

Charlestown Township

Portage County, Ohio

7352 Newton Falls Road, Ravenna, Ohio 44266 Phone: (330) 607-7824

Susan M. Forgacs, Fiscal Officer

Township Board of Trustees Meeting Sign-In

Date: April 24, 2023

Township Employees		
Name	Role/Department	Signature
Tim Patrick	Trustee	
Bruce Lange	Trustee	
Adam Eskridge	Trustee	
Susan Forgacs	Fiscal Officer	
Rick Grund	Road, Cemetery, Park, Zoning	
Randy Porter	Fire Chief	
Wayne Scott	Asst. Fire Chief	

Guests		
Name	Address	Signature

[illegible]

The regular meeting of the Charlestown Township Board of Trustees was called to order at 5:30 pm by Mr. Tim Patrick on Monday, April 24, 2023.

Trustees –Chair Tim Patrick, Vice-Chair Bruce Lange, Adam Eskridge - present; Fiscal Officer-Susan Forgacs present.

Mr. Patrick made a motion to accept the minutes of the regular meeting held April 10, 2023; it was seconded by Mr. Eskridge and passed.

REPORTS

Zoning

Mr. Grund received call asking zoning status of 6082 Esworthy road; it is residential.

Roads

No report.

Cemetery

Mr. Grund received 3 requests for cemetery plot look-up and sold 6 graves.

Park

No report.

Mr. Lange asked Mr. Grund to change the flag at the townhall.

Fire Department

Assistant Fire Chief Wayne Scott reported 103 Fire/EMS this year; up 24 calls year-to-date.

Fiscal Officer

Ms. Forgacs to contact Warren Fire (MES) to check fire extinguishers.

Presented correspondence from the Portage County Land Bank.

Still working on fire phone line with AT&T. Had to pay \$112 dollars for payment from 2018 to start the process. Engineer recommends analog line that goes over internet instead of using the plain old telephone landline which is being phased out; the FCC does allow this for emergency fire number. Approximately \$60 / month for 3 year contract; up to \$1600 start up fee; should be able to keep same phone number.

Mr. Patrick made a motion to go with AT&T; seconded by Mr. Lange; roll called, all votes yes, motion passed.

Mr. Patrick made a motion to pay \$200 for the BWC claims representative from Sedgwick; seconded by Mr. Lange; roll called, all votes yes, motion passed.

Finished the two NOPEC grant applications - \$500 Community grant for festival and \$2598 NOPEC Energized Community (NEC) grant for energy efficient items. Discovered there is more than \$7000 of grant money from 2018 that may be claimed; found some applicable invoices from that time period to submit.

#5-2023 Mr. Patrick made a motion to accept a Resolution authorizing all actions necessary to accept Northeast Ohio Public Energy Council (NOPEC) 2023 Energized Community Grant. Seconded by Mr. Lange; roll called, all votes yes, motion passed.

Working on E-Check report.

#6-2023 Mr. Patrick made a motion to accept an emergency resolution to spend up to \$2700 for township GoDaddy email accounts, up to \$1600 for A-Best, up to \$1600 for AT&T phone set-up, up to \$10,000 for lumberjack services on township property using ARPA funds. Mr. Bruce Lange seconded the motion. Roll was called; all votes were yes; motion passed.
Completed annual OTARMA report.

Trustees

Mr. Eskridge reports the Ravenna Arsenal Board will be met at the townhall on 4/19; there is no charge for use of the townhall per past practice. Approximately 20 people attended. Reported that vapor trail testing in buildings showed tetrachloride at the old arsenal fire station site. Has been working on the township emails with GoDaddy; Mr. Patrick asked if the trustees could share one email account where all could see the email; Mr. Eskridge to check. Will post new info on township website.

EPA completed testing at the Crest Rubber site.

Historical society to meet April 27.

Asked about putting together a township time capsule; will also discuss with Activity Committee. Discussed aiming for a specific anniversary like the 250th year.

Mr. Lange still trying to contact Amerigas to pick up the empty propane tank.

