

Charlestown Township

Portage County, Ohio

7352 Newton Falls Road, Ravenna, Ohio 44266 Phone: (330) 607-7824

Susan M. Forgacs, Fiscal Officer

Township Board of Trustees Meeting Sign-In

Date: March 25, 2024

| Township Employees | | |
|--------------------|------------------------------|-----------|
| Name | Role/Department | Signature |
| Tim Patrick | Trustee | |
| Bruce Lange | Trustee | |
| Adam Eskridge | Trustee | |
| Susan Forgacs | Fiscal Officer | |
| Rick Grund | Road, Cemetery, Park, Zoning | |
| Randy Porter | Fire Chief | |
| Paul Jalbert | Asst. Fire Chief | |
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| Guests | | |
|--------|---------|-----------|
| Name | Address | Signature |
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The Regular Business meeting of the Charlestown Township Board of Trustees was called to order at 5:30 pm by Mr. Bruce Lange on Monday, March 25, 2024.

Trustees –Chair Bruce Lange, Vice-Chair Adam Eskridge - present; Tim Patrick – absent; Fiscal Officer- Susan Forgacs present.

Mr. Lange made a motion to approve the minutes from the Regular Business Meeting held on March 11, 2024; it was seconded by Mr. Eskridge and passed.

REPORTS

Zoning

Mr. Grund reports received call from potential buyer of property on South Knapp in regards to zoning status.

Roads

No report.

Cemetery

No report.

Park

Mr. Grund reports zero-turn mower was returned to Coia's to fix handles; repairs complete and returned.

Fire Department

Fire Chief Randy Porter reports 64 Fire/EMS calls this year; year-to-date volumes the same as last year.

Reports 1314 was evaluated; has listed of recommendations; will be reviewing list and reporting the needed repairs next meeting. Was told the truck is in good shape for the age of the vehicle. Reports the need to increase staffing for the solar eclipse event; West Branch campgrounds are at capacity.

Fiscal Officer

Ms. Forgacs reports the Easter Egg hunt at the park was postponed to April 30 due to the weather.

Still working on typing the records retention schedule.

Might miss next meeting depending on Solar Eclipse responses. Will have everything ready for the meeting ahead of time.

Trustees

Mr. Eskridge has confirmed Mr. Chris Miller as the Memorial Day Ceremony speaker.

Has posted the most recent minutes on the website.

The Township sign has had some issues with updating content; possible software issue; working with the company to resolve.

Received a copy of the baseball team's liability insurance to be filed.

Mr. Lange attended the annual Health District Board meeting. He was elected board chair; Mr. Tom Calcei is the vice chair; Ms. Doreen Spiced is the secretary. Ms. Diana Clark was elected to fill a vacant board member position.

There is an open house at the Health District on April 3, 2-6 pm.

Coffee with the Commissioners on April 25 at Edinburg Townhall; July 18 at Cal's Restaurant; October 8 in Restoration 44 in Mantua.

Trustees will be meeting with Ravenna Mayor Seman on April 2 to review the EMS contract that is due to expire at the end of 2024.

Mr. Lange moved to pay bills. Mr. Eskridge seconded. All votes were yes, motion carried.

Mr. Lange moved to adjourn. Mr. Eskridge seconded. All votes were yes, motion carried. The meeting adjourned at 5:45 pm.


CHAIRMAN


FISCAL OFFICER