

Charlestown Township

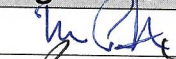


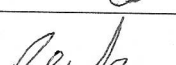
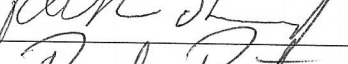
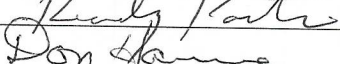
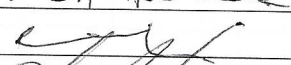
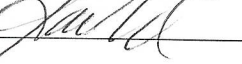

Portage County, Ohio

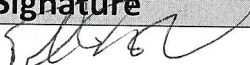

7352 Newton Falls Road, Ravenna, Ohio 44266 Phone: (330) 607-7824

Susan M. Forgacs, Fiscal Officer

Township Board of Trustees Meeting Sign-In

Date: 1/24/2022

Township Employees		
Name	Role/Department	Signature
Tim Patrick	Trustee	
Bruce Lange	Trustee	
Adam Eskridge	Trustee	
Susan Forgacs	Fiscal Officer	
Rick Grund	Road, Cemetery, Park, Zoning	
Randy Porter	Fire Chief	
Don Hanna	Asst. Fire Chief	
Dan Petraso	Captain	
LARRY LIMBERT	WARD PCSO	

Guests		
Name	Address	Signature
Paul Lachar	HANNAH	
Gay Hummel	Newton Falls Rd	

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The regular meeting of the Charlestown Township Board of Trustees was called to order at 5:30 pm by Mr. Adam Eskridge on Monday, January 24, 2022 with the Pledge of Allegiance.

Trustees – Chairman Adam Eskridge, Vice-Chair Tim Patrick, Bruce Lange - present; Fiscal Officer - Susan Forgacs present.

Mr. Eskridge moved to approve the minutes from the reorganizational meeting and the regular meeting on January 10, 2022. Mr. Patrick seconded the motion. All votes were yes, motion carried.

GUESTS

Major Larry Limbert from the Portage County Sheriff's Office present to share year-end calls for service in Charlestown and an overview of the Sheriff's Office. Deputies responded to 838 calls for service in 2021.

REPORTS

Zoning

#3-22 Mr. Lange moved to accept a resolution to amend section 308 B Temporary Buildings zoning regulations in regards to shipping/storage containers. It was seconded by Mr. Patrick. Roll was called. All votes were yes; motion passed. Ms. Amber Howe to send to the county recorder.

Roads

Mr. Rick Grund reports he and Kreg Hudson will completing preventative maintenance on all equipment. The zero-turn mower will be taken to Coia's for service.

Cemetery

Mr. Grund reported asking Kreg Hudson to help move snow and open and close a grave.

Park

No report.

Fire Department

Fire Chief Randy Porter reported the Fire Department has received 19 Fire/EMS calls, up 1 from last year.

McKenna Rahe has completed EMT training; plans to attend paramedic training next year.

Applied for MARCS radio grant from the State Fire Marshall Office.

Will apply for ODNR 50/50 grant.

Asked trustees about responding to emergency calls in Silver Spur if not plowed. Mr. Lange to ask Brett Benzse, Portage County Prosecutor, about township's ability to plow provide drives due to an emergency.

Having issues with computer in fire station; may need to replace. Trustees asked Chief Porter to research new computers.

Fiscal Officer

Ms. Susan Forgacs reported having scheduling issues for basketball hoops; company charged \$103.60 to change shipping address from fiscal officer's house to the park.
Reported receiving an invoice from Jim Nanassy for clearing out his culverts. The invoice was filed; not paid.

Shared county resolution to reduce road limits 35% from January 31 through May 1, 2022.

#2-2022 Mr. Eskridge made a motion to accept authorizing all actions to accept the Northeast Ohio Public Energy Council (NOPEC) 2022 energized community grant. It was seconded by Mr. Lange. Roll was called; all votes were yes; motion passed. Ms. Forgacs will apply for the grant.

Reported working on Ohio Department of Job and Family Services reporting that has not been done since 2017.

