

# Charlestown Township

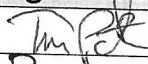
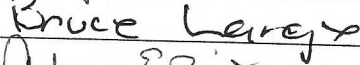

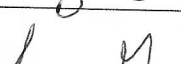
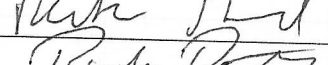
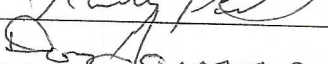
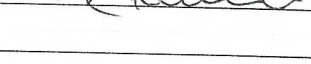
## Portage County, Ohio



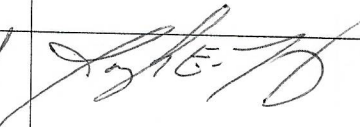
7352 Newton Falls Road, Ravenna, Ohio 44266 Phone: (330) 607-7824

Susan M. Forgacs, Fiscal Officer

### Township Board of Trustees Meeting Sign-In

Date: 10/25/21

Township Employees		
Name	Role/Department	Signature
Tim Patrick	Trustee	
Bruce Lange	Trustee	
Adam Eskridge	Trustee	
Susan Forgacs	Fiscal Officer	
Rick Grund	Road, Cemetery, Park, Zoning	
Randy Porter	Fire Chief	
Don Hanna	Asst. Fire Chief	

Guests		
Name	Address	Signature
	WANDA RD	
See Tenny	6465 Newton Falls Rd	

The regular meeting of the Charlestown Township Board of Trustees was called to order at 5:30 pm by Mr. Lange on Monday, October 25, 2021 with the Pledge of Allegiance.

Trustees – Chairman Bruce Lange, Vice-Chair Adam Eskridge, Tim Patrick – present; Fiscal Officer - Susan Forgacs present.

Mr. Lange moved to approve the minutes from the regular meeting on October 11, 2021. Mr. Patrick seconded the motion. All votes were yes, motion carried.

Mr. Lange moved to approve the financial reports. Mr. Patrick seconded the motion. All votes were yes, motion carried.

## **REPORTS**

### Zoning

Mr. Rick Grund, Zoning Inspector, issued zoning permit for rebuilding fire-damaged room at 6613 Garrett Road. Received call inquiring about building residence on SR5 for lot < 1.5 acres. Spoke to owner of 6399 Newton Falls property; he is contacting contractors to clean up.

### Roads

Mr. Grund reported resident on Waterfall Trail called to ask about process of making the roads off Garrett Road public; Mr. Grund described the very involved process to her. Received call from resident at 6695 Garrett road stating the rain water from the road drains into the house; Mr. Patrick and Mr. Grund to evaluate.

### Cemetery

No report.

### Park

No report.

### Fire Department

Fire Chief Randy Porter reports 219 Fire/EMS calls for the year; up 36 calls from last year. Will be participating in the township Trunk or Treat on 10/31. Replacing lines from pump on fire truck that have corroded.

### Trustees

Mr. Patrick reported getting estimate for new US flags and fire fighter flags for cemetery; the price was more than originally passed in the motion to purchase.

Mr. Patrick made a motion to increase the previously approved amount from \$500 to \$800; it was seconded by Mr. Lange and approved.

Received quotes for culvert repair on Garrett Road - \$31,000 from Hummel Construction and Kreg Hudson and \$16,000 from Bisirri Inc.

Mr. Patrick made a motion to hire Bisirri Inc. to repair the culvert; it was seconded by Mr. Lange and passed.

Garrett road will need to be closed for 4-5 days; need to place ad in the newspaper.

Spoke with Dawn Collins at Portage Recycling; they plan to replace recycling dumpsters that are rotting out by the end of the year.

Mr. Eskridge reported the Historical Society's presentation on October 24 went well with more than 50 attendees. Spoke with members of Shipman family who reported their family member's grave marker is deteriorating; Mr. Grund states this marker is beyond repair; the family can purchase a new marker if they want. Spoke with Clyde Huff Jr. who told him that his father was killed on Memorial Day 1951 when he was raising the township flag; Mr. Eskridge asked about placing a memorial plaque. The PowerPoint slides will be placed on the website and shared with the Portage County Historical Society. The presentation will be expanded and repeated in the future.

Reported personally hiring a face painter to attend the Trunk or Treat.

Asked about using COVID money to assist local businesses; will research.

Mr. Lange reported speaking with Mr. Brett Bencze, county prosecutor, about next steps with racetrack. If Mr. Allen does not reply within 30 days of receiving the cease and desist letter, the trustees can file a formal complaint with the prosecutor. Discussion held regarding what happens if letter is not picked up; will research with prosecutor.

Discussion was held regarding quotes for the park – replacing the fence, pavilion roof, bleachers, picnic tables, benches, basketball backboards, walking trail in woods, etc. Quote for removing and replacing fence - \$18,498 for vinyl 2-rail fence or \$13,810 for wood split rail fence; wouldn't be available to install until next spring.

Mr. Patrick made a motion to spend up to \$27,000 to purchase picnic tables, bleachers, players benches, park benches; it was seconded by Mr. Eskridge and passed.

Will be attending the first county Comprehensive planning meeting on 11/9 at 5 pm. Mr. Patrick will be attending the third county Vision meeting tomorrow.

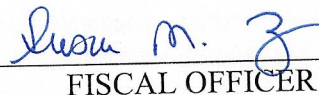
#### Fiscal Officer

Ms. Forgacs reported attending the auditor of state's virtual meeting to hire private auditors. The certified letters mailed to Mr. Jeff Allen and the owner (Takron Holdings) of the 5975 Knapp road property have not been picked up yet; per the USPS website both letters were delivered to their post office boxes on 10/12.

Mr. Lange moved to pay bills. Mr. Eskridge seconded. All votes were yes, motion carried.

Mr. Lange moved to adjourn. Mr. Eskridge seconded. All votes were yes, motion carried. The meeting adjourned at 6:10 pm.

  
CHAIRMAN

  
FISCAL OFFICER