCoy	☐ Harold Henson	☒ Michael Sherron
☐ Sierra Miller	☒ Steve Sabine	☐ Mackenzie Kaminski
☒ Andrew Bull	☐ Bill Cunningham	☐ Steve Smith
☐ Steven Collins	☐ Kristin McCloud	☐ Marie Wilbanks
☒ Wayne Congrove	☐ Tiffany Deitch	☒ James A. Brown, Jr.
☒ Shad Caplinger	☐ Mark Adkins	☒ John Eckelberry
☐ Tom Kitchen	☐ Matt Church	☐ Trevor Sickels
☐ Kyle Miller	☒ Ken Mettler	☒ Matthew Fields

Guests/Staff:

Jon Yinger	AMSAR Environmental
Greg Minor	Ohio Department of Agriculture
Steve Sabine	Harrison Twp FD
Jon Rhoades	Pickaway Co. Sheriff's Office (Retired)

2. Election of Officers

Nominations from the Floor:

Chair: James Brown
Vice Chair: Logan Keeton
Secretary: Michael Sherron

Nominations were solicited during the meeting. Nominees accepted the nominations and a vote was held. The officers were elected without contest.

Elected Officers for 2023-2025:

Chair: James Brown
Vice Chair: Logan Keeton
Secretary: Michael Sherron

3. Review and approval of past meeting minutes

Minutes on the table for review from the July 2023 meeting.

Motion for approval: James Brown

Second: Matt Hafey

Discussion: All approved. Minutes were reviewed.

4. Approval of the LEPC financial report

5. Old Business

- **LEPC Exercises – Plan for 2022-2024 Exercise Cycle**

We have these objectives still to exercise in our four-year cycle:

#4: Emergency Operations Center

#11: Shelter Management

#12: Emergency Medical Services

#13: Medical Facilities

The exercise design team has been meeting and has developed a scenario involving a chemical exposure to multiple victims at the DuPont facility. DuPont is allowing the conduct of this exercise and the date for the exercise is Saturday, April 20, 2024, from 08:00 to 12:00. Additional details will be presented at the next meeting.

- **HazMat training**

Harrison Township Fire Department hosted a HazMat Operations level class on October 2, 3, and 4 to accommodate personnel on a unit-day schedule. This course was focused on the decon mission that HTFD is using.

These are regional delivery courses from the Ohio Fire Academy and will be offered to fire, EMS, and LE personnel from any agency in the County at no cost.

No other training is currently scheduled.

6. New Business

- **Tier II Reporting Facilities / Compliance Inspections / Pre-Incident Planning**

- ✓ Planning for site visit to Noxious Weed Control on SR 104 in November.
- ✓ Reached out to bulk propane facilities to engage in pre-incident planning. Still working to get this effort underway.

- **Spill Responses**

- ✓ Aug 11 – Diesel fuel spill, Ashville Pike s/o SR 762
- ✓ Aug 29 – Diesel fuel spill, SR 104 n/o SR 56
- ✓ Sep 9 – Sodium Hypochlorite, DuPont.

- **Annual Review of Cost Recovery Policy**

Will need to update the signature line based on the new Committee chair. Changed “will” to “may” charge and administrative fee for time spent on compiling the invoices. The policy has been used twice (2022) since written.

Motion for approval: Jon Rhoades

Second: Steve Sabine

Discussion: Explained the changes and the context of the LEPC Cost Recovery Policy.

- **Approval of the EMA Contract for Services and GIS License**

EMA provides administrative and logistical support to the LEPC. The contract for services runs for the state fiscal year, July to June, in the amount of \$15,000. The contract was presented with the agenda. Additionally, the LEPC has previously funded the GIS license for EMA to use for making maps of chemical facilities as part of the pre-incident planning process. This license is \$765.00 annually.

Motion for approval: Ken McCoy

Second: Jon Rhoades

Discussion: Discussed the purpose of the contract services and GIS license.

- **Harrison Twp FD – Decon Trailer Funding**

Several items were identified during the recent training. These will be discussed.

18 personnel went through training. Trailer will be placed in-service once the SCBA bottles are received. The following items were identified for purchase:

- Batteries for flashlights
- Pump for managing decon water
- pH strips
- Fittings for tent plumbing

Motion for approval: Jon Rhoades

Second: Matthew Hafey

Discussion: Steve Sabine presented the request for the above items. Discussed upgrading the flashlights rather than simply purchasing new batteries. Motion for up to \$1,500 for the purchase of this equipment. All agreed. No opposition.

Current mission: Decon for hazmat teams coming into Pickaway County. Is that mission broad enough? Should they also provide emergency support to private industry or schools? This is being discussed at Harrison FD. Tech refresher class is being considered for 2024 for a few of the members.

- **Cost Recovery**

No new incidents have been submitted for cost recovery.

- **Red Cross Updates**

John Eckleberry had none.

- **Public Outreach and Education**

Mike researched shelter-in-place / evacuation materials. There are not many options. Received handouts developed by the Corpus Christi, TX, LEPC, and an LEPC from western Ohio. We need to develop our own materials. Who would like to help?

Note: April 2023 meeting approved \$1,000 to help pay for these materials.

Discussed the idea of preparing messages for social media, Everbridge, IPAWS, etc., that can be quickly deployed during an incident. Review CISA's website for information. Andy Bull will reach out to the Columbiana County Health Commissioner to see what materials/messages they used during the East Palestine train derailment. MacKenzie Kaminski can also assist with this effort.

Pickaway County LEPC Meeting Minutes
October 12, 2023

- **Orion Software**

Mike met with the company and it was determined that the software could not do what was originally promised. They are working to correct that. More details to come.

- **Bylaws and Membership List**

Open to suggestions. Tabled to next meeting.

- **Ohio Department of Agriculture Training**

Greg Minor, Enforcement Supervisor, Pesticide/Fertilizer Program, ODA.
Discussion of agricultural chemical facilities. Local inspector is Brooke Dailey.
Eight anhydrous ammonia bulk facilities in Pickaway County; inspected every two years.

- **Round Table Discussion**

- ✓ Jon Yinger – AMSAR Environmental – response, training, etc. Have contracts with several insurance companies. Small, growing company.
- ✓ Lt. Dustin Bennett, ODRC-CRC – Allen / Oakwood had an escape. Local Support Agency (LSA) meeting for escape planning. Information needed for efforts. Tours of the facility are available. Critical Incident Management team. Looking to build partnerships. 740-463-9432. Tad Sickle is now CIM at PCI in place of Mike Antle.

7. Meeting Adjournment

Motion: Matt Hafey

Second: Steve Sabine

8. Next meeting date: 09:00, Thursday, January 11, 2024, at the EOC (160 Island Road).