

Charlestown Township

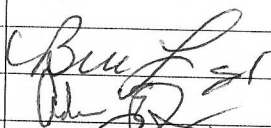
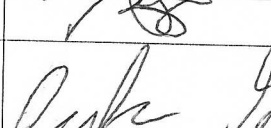
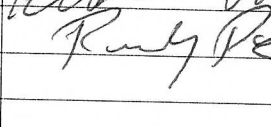
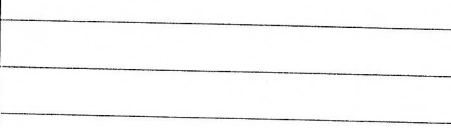
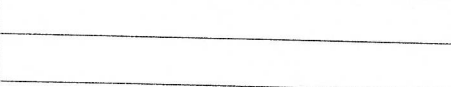
Portage County, Ohio

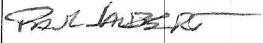
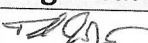
7352 Newton Falls Road, Ravenna, Ohio 44266 Phone: (330) 607-7824

Susan M. Forgacs, Fiscal Officer

Township Board of Trustees Meeting Sign-In

Date: March 27, 2023

Township Employees		
Name	Role/Department	Signature
Tim Patrick	Trustee	
Bruce Lange	Trustee	
Adam Eskridge	Trustee	
Susan Forgacs	Fiscal Officer	
Rick Grund	Road, Cemetery, Park, Zoning	
Randy Porter	Fire Chief	
Don Hanna	Asst. Fire Chief	

Guests		
Name	Address	Signature
	HANNARD	

The regular meeting of the Charlestown Township Board of Trustees was called to order at 5:30 pm by Mr. Bruce Lange on Monday, March 27, 2023.

Trustees –Vice-Chair Bruce Lange, Adam Eskridge - present; Fiscal Officer- Susan Forgacs present; Chair Tim Patrick – absent.

Mr. Lange made a motion to accept the minutes of the regular meeting held March 13, 2023; it was seconded by Mr. Eskridge and passed.

REPORTS

Zoning

No report.

Roads

Mr. Grund suggested it is time to replace the garage roof; it is approximately 30 years old; several shingles were blown off in the past few storms.

The old Amerigas propane tank is empty and is ready to be picked up. Suggests getting 100-lb tank for the garage. Mr. Lange to contact Amerigas.

Cemetery

No report.

Park

Mr. Grund reports numerous small branches down in the park and a tree down on the walking trail.

Fire Department

Fire Chief Randy Porter reported 68 Fire/EMS this year; up 5 calls year-to-date.

Will be helping the Activity Committee by delivering the Easter Bunny to the Easter Egg hunt.

Fiscal Officer

Ms. Susan Forgacs reports to still be working on the record retention policy.

Will be filing for the NOPEC grants soon.

#4-2023 Mr. Eskridge made a motion to accept an Emergency Resolution to use ARPA funds to set up the email accounts and storage up to \$2700; to pay The Lumberjack up to \$4000 using ARPA funds to cut down and remove the storm-damaged tree next to the fire department. It was seconded by Mr. Lange. Roll was called; all votes yes; motion passed.

Trustees

Mr. Eskridge reports the Charlestown Historical Society will be meeting April 27, 2023.

Noted the recent newspaper article indicating the First Energy rates will be increasing significantly.

Continuing to work with Go Daddy on emails for the trustees and fiscal officer. Wants to get best plan for record keeping. States the customer service has been very good. The emails would be kept forever on the email webpage. Initial set-up charge for the 4 emails would be for 3 years.

Asked about the potholes at the end of Rock Spring road at the park entrance; this is a county road. They have cold patched these in the past.
Spoke with the resident on Hanna Road regarding his complaint about the bush hogging of the road; he seemed to be ok after the conversation.

Mr. Lange reports the Portage County Health Department will host an Open House on April 4 from 2-6 pm.

There is an Open House for retiring county auditor, Janet Esposito, this Thursday from 4:30-6:30 pm at the Kent American Legion Hall.

Thanked everyone for their help during the storms this past week.

Will be picking up the cleaned and repaired awnings this week for the pavilion.

Reported the Annual Health Department Advisory dinner was information and nice. No one applied for the empty board position.

Mr. Lange moved to pay bills. Mr. Eskridge seconded. All votes were yes, motion carried.