T&M Mowing will typically be mowing the cemetery on Mondays.

Sent letter to County Commissioners stating the trustees are not interested in having wind farms in the township.

Will be attending the County Township Association meeting; Mr. Chris Meduri, Portage County Prosecutor, to present information on wind farms.

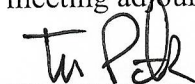
A-Best to spray the park and cemetery for bees.

Waiting quote from Simon Roofing for township garage.

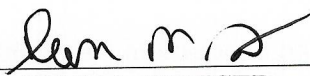
Mr. Patrick made a motion to pay Perrin Asphalt up to \$6975 to fix pot holes on all roads and up to \$6200 for crack sealing on Hanna and middle Knapp roads; seconded by Mr. Lange; roll called, all votes yes, motion passed.

Mr. Patrick moved to pay bills. Mr. Lange seconded. All votes were yes, motion carried.

Mr. Patrick moved to adjourn. Mr. Lange seconded. All votes were yes, motion carried. The meeting adjourned at 6:05 pm.



CHAIRMAN



FISCAL OFFICER

CHARLESTOWN TOWNSHIP

**NORTHEAST OHIO PUBLIC ENERGY COUNCIL (NOPEC)
ENERGIZED COMMUNITY GRANT PROGRAM
(2023 NEC GRANT(S))**

05-2023 RESOLUTION¹

A RESOLUTION AUTHORIZING ALL ACTIONS
NECESSARY TO ACCEPT NORTHEAST OHIO PUBLIC
ENERGY COUNCIL (NOPEC) 2023 ENERGIZED
COMMUNITY GRANT

WHEREAS, the Township of Charlestown, Ohio (the "GRANTEE") is a member of the Northeast Ohio Public Energy Council ("NOPEC") and is eligible for one or more NOPEC Energized Community Grant(s) for 2023 ("NEC Grant(s)") as provided for in the NEC Grant Program guidelines; and

WHEREAS, the GRANTEE wishes to enter into a Grant Agreement with NOPEC, Inc. in substantially the form presented to this Board of Trustees to receive one or more NEC Grant(s); and

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF TRUSTEES OF CHARLESTOWN TOWNSHIP, COUNTY OF PORTAGE, AND STATE OF OHIO, THAT:

SECTION 1. This Board of Trustees of the GRANTEE (the "Board") finds and determines that it is in the best interest of the GRANTEE to enter into the Grant Agreement to accept the NEC Grant(s) for 2023, and authorizes the President of the Board to execute the Grant Agreement to accept the NEC Grant(s) funds.

SECTION 2. This Board finds and determines that all formal actions of this Board concerning and relating to the adoption of this Resolution were taken in an open meeting of this Board and that all deliberations of this Board and of any committees that resulted in those formal actions were in meetings open to the public in compliance with the law.

SECTION 3. This Resolution is declared to be an emergency measure necessary for the immediate preservation of the public health, safety and welfare of the GRANTEE; wherefore, this Resolution shall be in full force and effect immediately upon its adoption and approval by the President of the Board of Trustees of the GRANTEE.

DATE ADOPTED: April 24, 2023

President of Board of Trustees

Submitted to the Board for
Approval on this 24th day of
April, 2023

ATTEST:
this 24th day of April, 2023

Laura M. Foy
Township Clerk

Tim Foy

¹ NOTE THAT THIS IS A MODEL FORM. EACH TOWNSHIP (AND OTHER POLITICAL SUBDIVISION) MUST COMPLY WITH ITS CHARTER AND ANY SPECIFIC LOCAL RULES, PROCEDURES AND RESOLUTIONS.

ATTEST:

Susan M. Z

Fiscal Officer of the Board of Trustees

I, Susan Forgacs, as Fiscal Officer of the Board of Trustees of Charlestown Township, County of Portage, State of Ohio, do hereby certify that the foregoing is a true and correct copy of Resolution No. 05-2023 adopted by the Board of Trustees of said Township on the 24th day of April, 2023.
