

Charlestown Township


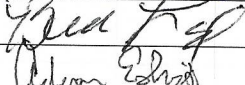
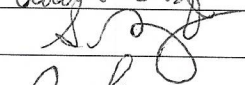
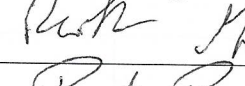
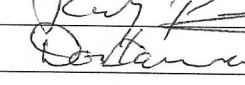
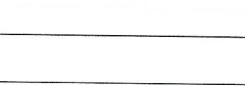

Portage County, Ohio

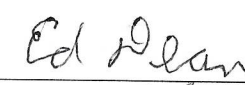


7352 Newton Falls Road, Ravenna, Ohio 44266 Phone: (330) 607-7824

Susan M. Forgacs, Fiscal Officer

Township Board of Trustees Meeting Sign-In

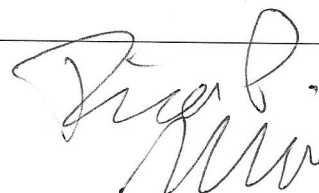
Date: 3/28/2022

Township Employees		
Name	Role/Department	Signature
Tim Patrick	Trustee	
Bruce Lange	Trustee	
Adam Eskridge	Trustee	
Susan Forgacs	Fiscal Officer	
Rick Grund	Road, Cemetery, Park, Zoning	
Randy Porter	Fire Chief	
Don Hanna	Asst. Fire Chief	

Guests		
Name	Address	Signature
Ed Dean	103 Johnson Rd North Benton, Ohio 44449	
Joe Tenney	6465 Newton Falls Rd Ravenna Ohio 44266	
PAUL LAUBERT	HANNA RD	

Tim Modu

3891 CASSETT RD,
Rootstown OH
44272



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The regular meeting of the Charlestown Township Board of Trustees was called to order at 5:30 pm by Mr. Adam Eskridge on Monday, March 28, 2022 with the Pledge of Allegiance.

Trustees – Chairman Adam Eskridge, Vice-Chair Tim Patrick, Bruce Lange - present; Fiscal Officer - Susan Forgacs present.

Mr. Eskridge moved to approve the minutes from the regular meeting on February 28, 2022. Mr. Patrick seconded the motion. All votes were yes, motion carried.

GUESTS

Mr. Ed Dean and Mr. Tim Moon, Portage County Commissioner candidates, were present to introduce themselves. Each discussed their goals as a commissioner.

REPORTS

Zoning

No report.

Roads

Mr. Grund received phone call late last Sunday night from the Portage County Engineer's Office. A public report had been received stating the railroad bridge on South Knapp road had shifted; Mr. Grund investigated, only found some peeling tar in a crack. Engineer's inspected and found no cause for concern.

Cemetery

No report.

Park

Mr. Grund reported the picnic tables have been assembled and placed in the pavilion. One of the neighbors, Kevin, helped move the old tables with his personal tractor.

Portage County Recycling will be offering monthly e-waste drop-offs at the recycling center.

Mr. Eskridge will post on township sign and website.

The RTV should be repaired tomorrow by Coia's

Fire Department

Fire Chief Randy Porter reported the Fire Department has received 63 Fire/EMS calls, up 14 from last year.

Reports the need to replace EMS bags and supplies.

Mr. Patrick made a motion to spend up to \$1200 for EMS bags and supplies; it was seconded by Mr. Eskridge and passed.

Fiscal Officer

Ms. Susan Forgacs reports several phone calls with Falls Home Oil in regards to not receiving statements; they were being mailed to 7352 NF road and were never received. A letter and email were sent asking to send invoices to the complete mail address or to email address.

Applied for the \$500 Community Event NOPEC grant to be used for the festival and the \$2006 NOPEC Energized Community (NEC) grant.

Board of Elections sent reminder for May Primaries at the town hall.
The policies and procedures were emailed to Mr. Brent Bencze for review and comment.
Finalized information with Dell Computers for the fire department.
Working on the 2020-2021 audit; with meeting tentatively scheduled for April 9.
Received MARCs radio grant money from the State Fire Marshall's Office.
Mr. Patrick reported Ford paid \$200 of the tow bill for the plow truck; Sarchionne's to bill for the balance.

Trustees

Mr. Lange spoke with Mr. Bencze regarding motorcycle track's non-conforming use when the track was unused for more than 2 years; letters have been mailed through the Common Pleas Court; the letter sent to Newton Falls address was returned; have not heard anything from the letter sent to Streetsboro address. Waiting for the owner to respond.

Received quote from Portage Awning for 4 panels to finish the west side of the pavilion.

Mr. Patrick made a motion to spend up to \$5600 to purchased the awnings using ARP funds; it was seconded by Mr. Lange; roll was called; all votes yes; motion passed.

Great Lakes Fence plans to start the split rail fence replacement at the park on April 4; should take 2-3 days to complete.

The pavilion roof scheduled to be replaced in the next 2-3 weeks.

Townhall custodian, Ms. Linda DeHaven, contacted Mr. Lange reporting finding a bat in the entry and that the toilet in the women's restroom kept running; Mr. Lange fixed.

Mr. Patrick received quote from Perrin Asphalt to repair pot holes with hot mix asphalt once the weather improves and to seal cracks on Hanna and middle Knapp roads.

Mr. Patrick made a motion to spend up to \$6500 to fix pot holes; it was seconded by Mr. Lange; roll was called; all votes yes; motion passed.

Mr. Patrick made a motion to spend up to \$5875 to seal cracks on Hanna and middle Knapp; it was seconded by Mr. Lange; roll was called; all votes yes; motion passed.

Have not heard back from the county regarding Vair road culvert.

Has been contacting local ball teams and scouts to participate in the Memorial Day Parade; also continues to look for someone to do a flyover. Informed the political candidates present they were welcome to attend the parade but we do not have politicians marching in the solemn parade.

Will apply for Issue 2 money for next year for Knapp road repair. Discussion was held regarding the use of ARP funds for roads. Ms. Forgacs directed the trustees to review the township conference presentations in the OTA website. Process detailed about passing the appropriate resolutions and uses for these funds.

Mr. Eskridge received complaint from Garrett Road resident about leaking septic on Bronco Road; this house is for sale. The resident contacted the Health Department; Mr. Eskridge to call resident back.

Mr. Eskridge made a motion to pay bills. Mr. Lange seconded. All votes were yes, motion carried.

Mr. Eskridge moved to adjourn. Mr. Lange seconded. All votes were yes, motion carried. The meeting adjourned at 6:07 pm.



CHAIRMAN



FISCAL OFFICER