The Regular Business meeting of the Charlestown Township Board of Trustees was called to order at 17:30 pm by Ms. Katie Pahls on Monday, September 14, 2026.

Trustees –Chair Bruce Lange - absent, Vice-Chair Katie Pahls; Adam Eskridge – present; Fiscal Officer- Susan Forgacs present.

REPORTS

Zoning

Mr. Jalbert reports that Mr. Chris Meduri, Portage County Prosecutor, will be sending a letter the person paying the property taxes for the abandoned Middle Knapp Road property.

Roads

No report.

Cemetery

Ms. Forgacs and Ms. Fotheringham continue to update cemetery records.
Ms. Fotheringham will be attending the next meeting to report on the cemetery management class that she attended.

Park

No report.

Fire Department

Fire Chief Randy Porter reports 189 Fire / EMS calls this year; up 14 calls compared to last year.
The Department will be participating in trick or treat activities at West Branch campground.
Ms. Pahls made a motion to spend up to $750 to oil spray fire vehicles per the Chief's recommendation; it was seconded by Mr. Eskridge and passed.

Fiscal Officer

Ms. Forgacs contact the recommended OTARMA IT Risk Consultant, Mr. Aaron Willis, regarding HB 49; he plans to attend the next trustee meeting.
The Ohio Plan quote is $19,941 and OTARMA quote is $17,046. Ms. Pahls made a motion to accept the OTARMA quote; it was seconded by Mr. Eskridge and passed. Ms. Pahls asked that we invite any interested insurance companies to make presentations next year; Ms. Forgacs recommended to start this process in the spring.

Trustees

Mr. Eskridge asked if the safety vests had been ordered; need to check the notes from last meeting to see who was going to order.
Zoning Appeals Board meeting on October 5; he will attend to represent the township, who owns one of the neighboring properties.
Shared the Activity Committee's 2027 schedule.

Ms. Pahls believes the email address issues have been resolved; website should be ready next month.

Next regular meeting on October 12.

Ms. Pahls moved to pay bills. Mr. Eskridge seconded. All votes were yes, motion carried.

Mr. Lange moved to adjourn. Mr. Eskridge seconded. All votes were yes, motion carried. The meeting adjourned at 5:45 pm.

_____ _____

CHAIRMAN FISCAL OFFICER