

Charlestown Township

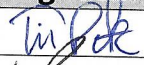
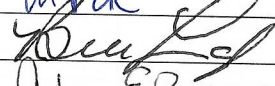
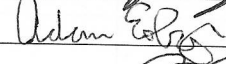
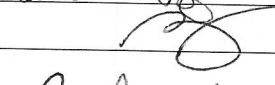
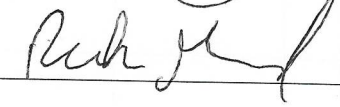
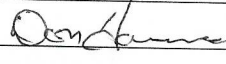
Portage County, Ohio


7352 Newton Falls Road, Ravenna, Ohio 44266 Phone: (330) 607-7824

Susan M. Forgacs, Fiscal Officer

Township Board of Trustees Meeting Sign-In

Date: 11/22/21

Township Employees		
Name	Role/Department	Signature
Tim Patrick	Trustee	
Bruce Lange	Trustee	
Adam Eskridge	Trustee	
Susan Forgacs	Fiscal Officer	
Rick Grund	Road, Cemetery, Park, Zoning	
Randy Porter	Fire Chief	
Don Hanna	Asst. Fire Chief	

Guests		
Name	Address	Signature
Joe Tenney Paul LaBelle	6465 Newton Falls Rd Hanna Rd	

The regular meeting of the Charlestown Township Board of Trustees was called to order at 5:30 pm by Mr. Lange on Monday, November 22, 2021 with the Pledge of Allegiance.

Trustees – Chairman Bruce Lange, Vice-Chair Adam Eskridge, Tim Patrick – present; Fiscal Officer - Susan Forgacs present.

Mr. Lange moved to approve the minutes from the regular meeting on November 8, 2021. Mr. Eskridge seconded the motion. All votes were yes, motion carried.

REPORTS

Zoning

Mr. Rick Grund, Zoning Inspector, received phone call from property owner at 7702 Newton Falls road asking if allowed to have goats; there is more than 3.5 acres; was told it was okay. The property behind Joe Tenney's house is being cleaned up; camper should be removed by the end of the year. Mr. Tenney thanked the trustees for their assistance.

Roads

Mr. Rick Grund, Road Supervisor, reported the Garrett Road street sign is missing again.

Cemetery

No report.

Park

No report.

Fire Department

Assistant Fire Chief Don Hanna reports 242 Fire/EMS calls for the year.

Trustees

Mr. Patrick submitted documentation for maximum amount of \$250,000 ODOT stimulus money to repave South Knapp; estimated cost of project is \$289,000.

Found the township sexual harassment policy; needs to be updated; fiscal officer to retype.

Asked Kreg Hudson to repair ditch on South Knapp where culvert pipe had been removed.

Suggests changing vendors for portable toilets next year; not happy with the condition of the current ones.

Mr. Eskridge reported the picnic tables and park benches have arrived.

Reported attending the township association meeting on Saturday with Mr. Lange; discussion was held regarding the possibility of applying some of the American Recovery Act funds for roads. Randolph Fiscal Officer, Mary Rodenbucher, reported at association meeting that the new handicap-accessible playground is mostly complete; this is a county park; still need some lighting and fences; townships can use some of their ARA funds for this if they chose. Possible legislation regarding a rental property owner registry; right now being considered for larger counties.

Asked about assisting Mr. Ray Grund's business with COVID funds. He contacted Ms. Gail Pavliga for guidance. Mr. Lange to research this with Mr. Bencze.

Mr. Lange reported Safco serviced the furnaces in the townhall and fire station. Met with Mr. Brett Bencze, County Prosecutor, who will send an official letter to Mr. Jeff Allen regarding the motorcycle track since he has not responded to letters from the trustees or the zoning inspector. Also, have not received any responses from Takron Holdings regarding the abandoned Knapp road property. Trustees can get a security warrant to board up the property to prevent vandalism. Reported the park fence installation may be in about 12 weeks; they will call utility companies before digging.

Fiscal Officer

Ms. Susan Forgacs reported the state auditor has selected the auditing firm – Charles E. Harris & Associates to do the audits in this area. Contracts have been signed and submitted. Submitted for the \$500 OTARMA MORE Safety grant to cover the cost of the safety mulch used in the playground as recommended by the OTARMA rep. Asked to attend the annual State Township Association conference in Columbus this January. Some of the conference costs can be submitted to OTARMA for the MORE grant funds. Mr. Eskridge made a motion to approve the fiscal officer attending the annual conference; it was seconded by Mr. Lange and passed. Submitted request to Portage Community Bank to increase the credit limit for the fire department and road department VISAs.

Mr. Lange moved to pay bills. Mr. Eskridge seconded. All votes were yes, motion carried.

Mr. Lange moved to adjourn. Mr. Eskridge seconded. All votes were yes, motion carried. The meeting adjourned at 6:12 pm.



CHAIRMAN



FISCAL OFFICER