The regular meeting of the Charlestown Township Board of Trustees was called to order at 5:30 pm by Mr. Bruce Lange on Monday, March 8, 2021 with the Pledge of Allegiance.

Trustees – Chairman Bruce Lange, Vice-Chair Adam Eskridge – present; Tim Patrick - absent; Fiscal Officer - Susan Forgacs present.

Mr. Lange moved to approve the minutes from the regular meeting on March 22, 2021. Mr. Eskridge seconded the motion. All votes were yes, motion carried.

Mr. Lange moved to approve the financial report. Mr. Eskridge seconded the motion. All votes were yes, motion carried.

**REPORTS**

Zoning

Mr. Rick Grund (Zoning Inspector) received call from individual purchasing the residence at 6256 Rock Spring Road asking about zoning level; wants to open undercoating business.

Received phone call complaint regarding a refrigerated truck parked in Crest Rubber parking lot all night, running and kept neighbors awake.

Timer for lighting in old township sign had to be removed.

Roads

Mr. Rick Grund asked about purchasing a jump box from NAPA for $200.

Mr. Lange moved to approve the purchase; it was seconded by Mr. Eskridge and passed.

Assistant Fire Chief Don Hanna stated the fire department received approval to purchase a jump box but have not picked on up yet; asked Mr. Grund to get one for the fire department too.

Cemetery

No Report

Park

Mr. Rick Grund asked about ordering portable toilets at the park; Mr. Patrick was going to get some quotes from another vendor; will table until his return.

Spring clean-up dumpsters have been scheduled for May 1; will be delivered that morning and will be monitored.

Asked about hiring part-time help for park and cemetery.

Fire Department

Assistant Fire Chief Don Hanna reports 38 Fire/EMS calls for the year; up 8 calls from last year.

Asked to add new member, John Bisson, to fire training at Howland.

Mr. Eskridge moved to send John Bisson to fire training; it was seconded by Mr. Lange and passed.

Asked about getting more LED lights outside of station.

Quote for Class A uniforms presented; total $2,0363.84.

Mr. Lange moved to approve purchase of Class A uniforms; it was seconded by Mr. Eskridge and passed.

Asked about update on Activity Committee events this year. Ms. Forgacs reported discussions between committee members – cancel Easter Egg hunt due to pandemic restrictions and the earlier date of Easter this year so it could be impacted by weather; moving forward with Memorial Day Parade and Festival plans.

Trustees will invite a speaker and the VFW; reaffirmed there will be no political advertising in the parade.

Trustees

Mr. Eskridge working on Crest Rubber demolition contract; has been updating EPA on status.

Would like to hire part-time help for cemetery and park to start April 1; $11.50/hour for about 20 hours per week.

Received call from Janeen Webb complaining about dump trucks dumping grindings in motorcycle track drive; damaging property on each side of drive and the berm; pulled out in front of a vehicle who had to take evasive action in Webb’s front lawn.

Mr. Eskridge stated they may invite track owner to a trustee meeting.

Mr. Lange reported generators at town hall and fire station are completely installed; will be tested weekly on Mondays.

Discussion regarding Portage County Recycling; Many townships/villages are not using the recycling dumpsters; currently pay $600 per dumpster per year (we have four containers); plans are to either increase cost to $4200/dumpster or to create central recycling drop-off locations throughout the county; Mr. Bill Steiner (PC Recycling Supervisor) will be discussing options with the county commissioners.

Fiscal Officer

Ms. Forgacs reported receiving wastewater permit applications for townhall and the fire department from the Portage County Health Department.

Received bill from Amerigas for tank rental for 2020; believes bill was sent due to township changing propane vendors; Mr. Lange instructed fiscal officer to pay the rental.

A legal ad for Crest Rubber will be in the Record Courier this week; letters to all interested parties will be mailed by certified mail tomorrow.

Asked for approval of 2021 Annual Appropriations Resolution:

 General Fund $231,500

MVL Tax Fund $25,000

Gasoline Tax Fund $451,500

Road & Bridge Fund $388.14

Cemetery Fund $10,000

Special Fire Fund $221,000

Permissive MVL $15,000

Coronavirus Fund $5839.25

Misc Capital Projects $3868.04

Cemetery Bequest $5066.40

TOTAL $969,161.83

#4-2021 Mr. Eskridge moved to approve the 2021 Annual Appropriations; Mr. Lange seconded. Roll call vote: Mr. Lange – Yea, Mr. Eskridge – Yea, Mr. Patrick – absent.

Mr. Lange moved to pay bills. Mr. Eskridge seconded. All votes were yes, motion carried.

Mr. Lange moved to adjourn. Mr. Eskridge seconded. All votes were yes, motion carried. The meeting adjourned at 6:08 pm.

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CHAIRMAN FISCAL OFFICER