

Charlestown Township

Portage County, Ohio

7352 Newton Falls Road, Ravenna, Ohio 44266 Phone: (330) 607-7824

Susan M. Forgacs, Fiscal Officer

Township Board of Trustees Meeting Sign-In

Date: 10/23/23

Township Employees		
Name	Role/Department	Signature
Tim Patrick	Trustee	✓
Bruce Lange	Trustee	Bruce Lange
Adam Eskridge	Trustee	Adam Eskridge
Susan Forgacs	Fiscal Officer	Susan Forgacs
Rick Grund	Road, Cemetery, Park, Zoning	Rick Grund
Randy Porter	Fire Chief	
Wayne Scott	Asst. Fire Chief	Paul Scott

Guests		
Name	Address	Signature

[illegible]

The Regular Business meeting of the Charlestown Township Board of Trustees was called to order with the Pledge of Allegiance at 5:30 pm by Mr. Tim Patrick on Monday, October 23, 2023.

Trustees –Chair Tim Patrick, Vice-Chair Bruce Lange, Adam Eskridge - present; Fiscal Officer- Susan Forgacs present.

Mr. Patrick made a motion to approve the minutes from the October 9, 2023 Regular Business Meeting; it was seconded by Mr. Lange and passed.

REPORTS

Zoning

No report

Roads

Mr. Grund reports he has 2 thumb drives to back-up the garage computer; he will back-up weekly and give thumb drive to fiscal officer to save off-site.
Reports the curve ahead sign on Garrett road has some bullet holes in it, but is still readable.

Mr. Patrick made a motion to purchase 15 US flags for the roadside; it was seconded by Mr. Lange and passed.

Cemetery

No report.

Park

No report.

Fire Department

Fire Chief Randy Porter reports 224 Fire/EMS calls year-to-date; an increase of 35 calls compared to last year.
Reports the guard rail on Esworthy was dented last week when a tree fell but it is still functional.

Fiscal Officer

Ms. Forgacs shared correspondence from Frank LaRose regarding upcoming statewide ballot issues; NOPEC's 2023 General Assembly Meeting notice; 2023 Financial Wellness Fair at Ravenna High School.
Reports replying to a title company asking about any township liens on property at 8025 State Route 5.
Asked if trustees had any updates on garage items sent to Edinburg auction; Mr. Patrick to investigate.
Received bill for salt shed.
Reports paying OPERS contributions late last month and had to pay \$7.48 late fee.
Mr. Don Trocchio forwarded information on a pin finder to use at the cemetery to locate the lot markers.

Mr. Patrick made a motion to spend up to \$150 for the pin finder; it was seconded by Mr. Lange and passed. Mr. Patrick and Ms. Forgacs to research vendors and prices.

Trustees

Mr. Lange reports Mr. Jeff Allen's attorney has requested a delay in the court proceedings; Mr. Bencze has notified the Postlewaiths.

Contacted County Recorder, Ms. Lori Calcei, regarding properties that revert from commercial back to residential due to not operating as a business for at least 2 years. The County does not do anything with recording these situations. Mr. Lange will inquire with Mr. Chris Meduri, County Prosecutor, and Mr. Matt Kelley, County Auditor.

Mr. Kreg Hudson to brush hog along the ditch at the cemetery.

Mr. Eskridge states he is interested in asking for state capital funds for park upgrades; to investigate more.

Mr. Patrick reports speaking with Root family regarding the possibility of the township purchasing 50' of land adjacent to the west side of the cemetery; family states no right now but willing to consider in the future.

Reports Knapp road project was completed under budget.


Todd Lamb to asphalt the salt shed floor and apron on Wednesday.

Mr. Patrick moved to pay bills. Mr. Lange seconded. All votes were yes, motion carried.

Mr. Patrick moved to adjourn. Mr. Lange seconded. All votes were yes, motion carried. The meeting adjourned at 5:50 pm.



CHAIRMAN



FISCAL OFFICER