Will be attending the Ohio Township Association Conference January 24-26, 2022.

Representative from Colonial Life will be calling regarding possible OPERS benefits.

Presented all policies and procedures that have been found in paper and electric files to be reviewed and updated. Will need to add several policies.

Trustees

Trustee Bruce Lange reports furnace in fire office was not working; Safeco serviced and replaced control board; replaced P-trap in truck bay furnace.

Thanked Chief Porter for allowing the Zoning Reorganizational Meeting to be held at the fire station.

Met with County Engineer regarding Vair road culvert issues; culvert needs to be replaced. Should send recommendations.

Trustee Tim Patrick asked about starting to plan for Memorial Day Parade; wants to contact speaker ASAP and discuss possible fly-over with Lt. Allen at the Vienna Airforce Base.

Waiting to hear back about recommendation for placing Hidden Drive Ahead sign on Hanna road.

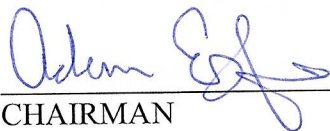
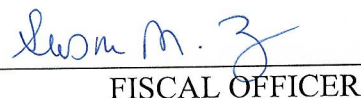
Trustee Adam Eskridge basketball hoops are finally in.

Asked Mr. Grund about road salt supply; Mr. Grund states we have enough salt/grit supplies for now.

Asked the county to assess the culvert by the cemetery.

Mr. Eskridge moved to pay bills. Mr. Lange seconded. All votes were yes, motion carried.

Mr. Eskridge moved to adjourn. Mr. Lange seconded. All votes were yes, motion carried. The meeting adjourned at 6:30 pm.


CHAIRMAN
FISCAL OFFICER

BOARD OF TRUSTEES
CHARLESTOWN TOWNSHIP, PORTAGE COUNTY, OHIO

Resolution #2-2022

**NORTHEAST OHIO PUBLIC ENERGY COUNCIL (NOPEC)
ENERGIZED COMMUNITY GRANT PROGRAM
(2022 NEC GRANT(S))**

RESOLUTION

A RESOLUTION AUTHORIZING ALL ACTIONS
NECESSARY TO ACCEPT NORTHEAST OHIO PUBLIC
ENERGY COUNCIL (NOPEC) 2022 ENERGIZED
COMMUNITY GRANT

WHEREAS, the Township of Charlestown, Ohio (the "GRANTEE") is a member of the Northeast Ohio Public Energy Council ("NOPEC") and is eligible for one or more NOPEC Energized Community Grant(s) for 2022 ("NEC Grant(s)") as provided for in the NEC Grant Program guidelines; and

WHEREAS, the GRANTEE wishes to enter into a Grant Agreement with NOPEC, Inc. in substantially the form presented to this Board of Trustees to receive one or more NEC Grant(s); and

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF TRUSTEES OF CHARLESTOWN TOWNSHIP, COUNTY OF PORTAGE, AND STATE OF OHIO, THAT:

SECTION 1. This Board of Trustees of the GRANTEE (the "Board") finds and determines that it is in the best interest of the GRANTEE to enter into the Grant Agreement to accept the NEC Grant(s) for 2022, and authorizes the President of the Board to execute the Grant Agreement to accept the NEC Grant(s) funds.

SECTION 2. This Board finds and determines that all formal actions of this Board concerning and relating to the adoption of this Resolution were taken in an open meeting of this Board and that all deliberations of this Board and of any committees that resulted in those formal actions were in meetings open to the public in compliance with the law.

SECTION 3. This Resolution is declared to be an emergency measure necessary for the immediate preservation of the public health, safety and welfare of the GRANTEE; wherefore, this Resolution shall be in full force and effect immediately upon its adoption and approval by the President of the Board of Trustees of the GRANTEE.

