

The Regular Business meeting of the Charlestown Township Board of Trustees was called to order at 17:30 pm by Mr. Bruce Lange on Monday, August 24, 2026.

Mr. Lange made a motion to approve the minutes from the regular meeting on August 10, 2026; it was seconded by Mr. Eskridge and passed.

GUESTS

Mr. Andrew Leitch, OTARMA Account Manager, present to review township insurance policy and make recommendations. Recommended getting a contact with the Portage County Water Rescue team regarding the drone the team owns that is housed at the fire station.

REPORTS

Zoning

Mr. Paul Jalbert submitted paperwork to the Land Bank for Frank Jackson property at 5975 Knapp Road; still unsure on how they want to proceed.

Mr. Jalbert and Mr. Lange to meet with Mr. Chris Meduri, Portage County Prosecutor's Office, to discuss next steps with Frank Jackson property.

Mr. Jalbert did meet with Ms. Connie Lewandowski and Mr. Chris Meduri regarding concerns with pending issues still waiting on the prosecutor's office input.

Mr. Hostetler was informed that he was not allowed to build a shed on his Rockspring road property due to no residence on the property; was told he could submit request to the Zoning Board.

Mr. Michael Hall was referred to the Regional Planning board in regards to subdividing his current lots on Newton Falls Road.

Roads

Mr. Lange attended the OPWC District 7, round 41 meeting; approved Garrett road resurfacing in 2027. Esworthy road project has been delayed to 2027 due to a delay in the county's bridge repair project.

Cemetery

No report.

Park

No report.

Fire Department

Fire Chief Randy Porter reports 174 Fire / EMS calls this year; up 12 calls compared to last year. Received the portable pump that was purchased with grant money,

Will place order for EMS supplies using state EMS grant money.

Had 2 emergency calls at Ohio International Raceway over the weekend; there was private EMS on scene for initial response but they do not transport. There were some access issues getting the emergency vehicles to track; Chief Porter to meet with the track personnel to discuss.

Two firefighters will start fire school next week.

Fiscal Officer

Ms. Forgacs shared report from the Board of Election's inspection of the polling site; report given to Mr. Lange to review and make any recommendations.

Received notice from Ohio Edison about change in electric supplier at the garage.

Trustees

Mr. Eskridge reports there was an event at Ohio International Raceway this past weekend. Has heard they plan to hold 3 events a year, but they will be larger than in the past.

Randolph Fair this week.

Letter was sent to Mr. James Bellish regarding PUCO as he requested.

Ms. Pahls reports the new beta website should be ready September 15; the

CharlestowntpOH.gov address has been approved.

Received phone call from a resident about minutes on the website; was informed we are in the process of updating website. Ms. Forgacs states she waits until after minutes are approved at the next meeting before sending to Mr. Eskridge to post on the website. At this time, the posted minutes are up-to-date with the only exception is one set of minutes – special Meeting on May 26, 2026 – that she forgot to send. Will send to Mr. Eskridge.

Mr. Lange attended the Township Association meeting at the Ravenna Elk's club.

Asked TM Landscaping for a quote to mow and trim at the cemetery; April through November, 2027; \$725 per time. ORC states cemeteries only required to be mowed once a month and trimmed twice per year; we want to be better than that.

Mr. Lange moved to pay bills. Ms. Pahls seconded. All votes were yes, motion carried.

Mr. Lange moved to adjourn. Mr. Eskridge seconded. All votes were yes, motion carried. The meeting adjourned at 6:55 pm.

CHAIRMAN

FISCAL OFFICER