Mr. Lange moved to adjourn. Mr. Eskridge seconded. All votes were yes, motion carried. The meeting adjourned at 5:51 pm.



CHAIRMAN



FISCAL OFFICER

BOARD OF TRUSTEES
CHARLESTOWN TOWNSHIP, PORTAGE COUNTY, OHIO

Resolution # 4-23

**EMERGENCY RESOLUTION AUTHORIZING EXPENDITURES AND
DELIENEATING PREVIOUS EXPENDITURES FROM THE AMERICAN RESCUE
PLAN ACT (ARPA) FUNDS**

The Board of Trustees of Charlestown Township, Portage County, Ohio met during a Regular meeting on March 27, 2023 at the Charlestown Town hall with the following Members present:

Mr. Bruce Lange, Vice-Chair
Mr. Adam Eskridge, Trustee

Mr. Eskridge moved for the adoption of the following Resolution:

Be it resolved by the Township Trustees of Charlestown Township

WHEREAS, the Township has received a distribution of monies (the “ARPA Funds”) from the American Rescue Plan Act of 2021 (“ARPA” or the “Act”); and

WHEREAS, Congress passed the Act effective March 11, 2021; and

WHEREAS, Section 603 created the Coronavirus Local Fiscal Recovery Fund which, among other things, appropriated money to cities, nonentitlement units of local government, and counties to mitigate the fiscal effects stemming from the public health emergency with respect to the Coronavirus Disease (COVID-19); and

WHEREAS, Section 603(c) generally provides that:

- (1) **USE OF FUNDS.** Subject to paragraph (2), and except as provided in paragraphs (3) and (4), a metropolitan city, nonentitlement unit of local government, or county shall only use the funds provided under a payment made under this section to cover the costs uncured by a metropolitan city, nonentitlement unit of local government, or county by December 31, 2024-
 - (A) to respond to the public health emergency with respect to the Coronavirus Disease (COVID-19) or its negative impacts, including assistance to households, small businesses, and nonprofits, or aid to impacted industries such as tourism, travel, and hospitality;
 - (B) to respond to workers performing essential work during the COVID-19 public health emergency by providing premium pay to eligible workers of the metropolitan city, nonentitlement unit of local government, or county performing such essential work, or by providing grants to eligible employers that have eligible workers who perform essential work;

- (C) for the provision of government services to the extent of the reduction of revenue of such metropolitan city, nonentitlement unit of local government, or county due to the COVID-19 public health emergency relative to revenues collected in the most recent fiscal year of the metropolitan city, nonentitlement unit of local government, or county prior to the emergency; or
- (D) to make necessary investment in water, sewer, or broadband infrastructure.

WHEREAS, the Charlestown Township Board of Trustees passed Resolution No. 11-21 stating that all funds received from the American Rescue Plan Act shall be expended only to cover the costs of the township consistent with the requirements of the American Rescue Plan Act, and any applicable regulations and guidance as well as the Program guidelines.

WHEREAS, the Charlestown Township Board of Trustees passed Resolution No. 8-22 adopting the standard allowance for revenue loss during the public health emergency in order to use Coronavirus State and Local Fiscal Recovery Fund (SLFRF) to provide government services; and

WHEREAS, some common examples of “government services” expressly recognized by the Treasury are as follows:

- Road building and maintenance, and other infrastructure
- Health services
- General government administration, staff, and administrative facilities
- Environmental remediation
- Provision of police, fire, and other public safety services (including purchase of fire trucks and police vehicles)
- Maintenance or pay-go funded building infrastructure
- Modernization of cybersecurity, including software, and protection of critical infrastructure

NOW THEREFORE, it is hereby RESOLVED by the Board the Township to appropriate the following use of the Funds:

- Up to \$2700 to set up township email addresses and pay the 3 year subscription;
- Up to \$4000 to cut down and remove storm-damaged tree next to the fire station.

Mr. Lange seconded the motion, and the roll was called on the question of its adoption.

The vote was as follows;

Bruce Lange: Yea
Adam Eskridge: Yea

BE IT FURTHER RESOLVED: that it is hereby found and determined that all formal actions of this Township concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Township Trustees, and that all deliberations of the Township Trustees that resulted in such formal action were in a meeting open to the public, in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.

Adopted: March 27, 2023

Township Trustees

Attest: 
Township Fiscal Officer
