

# Charlestown Township

## Portage County, Ohio

7352 Newton Falls Road, Ravenna, Ohio 44266 Phone: (330) 607-7824

Susan M. Forgacs, Fiscal Officer

### Township Board of Trustees Meeting Sign-In

Date: Dec. 27, 2021

Township Employees		
Name	Role/Department	Signature
Tim Patrick	Trustee	Absent
Bruce Lange	Trustee	Bruce Lange
Adam Eskridge	Trustee	Adam Eskridge
Susan Forgacs	Fiscal Officer	Susan Forgacs
Rick Grund	Road, Cemetery, Park, Zoning	Rick Grund
Randy Porter	Fire Chief	Randy Porter
Don Hanna	Asst. Fire Chief	Don Hanna

Guests		
Name	Address	Signature
PAUL SALBERG	HANNA RD.	Paul Salberg

The regular meeting of the Charlestown Township Board of Trustees was called to order at 5:30 pm by Mr. Lange on Monday, December 27, 2021 with the Pledge of Allegiance.

Trustees – Chairman Bruce Lange, Vice-Chair Adam Eskridge, Tim Patrick – absent; Fiscal Officer - Susan Forgacs present.

Mr. Lange moved to approve the minutes from the regular meeting on December 13, 2021. Mr. Eskridge seconded the motion. All votes were yes, motion carried.

## **REPORTS**

### Zoning

No report.

### Roads

Rick Grund reported Mr. Lee Moser of 6106 Hanna Road asked about reinstalling Hidden Drive Ahead signs that were removed; states the traffic has significantly increased due to the Newton Falls road detour. Decision deferred until next meeting when Mr. Patrick will be present.

### Cemetery

No report.

### Park

No report.

### Fire Department

Assistant Fire Chief Don Hanna reports 260 Fire/EMS calls for the year.

### Trustees

Mr. Eskridge noted the house across the street from Crest Rubber appears to have been sold after additional work was completed. House at 7702 Newton Falls road was in foreclosure; work appears to be started inside and on the roof.

Bleachers delivered to the park.

Has call scheduled with EPA Frank in regards to Crest Rubber. Called and left message with Environmental Partners also in regards to Crest Rubber clean-up questions; they are an EPA consultant. Mr. Lange will contact Portage County Land Bank to see if they would be interested in taking over.

The new accessible playground in Randolph, which is county a county asset, needs funds for lighting and fence. Mr. Lange discussed with Mr. Brent Bencze who stated the township cannot give ARA funds to Randolph township but we can give directly to the non-profit group who built the park.

Mr. Lange reported the Zoning Commission and Zoning Board of Appeals will hold the annual reorganization meeting on January 22, 2022 at 9 am according to Ms. Amber Howe; will check to see if meeting can be held in the fire station.

Garrett road culvert project was completed in 3 days.

Jim Nanasey on Vair Road is a Freedom township resident. He states the neighbor's (who is a Charlestown Township resident) property is causing flooding on his property due to clogging the culvert. Mr. Lange and Mr. Patrick did go to look at the property. States he is sending the township a bill for him clearing the clogs; charging \$50 and \$150 for Christmas Day. Found culvert and King and Vair needs repaired. Mr. Lange will discuss the culvert concerns with Portage County Engineer's office next month.

Plow truck service complete.

Filters changed on backhoe.

#### Fiscal Officer

Ms. Susan Forgacs researched the best way to proceed with having Mr. Grund taking the plow truck to the car wash in Rootstown and documenting the money spent; the self-service bays will only take quarters; won't take tokens or credit card. Since the carwash is frequently unstaffed, there is no way to get a receipt. Decided to write \$50 check to Mr. Grund to cash for quarters; a log was created for him to document date, time and amount of money spent at the car wash. This log will be submitted to the trustees at the end of each month for review.

The final \$2.53 of CARES money has been spent and final report submitted to close that account.

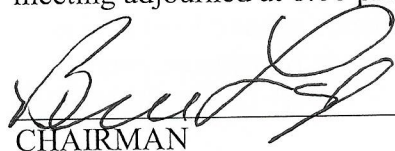
VISA credit limit raised to \$7000 total for all three cards.

Legal notice placed in Record Courier announcing the Annual Reorganizational Meeting on January 10, 2022 at 5:30 pm.