DATE ADOPTED: January 24, 2022



President of Board of Trustees

Submitted to the Board for
Approval on this 24th day of January, 2022

ATTEST:

Susan Foy
Fiscal Officer of the Board of Trustees

I, Susan Forgacs, as Fiscal Officer of the Board of Trustees of Charlestown Township, County of Portage, State of Ohio, do hereby certify that the foregoing is a true and correct copy of Resolution#2-2022 adopted by the Board of Trustees of said Township on the 24th day of January, 2022.

WHEREAS, the Township of Charlestown (the "GRANTEE") is a member of the Northeast Ohio Public Energy Council (NOPEC) and is eligible for the NOPEC Energy Grant Program (the "GRANT") as provided for in the NOPEC Grant Program Guidelines;

WHEREAS, the GRANTEE wishes to enter into a Grant Agreement with NOPEC, Inc. to substantially the same terms and conditions as set forth in the NOPEC Grant Program Guidelines;

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF TRUSTEES OF CHARLESTOWN TOWNSHIP, COUNTY OF PORTAGE, AND STATE OF OHIO, THAT

SECTION 1. The Board of Trustees of the GRANTEE (the "Board") finds and determines that it is in the best interest of the GRANTEE to enter into the Grant Agreement to accept the NOPEC Grant, and authorizes the President of the Board to execute the Grant Agreement to accept the NOPEC Grant.

SECTION 2. The Board finds and determines that all board actions of this Board concerning and relating to the adoption of this Resolution were taken in an open meeting of this Board and that all deliberations of this Board and all committee actions that resulted in these board actions were in meetings open to the public in compliance with the law.

SECTION 3. This Resolution is declared to be an emergency measure necessary for the immediate preservation of the public health, safety and welfare of the GRANTEE, wherefore this Resolution shall be in full force and effect immediately upon its adoption and approval by the President of the Board of Trustees of the GRANTEE.

Charles B. Foy
President of Board of Trustees

DATE ADOPTED: January 24, 2022

Submitted to the Board for
Approval on this 24th day of January, 2022

BOARD OF TRUSTEES
CHARLESTOWN TOWNSHIP, PORTAGE COUNTY, OHIO

Resolution #3-2022

TO AMEND ZONING REGULATIONS SECTION 308B TEMPORARY HOUSING

The Board of Trustees of Charlestown Township, Portage County, Ohio met during a special meeting on January 24, 2022 at the Charlestown Town hall with the following Members present:

Adam Eskridge, Trustee President
Tim Patrick, Trustee Vice-President
Bruce Lange, Trustee

Mr. Bruce Lange moved for the adoption of the following Resolution:

WHEREAS, the township has established zoning regulations; and

WHEREAS, shipping container use as a building structure is a common problem; and

WHEREAS, it is the desire of the Charlestown Township Zoning Board of Trustees to amend the Section 308B Temporary Buildings, and

WHEREAS, the special meeting was advertised and there were no public comments regarding the recommended amendment.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Charlestown Township, Portage County, Ohio, as follows:

SECTION 1: The Board authorizes the following revision of Charlestown Township Zoning Code, Section 308B. "Temporary buildings, shipping/storage containers, construction trailers, equipment, and material used in conjunction with construction work may be erected in any district herein established; however, such temporary building or buildings shall be removed upon the completion or abandonment of the construction work. Such facilities shall not be for habitation.

SECTION 1: The Board authorizes Ms. Amber Howe, zoning secretary, to file appropriate documents and pay associated fees.

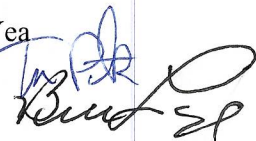
Mr. Tim Patrick seconded the motion, and the roll was called on the question of its adoption.

The vote was as follows;

Adam Eskridge: Yea

Tim Patrick: Yea

Bruce Lange: Yea



Adopted: January 24, 2022

STATE OF OHIO (COUNTY OF PORTAGE)

I, Susan Forgacs, Fiscal Officer of Charlestown Township, do hereby certify that the foregoing is taken and copied from the Record of Proceedings of Charlestown Township, that the same has been compared by me with the Resolution of said Record and that it is a true and correct copy thereof.

Susan M. Forgacs, Fiscal Officer