



Beyond the Books: A holistic path to progress

# Safeguarding and Child Protection Policy

## A Different Approach Tutoring and Therapy Services Ltd

(hereafter referred to as 'ADA Ltd')

**Version:** 1.0 | **Reviewed:** April 2026 | **Next Review:** April 2027

### 1. Purpose & Statutory Framework

At **ADA Ltd**, the safety and wellbeing of every child is our paramount concern. This policy ensures we provide a safe environment and adhere to the **Children Act 1989/2004**, **Section 175 of the Education Act 2002**, and the DfE statutory guidance: '**Keeping Children Safe in Education**' (**KCSIE 2025/26**) [3] and '**Working Together to Safeguard Children**'. This policy applies to all therapeutic and educational provision delivered by **ADA Ltd**.

### 2. Key Personnel & Lead Professional

- **Designated Safeguarding Lead (DSL):** [Your Name] | [Your Phone] | [Your Email]
- **Deputy DSL:** In a sole-provider context, emergency consultation is sought via the Commissioning School's DSL or the relevant Local Authority MASH team.
- **Statutory Contacts (LADO & MASH):** **ADA Ltd** maintains a **Regional Safeguarding Contact Directory** (see Appendix A) for all Local Authorities where we provide services.

### 3. Professional Training & Standards

- **DSL Certification:** The DSL maintains **Advanced Specialist Safeguarding Lead Training (Designated Lead)**, refreshed in **February 2026** via the **National College**.
- **Ongoing Compliance:** This specialist training is updated every two years, with mandatory annual updates on **KCSIE 2025/26 Part 1 and Annex B** to ensure current best practice in lead professional duties for **ADA Ltd**.

### 4. Procedures for Reporting & Recording

- **Recognition:** ADA Ltd staff are trained to identify signs of abuse, neglect, and specific risks including **County Lines**, **CCE/CSE**, and **Radicalisation (Prevent Duty)**.
- **Recording:** All concerns are recorded within 24 hours using a **Secure Encrypted Digital Safeguarding Log** stored on AES-256 bit encrypted hardware.
- **Reporting:** Immediate threats to life require a **999 call**. All other concerns are reported to the commissioning school's DSL immediately and followed up in writing within 1 hour.

## 5. Safer Recruitment & Single Central Record (SCR)

ADA Ltd adheres to **NSPCC Safer Recruitment** standards. No provision commences until the following are verified and recorded on our **Single Central Record (SCR)**:

- An **Enhanced DBS** with barred list check (and enrolment on the [DBS Update Service](#)).
- Verified professional references and proof of **QTS/NASENCO** qualifications.
- Identity and Right to Work verification.



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## Appendix A: Regional Statutory Contacts

- **Bedford Borough Council:** LADO: 01234 276693 | Bedford MASH: 01234 718700
  - **Central Bedfordshire Council:** LADO: 0300 300 8146 | Central Beds MASH: 0300 300 8585
  - **Milton Keynes City Council:** LADO: 01908 254300 | MK MASH: 01908 253169
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