The regular meeting of the Charlestown Township Board of Trustees was called to order at 5:30 pm by Mr. Tim Patrick on Monday, October 26, 2020 with the Pledge of Allegiance.

Trustees – Chairman Tim Patrick, Vice-Chair Bruce Lange, Adam Eskridge present; Fiscal Officer - Susan Forgacs present.

Presentation by Sarah Kovoor, candidate for the 11th district Court of Appeals.

Mr. Patrick moved to approve the minutes from the regular meetings on September 28 and October 12, 2020. Mr. Eskridge seconded the motion. All votes were yes, motion carried.

**REPORTS**

Zoning

Mr. Richard Grund (Zoning Inspector, Road, Cemetery, Park Supervisor) reported the individual who lives just north of the town hall started to build a lean-to shed that would have been on the church’s property; he informed the resident of the property lines.

Roads

No Report

Cemetery

No report.

Park

No report.

Fire Department

Mr. Randy Porter (Fire Department Chief) reported the Fire Department is at 183 calls, down 7 from last year.

A meeting with the Ravenna City finance director and mayor has been scheduled to discuss EMS billing.

Chief Porter requested a gear dryer to be purchased with CARES money for $9300; this cuts down on drying time and is better for the gear.

#100-20 - Mr. Patrick moved to spend $9300 of CARES Act money for gear dryer. Mr. Lange seconded. All votes were yes, motion carried.

Is looking into a generator for the fire station; there was a call this weekend where the station did not have electric due to a tree falling on the lines and it is difficult to get vehicles out of station and the base radio does not work.

Reminded fiscal officer to submit receipts for ODNR grant.

Trustees

Trustee Bruce Lange reported that ServPro has completed cleaning the ducts for the township buildings.

Submitted quote for handheld electric blowers from Coia’s that was less expensive than originally approved.

He sent a letter to Mr. Carl Hamerick requesting that he remove the signs in his yard with obscene language. Mr. Hamerick has removed the signs.

Trustee Adam Eskridge asked about CARES deadline for the latest installment; no one has heard of a new deadline.

Fiscal Officer

Ms. Forgacs reported receiving invoice for tractor at Coia’s, but was told tractor was not ready yet when called; will wait to mail payment.

Received request to write an updated letter for placing cell phone tower on Bruce Lange’s property. This was originally discussed by trustees on October 22, 2014 and resolution #110-14 was passed stating that no one had objected. Letter was sent with October 26, 2020 date and signed by chairman, Tim Patrick.

Ordered checks from Key Bank.

Draft of the Agreed Upon Procedures audit was reviewed.

New OTARMA insurance policy has been received; proof of insurance cards distributed to road supervisor and fire chief.

Due to receive new laptop for UAN this spring. The current desktop computer can be donated to the township.

Reported the Activity Committee discussed sponsoring a community-wide Christmas decoration contest instead of the Santa visit. The trustees supported the idea and indicated they would donate personal funds to be used for prizes.

Mr. Patrick asked fiscal officer to send signed quote acceptance to Ellet sign.

Mr. Patrick moved to pay bills. Mr. Lange seconded. All votes were yes, motion carried.

Mr. Patrick moved to adjourn. Mr. Lange seconded. All votes were yes, motion carried. The meeting adjourned at 6:27 pm.

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CHAIRMAN FISCAL OFFICER