

Charlestown Township



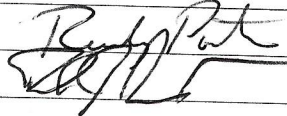
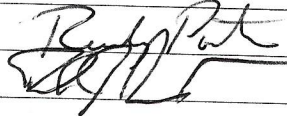
Portage County, Ohio

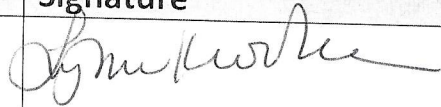
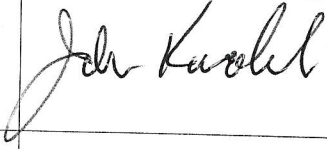
7352 Newton Falls Road, Ravenna, Ohio 44266 Phone: (330) 607-7824

Susan M. Forgacs, Fiscal Officer

Township Board of Trustees Meeting Sign-In

Date: March 24, 2025

Township Employees		
Name	Role/Department	Signature
Tim Patrick	Trustee	Present
Bruce Lange	Trustee	Absent
Adam Eskridge	Trustee	
Susan Forgacs	Fiscal Officer	
Rick Grund	Road, Cemetery, Park, Zoning	
Randy Porter	Fire Chief	
Paul Jalbert	Asst. Fire Chief	

Guests		
Name	Address	Signature
Lynn Kwdek	6294 HANNA Rd	
John Kwdek	jkwdek cwa@a outloo 6294 Hanna Rd	

[illegible]

The Regular Business meeting of the Charlestown Township Board of Trustees was called to order at 5:30 pm by Mr. Adam Eskridge on Monday, March 24, 2025.

Trustees –Chair Adam Eskridge, Vice-Chair Tim Patrick - present; Bruce Lang – absent; Fiscal Officer- Susan Forgacs present.

GUESTS

Mr. and Mrs. John Kwolek asked about putting the minutes on the website quicker; also asked about the trustees' email addresses that did not appear to be working.

REPORTS

Zoning

Mr. Paul Jalbert asked about the most current version of the zoning book. Ms. Amber Howe should have the most recent version; Ms. Forgacs to contact.

Ms. Forgacs to send the shipping container resolution to the prosecutor and to Ms. Amber Howe.

The Dollar General zoning appeals meeting scheduled for April 7 at 1800.

Evaluated and signed off on 5 properties for the Portage Land Bank.

Was contacted regarding a current single-wide trailer with a double-wide on Route 5.

Signed papers for a land transfer from Ms. Pat Robinson to Mr. Brock Kertoy and Mr. Clint Marsh.

Roads

Mr. Patrick made a motion to accept the quote from Perrin Asphalt for \$9220 to fix potholes for all township roads and seal cracks on Middle Knapp Road; it was seconded by Mr. Eskridge and passed.

Cemetery

Ms. Forgacs answered multiple phone calls from Mr. Hamrick regarding his mother's cemetery plot and paperwork. The family is having some legal disputes.

Mr. Eskridge received a call from a resident regarding the old gravestone marker that has collapsed. The stone upkeep is the responsibility of the family.

Park

No report.

Fire Department

Fire Chief Randy Porter reports 45 Fire/EMS calls year-to-date; down 19 calls compared to last year.

Mr. Patrick made a motion to spend up \$5400 to send 6 people to basic fire school at Howland Fire per the chief's recommendation; it was seconded by Mr. Eskridge and passed. Most of funds will be reimbursed by the Ohio Fire Marshall at the end of the year.

Fiscal Officer

Ms. Forgacs shared correspondence from an equipment vendor, road repair vendor, prices from Lakeside Sand & Gravel, notice from Energy Harbor that the township's electrical provider has been updated to them.

Completed the annual report to the state for lodging tax (which we do not have).

Finalized the dumpster contract and billing with Ohio Valley.

Trustees

Mr. Patrick still working on the NOPEC opt-out. Charlestown Township agreed in 2001 to join the county's aggregate program; has discovered that the county has not bid out for the best prices; has just renewed the NOPEC contract. Ravenna City looks every 2 years for the best provider.

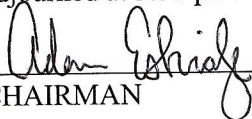
Mr. Eskridge received call from resident regarding pot holes on Garrett.

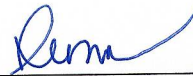
Asked about portable toilets at ball field. Scheduled to start April 1; previous ball teams have also rented a portable toilet in addition to the one the township rents. Mr. Patrick will ask MT Services to deliver the scheduled portable toilet sooner than April 1.

Baseball parents rototilled and drug the ball field and it looks good. Still asking about dirt for low spots; they are willing to purchase the dirt; Mr. Patrick will discuss with Mr. Hudson and coaches.

Mr. Eskridge moved to pay bills. Mr. Patrick seconded. All votes were yes, motion carried.

Mr. Eskridge moved to adjourn. Mr. Patrick seconded. All votes were yes, motion carried. The meeting adjourned at 5:55 pm.


CHAIRMAN



FISCAL OFFICER