

Charlestown Township







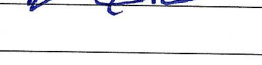
Portage County, Ohio

7352 Newton Falls Road, Ravenna, Ohio 44266 Phone: (330) 607-7824

Susan M. Forgacs, Fiscal Officer

Township Board of Trustees Meeting Sign-In

Date: Aug 26, 2024

Township Employees		
Name	Role/Department	Signature
Tim Patrick	Trustee	
Bruce Lange	Trustee	
Adam Eskridge	Trustee	
Susan Forgacs	Fiscal Officer	
Rick Grund	Road, Cemetery, Park, Zoning	
Randy Porter	Fire Chief	
Paul Jalbert	Asst. Fire Chief	

Guests		
Name	Address	Signature
Dan		
Hanna		
Chuck Kerper		

[illegible]

The Regular Business meeting of the Charlestown Township Board of Trustees was called to order with the Pledge of Allegiance by Mr. Bruce Lange at 5:30 pm on Monday, August 26, 2024.

Trustees –Chair Bruce Lange, Vice-Chair Adam Eskridge, Tim Patrick – present; Fiscal Officer- Susan Forgacs - absent.

Mr. Lange made a motion to approve the minutes from the Regular Business Meeting held on August 12, 2024; it was seconded by Mr. Patrick and passed.

GUESTS

Mr. Chuck Keiper, NOPEC Executive Director, present to discuss the trustees' request to opt-out of NOPEC. Reviewed the process the trustees would need to follow with input from Portage County Prosecutor's Office and PUCO's legal counsel. Residents and the township have the ability to opt-out at any time and if another provider had been specifically selected, they are not supposed to be re-enrolled in NOPEC; but, every 3 months, anyone who has not selected another provider will be on a list that NOPEC receives, who will then contact individuals to enroll if they choose to.

REPORTS

Zoning

Mr. Grund reported working on building permit for 5670 Newton Falls Road.

Roads

No report.

Cemetery

No report.

Park

No report.

Fire Department

Fire Chief Randy Porter reports 173 Fire / EMS calls year-to-date; down 16 calls from last year. Request to spend up to \$2500 to complete mandatory MARCs radio update and reprogramming. Mr. Patrick made a motion to spend up to \$2500; it was seconded by Mr. Lange and passed. Received money from Ohio EMA grant to assist with solar eclipse staffing.

Fiscal Officer

Ms. Forgacs not present.

Trustees

Mr. Patrick reports annual storm water meeting November 19; asked Mr. Grund to attend. Presented contract from Ravenna City to provide EMS services to the township. \$72,000 for first year; paid quarterly, starting 2025; then \$84,000/year for next 4 years.

#14-2024 Mr. Patrick made a motion to accept the resolution to enter into the contract with Ravenna City it was seconded by Mr. Lange. Roll was called; all votes were yes. Motion passed.

#15-2024 Mr. Eskridge made a motion to accept the resolution to ask the Portage County Commissioners to restrict the construction of economically significant wind farms, large wind farms and large solar farms in Charlestown Township. It was seconded by Mr. Lange; roll was called; all votes were yes. Motion passed.

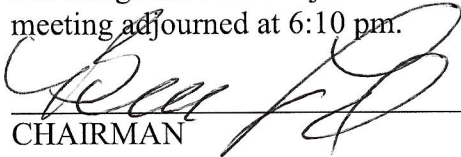
Mr. Lange reports the Portage County Township Association meeting was Saturday at Randolph; good turnout. Next one is November 21 in Deerfield.

Reports numerous visitors to the township booth at the fair. It was staffed at all times by someone from the County Engineer's office along with various township trustees. Mr. and Mrs. Keller, from the activity committee, put together the township board for the fair; was very well-received. Had QR code link to the activity committee Facebook page.

Received phone call from resident asking about when the mowing would start next year; will evaluate the start date next year.

Mr. Lange moved to pay bills. Mr. Patrick seconded. All votes were yes, motion carried.

