

# Charlestown Township


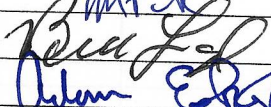
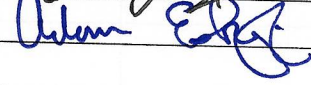
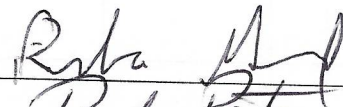
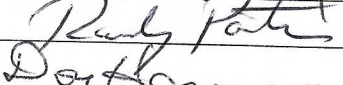
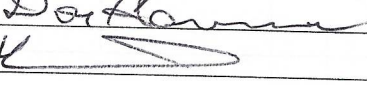
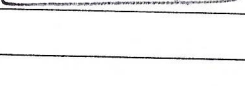
## Portage County, Ohio


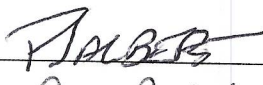


7352 Newton Falls Road, Ravenna, Ohio 44266 Phone: (330) 607-7824

Susan M. Forgacs, Fiscal Officer

### Township Board of Trustees Meeting Sign-In

Date: Oct. 11, 2021

Township Employees		
Name	Role/Department	Signature
Tim Patrick	Trustee	
Bruce Lange	Trustee	
Adam Eskridge	Trustee	
Susan Forgacs	Fiscal Officer	
Rick Grund	Road, Cemetery, Park, Zoning	
Randy Porter	Fire Chief	
Don Hanna	Asst. Fire Chief	
Don Peterson	Cyran	

Guests		
Name	Address	Signature
Don Harris	10482 South St. Garrettsville	
	6329 HANNA RD	
Peggy Posthauer	5944 Newton Falls	

The regular meeting of the Charlestown Township Board of Trustees was called to order at 5:30 pm by Mr. Lange on Monday, October 11, 2021 with the Pledge of Allegiance.

Trustees – Chairman Bruce Lange, Vice-Chair Adam Eskridge, Tim Patrick – present; Fiscal Officer - Susan Forgacs present.

Mr. Lange moved to approve the minutes from the regular meeting on September 27, 2021. Mr. Patrick seconded the motion. All votes were yes, motion carried.

Mr. Lange moved to approve the financial reports. Mr. Patrick seconded the motion. All votes were yes, motion carried.

### **GUESTS**

Mr. Jonathon Harris, Portage County Library District Director, presented an update of the library plans. He distributed copies of their Strategic Plan. Working with Portage County United Way on the Governor's Imagination Library – children can sign up to receive a free book per month up to age 5 years (this is linked to the Dolly Parton initiative). Discussed funding issues. Issue 1 is a 1 mill levy on the November election.

Ms. Peggy Postlewait present to discuss current status of the racetrack. They have changed their name on the website. Bulldozer is working very close to their house. Concerned about the waterways. Dumpsters with debris at rental property. Had questions regarding building permits for remodel; this is done by the county per Mr. Lange. Township zoning issues permits for new construction and additions but not for interior remodeling. Letter has been sent on 10/6/21.

### **REPORTS**

#### Zoning

Mr. Rick Grund, Zoning Inspector, reports received zoning inquiry phone calls for 7012 Newton Falls, 7291 State Route 5, and 6120 Vair Road.

#### Roads

Mr. Grund reports 2 cylinders on the back hoe need to be rebuilt.

#### Cemetery

Funeral last Friday. Need to order firefighter flags for cemetery.

Mr. Patrick made a motion to spend up to \$500 on flags and holders. It was seconded by Mr. Lange and passed.

#### Park

No report.

#### Fire Department

Fire Chief Randy Porter reports 215 Fire/EMS calls for the year; up 41 calls from last year. Fire department members were at Southeast Schools October 5-7 for fire prevention week. Participated with the West Branch Trick or Treat on 10/9 and will again on 10/16.



On October 22 will be assisting with the football game at Southeast.  
Will be participating in the township Trunk or Treat on 10/31.  
Planning an Open House for November.

#### Trustees

Mr. Patrick spoke with Dawn Collins, Portage Recycling Acting Director; pricing to stay the same and may decrease slightly for the dumpsters. Mr. Grund stated the dumpster bottoms are starting rust out. Mr. Patrick to send pictures to Ms. Collins.  
Working on additional quotes for Garrett road culvert repair; received quotes from Kreg Hudson and Hummel.

Mr. Eskridge reported the Historical Society's presentation will be October 24, 2-4 pm. The PowerPoint slides will be placed on the website.  
The zoning book has been scanned and placed on the website. The Open Checkbook link is working. Looking for other announcements and pictures to place on site.

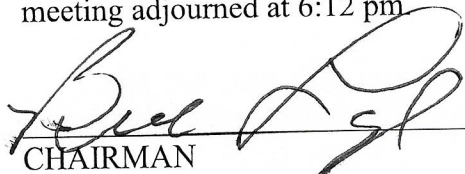
Mr. Lange reported the Good Deeds Program will be a joint program with Paris Township on October 21 at 6 pm. Another program scheduled for Freedom Township, November 4 at 6 pm.  
Received quote of \$9800 to replace the park pavilion roof.  
Received quote from Kreg Hudson to work on the 940 foot park path – remove 2" of dirt, stone and the 4X4s to be replaced with limestone for \$5160.  
Jimmy Luketic can pour concrete pads for benches and bleachers for \$3400.  
Waiting on Great Lakes Fencing.  
Sent a letter to owners of 5975 Knapp road regarding zoning violations.  
Mr. Lange and Mr. Patrick met with county prosecutor, Mr. Brett Bencze to discuss the racetrack. A cease and desist notice was sent to Mr. Jeff Allen.

#### Fiscal Officer

Ms. Forgacs reported the Activity Committee is planning the Trunk or Treat on October 31, 2-4 pm. They have requested the trustees to consider installing additional awnings on the park pavilion and to order portable propane heaters. Discussion held – Portage Awning to give a quote for additional awnings; do not want to buy heaters at this time.  
Reporting for Coronavirus funds not due to April.  
Ohio Auditor's Office sent memo regarding recommendation to track fuel purchases more closely; probably should have a policy. Ms. Forgacs will create a tracking spreadsheet.  
OTARMA risk manager sent letter asking for the recommended updated safety policies following last visit. Will scan and email this letter to the trustees.

Mr. Lange moved to pay bills. Mr. Eskridge seconded. All votes were yes, motion carried.

Mr. Lange moved to adjourn. Mr. Eskridge seconded. All votes were yes, motion carried. The meeting adjourned at 6:12 pm

  
CHAIRMAN

  
FISCAL OFFICER