

# Charlestown Township

## Portage County, Ohio

7352 Newton Falls Road, Ravenna, Ohio 44266 Phone: (330) 607-7824

Susan M. Forgacs, Fiscal Officer

### Township Board of Trustees Meeting Sign-In

Date: 1/28/25

Township Employees		
Name	Role/Department	Signature
Tim Patrick	Trustee	<i>present</i>
Bruce Lange	Trustee	<i>BL</i>
Adam Eskridge	Trustee	<i>AE</i>
Susan Forgacs	Fiscal Officer	<i>SF</i>
Rick Grund	Road, Cemetery, Park, Zoning	
Randy Porter	Fire Chief	<i>RP</i>
Paul Jalbert	Asst. Fire Chief	

Guests		
Name	Address	Signature

[illegible]

The Regular Business meeting of the Charlestown Township Board of Trustees was called to order at 5:30 pm by Mr. Adam Eskridge on Monday, January 27, 2025.

Trustees –Chair Adam Eskridge, Vice-Chair Tim Patrick; Bruce Lang – present; Fiscal Officer-Susan Forgacs present.

Mr. Eskridge made a motion to accept the Annual Reorganizational Meeting and the Regular Business Meeting minutes from January 13, 2025.

## **REPORTS**

### Zoning

No report.

### Roads

Mr. Tim Patrick reports 2 full sets of plow cutting blades have been ordered from Coia's.

### Cemetery

No report.

### Park

No report.

### Fire Department

Fire Chief Randy Porter reports 14 Fire/EMS calls year-to-date; down 7 calls compared to last year.

Reports the SCBA bottles have expired and need to be replaced. Have been looking for grant money without success. Recommends replacing 10 bottles this year and 10 next year.

Mr. Lange made a motion to spend up to \$14,000 to replace the air bottles; it was seconded by Mr. Patrick and passed.

Mr. Patrick made a motion to hire Mr. Tom Ellsworth per the chief's recommendation; it was seconded by Mr. Lange and passed.

### Fiscal Officer

Ms. Forgacs presented the annual financial reports that have been submitted to the state. Will place ad in paper for anyone to review.

Working with Stryker in regards to balance owed per their invoice.

W2s have been mailed. All tax documents have been completed. The Ohio Tax payment process has been updated; it appears there are some annual reports missing from 2016-2019; will look into this.

### Trustees

Mr. Lange reports the next Portage County Township meeting is February 15, 2025 in Atwater. The Portage County Health Department's Annual Meeting is March 19.

The Annual Reorganizational Meeting for the Zoning Commission Board and the Zoning Board of Appeals is this evening.

Mr. Patrick reports he has not heard back from Mr. Chuck Keiper in regards to the township's request to leave NOPEC. Will be speaking to the county commissioners about the situation. Wants to meet with the new county prosecutor in the next couple of months to discuss outstanding issues.

Mr. Eskridge reports the activity committee is meeting tonight. The Historical Society is hosting a speaker at the townhall this Sunday – Mr. Tim Morgan will be discussing the history of the Ravenna Arsenal.

Mr. Eskridge moved to pay bills. Mr. Lange seconded. All votes were yes, motion carried.

Mr. Eskridge moved to adjourn. Mr. Lange seconded. All votes were yes, motion carried. The meeting adjourned at 5:50 pm.

  
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CHAIRMAN

  
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FISCAL OFFICER