Key Bank made an error in cashing a check; amount written was \$40.50 and bank cashed and documented \$40; this mistake has been corrected.

Mr. Lange moved to pay bills. Mr. Eskridge seconded. All votes were yes, motion carried.

Mr. Lange moved to adjourn. Mr. Eskridge seconded. All votes were yes, motion carried. The meeting adjourned at 6:00 pm.

  
CHAIRMAN

  
FISCAL OFFICER



The regular meeting of the Charlestown Township Board of Trustees was called to order at 5:30 pm by Mr. Adam Eskridge on Monday, June 28, 2021 with the Pledge of Allegiance.

Trustees – Chairman Bruce Lange - absent, Vice-Chair Adam Eskridge, Tim Patrick – present; Fiscal Officer - Susan Forgacs present.

Mr. Eskridge moved to approve the minutes from the regular meeting on June 14, 2021. Mr. Patrick seconded the motion. All votes were yes, motion carried.

## **GUESTS**

Rena and Jason Davis from Rural Relief presented their mobile food pantry. It is a subsidiary of the Akron-Canton food bank. Currently serving Deerfield, Atwater, and Randolph. Asked if they could use the townhall parking lot on the third Tuesday of the month from 3-5 pm to start July 20, 2021. Discussion was held regarding traffic and visibility; will move to the park parking lot if traffic flow becomes an issue.

Mr. Patrick made a motion to allow Rural Relief to use the townhall parking lot; it was seconded by Mr. Eskridge and passed.

## **REPORTS**

### Zoning

Mr. Rick Grund reported issuing zoning permit for garage on Beaver Road. Received call from McCormack Road resident regarding garage permit; he will get back with MR. Grund.

### Roads

No report.

### Cemetery

Mr. Grund reported a burial will happen next week for an individual coming from Philadelphia.

### Park

Mr. Rick Grund reported a railing and picnic table at the park needed to be repaired.

### Fire Department

Fire Chief Randy Porter reports 123 Fire/EMS calls for the year; up 14 calls from last year. Received a quote of \$100/hour from Sedensky Truck and Tractor for preventative maintenance on fire trucks. Mr. Patrick requested he also get a quote from Rick Kuntz Trucking. Requested to spend \$1200 for uniform shirts.

Mr. Patrick made a motion to spend up to \$1200 for uniform shirts; it was seconded by Mr. Eskridge and passed.

Asked to add Ed Harrison AEMT to the roster.

Mr. Patrick made a motion to add Ed Harrison to the department roster, it was seconded by Mr. Eskridge and passed.

Five members will complete fire school in August and will be Level I firefighters. Requested to send them in September to become Level II firefighters. We should be able to be reimbursed these training costs at the end of the year by the state fire marshal office.

Mr. Patrick made a motion to send 5 fire personnel to Howland Fire to complete their fire training at a cost of \$950/person; it was seconded by Mr. Eskridge and passed.  
Asked about Activity Committee needs for the festival. Ms. Forgacs asked for the fire department to provide the "fire house", offer blood pressure checks, and be available to assist staff with the inflatables.  
Chief Porter asked if the township could reimburse Clint Marsh the cost of EMT school (\$1000); he paid for the training himself and is an active member of the department.  
Mr. Patrick made a motion to reimburse Clint Marsh \$1000; it was seconded by Mr. Eskridge and passed.

#### Trustees

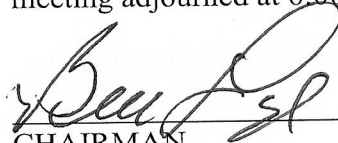
Mr. Patrick made a motion to spend up to \$1000 on Fibarmulch for the park playground from Kurtz Brothers; it was seconded by Mr. Eskridge and passed.  
Working on finalizing list of needed road signs in order to get a quote to replace.

#### Fiscal Officer

Ms. Forgacs reported receiving the correspondence from Bureau of Worker's Compensation regarding a claim.  
Received insurance statement for David West and his wife from the past year and he has not been on the department for more than 2 years; will follow-up.

Mr. Eskridge moved to pay bills. Mr. Patrick seconded. All votes were yes, motion carried.

Mr. Eskridge moved to adjourn. Mr. Patrick seconded. All votes were yes, motion carried. The meeting adjourned at 6:00 pm.

  
CHAIRMAN

  
FISCAL OFFICER