

Charlestown Township
Portage County, Ohio

7352 Newton Falls Road, Ravenna, Ohio 44266 Phone: (330) 607-7824

Susan M. Forgacs, Fiscal Officer
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Township Board of Trustees Meeting Sign-In

Date: April 10, 2023

Name	Role/Department	Signature
Tim Patrick	Trustee	[Handwritten Signature]
Bruce Lange	Trustee	[Handwritten Signature]
Adam Eskridge	Trustee	[Handwritten Signature]
Susan Forgacs	Fiscal Officer	[Handwritten Signature]
Rick Grund	Road, Cemetery, Park, Zoning	[Handwritten Signature]
Randy Porter	Fire Chief	[Handwritten Signature]
Wayne Scott	Asst. Fire Chief	[Handwritten Signature]
Dan Hanna		

Guests		
Name	Address	Signature
State Rep Gail Pavliger		Gail Pavliger
Joe Tenney Paul Tenney	6465 Newton Falls Rd WILMINGTON	Joe Tenney Paul Tenney
Elizabeth Taylor	6765 Newton Falls Rd	Elizabeth Taylor

[illegible]

The regular meeting of the Charlestown Township Board of Trustees was called to order at 5:30 pm by Mr. Tim Patrick on Monday, April 10, 2023.

Trustees –Chair Tim Patrick, Vice-Chair Bruce Lange, Adam Eskridge - present; Fiscal Officer- Susan Forgacs present.

GUESTS

State Representative, Gail Pavliga, presented updates: state budget passed, capital budget requests will be due soon; supporting affordable housing and mental health issues.

Ms. Pavliga recognized Ms. Linda DeHaven, townhall custodian, who is retiring after 39 years and 3 months of dedicated service to the township. All the trustees offered thanks and congratulations too. Ms. Dehaven stated it was a pleasure to work for the township all these years.

Mr. Patrick made a motion to accept the minutes of the regular meeting held March 27, 2023; it was seconded by Mr. Eskridge and passed.

Financial reports were accepted as presented.

REPORTS

Zoning

No report.

Roads

No report.

Cemetery

Mr. Grund reports he will need to remove a large rhododendron bush in order for a headstone to be installed.

Park

Mr. Grund has reserved to large dumpster for community clean-up for May 20.

Would like to purchase 5 yards of double ground mulch. Mr. Brock Kertoy states he will donate the mulch.

Mr. Joe Tenney complimented Mr. Grund for the work at the park in preparation for Easter; he also thanked the Activity Committee for a great Easter Egg Hunt.

Fire Department

Fire Chief Randy Porter reported 91 Fire/EMS this year; up 22 calls year-to-date.

Reported 6 members attended the Easter Egg hunt.

Engine 1314 is still at Sedensky's; injector fixed; still having issues with the fan.

The engine is 23 years old; starting to look at options to replace; will probably need a levy in the fall or spring.

Fiscal Officer

Ms. Susan Forgacs reports to still be working on the record retention policy.

Presented ODOT grant opportunity for signs; trustees purchased new signs last year and have no need for additional.

Correspondence:

- Application for estimated employee tax credit due to COVID from third-party entity; does not apply to our circumstances.
- Board of Elections will not need the townhall for May election; there are no Charlestown issues on the ballot.

Received new wastewater permits for townhall and fire station.

Submitted annual hotel tax report to Ohio Department of Taxation.

Replied to request from title company in regards to any assessments / liens for property at 6407 Knapp road.

Reports the voicemail message on the fire department's business line still lists Linda Dehaven as the townhall contact; needs to be changed.

Reports that fire department's emergency phone number that is automatically forwarded to the dispatch center has been disconnected. The number was from AT&T; last statement received was in 2018; unsure why no further statements received. AT&T to work on and get back to her tomorrow. Spectrum has said if we get the phone number reactivated they would be happy to have that number transferred to our established account.

Received letter from Portage County Commissioners asking the trustees' stance on wind farms; asking for a reply by May 1. Mr. Patrick asked Mr. Lange to review the letter and our zoning regulations.

Received notice from Sedgwick (BWC manager) about adding an employee-risk claim representative for \$200/ year; no action taken.

Trustees

Mr. Eskridge reports the Portage County Sheriff's Office has a work crew picking up garbage along the county roads on May 5 starting at 0900; township to provide garbage bags; trustees to purchase lunch for the crew at 1230.

The Ravenna Arsenal Board will be meeting at the townhall on 4/19; there is no charge for use of the townhall per past practice.

Has been working on the township emails with GoDaddy; has his and Susie's set-up now; will set-up the other trustees next week. Able to use charlestowntownship.com like the website.

Reports reading that Ohio Energy prices are due to increase significantly in May or June. Has contacted several energy suppliers in order to get the best rates for the township. Energy Harbor offered the best rate that will not increase for at least 4 years.

Mr. Eskridge made a motion to switch to Energy Harbor; it was seconded by Mr. Patrick and passed.

Mr. Lange again thanked Ms. Dehaven for her service; stated he never had to worry about the townhall because she always took care of everything.

Been trying to contact Amerigas to pick up the empty propane tank.

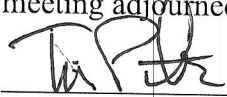
Reports the stump has been ground up and removed from the fire station lot.

Getting an estimate from Simon's Roofing for the township garage roof.

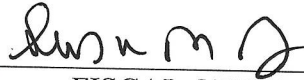
Mr. Patrick reports speaking with Mr. Mike Collins from Portage County Engineer's Office; funding for Knapp road repair on track. Should find out the amount received in the next couple of weeks. Will be able to send out for bid in July.
Asked Perrin for estimate to repair cracks and pot holes.

Mr. Patrick moved to pay bills. Mr. Lange seconded. All votes were yes, motion carried.

Mr. Patrick moved to adjourn. Mr. Lange seconded. All votes were yes, motion carried. The meeting adjourned at 6:21 pm.



CHAIRMAN



FISCAL OFFICER