Mr. Lange moved to adjourn. Mr. Patrick seconded. All votes were yes, motion carried. The meeting adjourned at 6:10 pm.


CHAIRMAN


FISCAL OFFICER

**BOARD OF TRUSTEES
CHARLESTOWN TOWNSHIP, PORTAGE COUNTY, OHIO**

Resolution # 14-2024

**A RESOLUTION ACCEPTING THE CONTRCT FROM RAVENNA CITY TO PROVIDE
EMERGENCY MEDICAL SERVICES (EMS) FOR CHARLESTOWN TOWNSHIP**

The Board of Trustees of Charlestown Township, Portage County, Ohio met during a Budget meeting on August 26, 2024 at the Charlestown Town hall with the following Members present:

Mr. Bruce Lange, Chair
Mr. Tim Patrick, Vice-Chair
Mr. Adam Eskridge, Trustee

Mr. Patrick moved for the adoption of the following Resolution:

WHEREAS: The Charlestown Township Board of Trustees have identified the need to have a formal agreement to provide emergency medical services (EMS) to the residents of Charlestown Township;

WHEREAS: Due to the cost and limited resources, the Charlestown Township Fire is no able to provide EMS services 24-hours a day at this time;

WHEREAS: The City of Ravenna has submitted a contract to provide EMS services to the residents of Charlestown Township;

NOW, THEREFORE, BE IT RESOLVED, the Charlestown Township Board of Trustees, Portage County, Ohio as follows;

SECTION 1: The board approves the Charlestown EMS Agreement (2025-2029) with the City of Ravenna, attached hereto as "Exhibit A".

SECTION 2: The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

SECTION 3: That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121. of the Ohio Revised Code.

Mr. Lange seconded the motion, and the roll was called on the question of its adoption.

The vote was as follows;

Bruce Lange:	Yea
Tim Patrick:	Yea
Adam Eskridge:	Yea

Adopted: June 24, 2024

The State of Ohio, Portage County,

I, Susan Forgacs, Fiscal Officer of Charlestown Township, do hereby certify that the foregoing is taken and copied from the Record of Proceedings of Charlestown Township, that the same has been compared by me with the Resolution of said Record and that it is a true and correct copy thereof.

Susan M. Forgacs, Fiscal Officer

"Exhibit A"

CHARLESTOWN EMS AGREEMENT (2025-2029)

THIS AGREEMENT entered into this 26th day August, 2024 by and between the CITY OF RAVENNA, OHIO, hereinafter referred to as the "CITY" and CHARLESTOWN TOWNSHIP, OHIO, hereinafter referred to as the "TOWNSHIP", for purposes of contracting for the provision of emergency medical and rescue services by the CITY for the TOWNSHIP, and defining the terms and conditions for providing those services.

NOW, THEREFORE, in consideration of the promises of the parties herein, it is mutually agreed as follows:

1. The CITY shall answer calls concerning rescue and emergency medical services for related incidents as received from any person in those portions of Charlestown Township outside the corporate limits of the City of Ravenna, Ohio. In responding to such incidents, the CITY shall make use of CITY EMS/Fire Department personnel and equipment as may be necessary and available under the circumstances.
 - a. The CITY makes no warranties or guarantees as to the availability of rescue and emergency medical services to the TOWNSHIP. The CITY EMS/Fire Department equipment and personnel shall only be available if they are not presently engaged in such services at the time of the call. It is understood by the parties hereto that the CITY cannot guarantee service to be dispatched to TOWNSHIP as a result of an emergency call.
2. This Agreement for the rescue and emergency medical services for the TOWNSHIP by the CITY shall be in force January 1, 2025 through December 31, 2029. Said contract will renew automatically in one-year periods of time unless 90 days prior to a renewal period either party provides the other a written notice of termination of said contract for the following year.
3. During the period of this agreement, the Township shall pay the sum of \$72,000.00 annually with payments being made at the rate of \$18,000 quarterly for the year 2025. For 2026 to 2029, the rate shall be \$21,000 per quarter for the sum of \$84,000 annually.
4. The CITY will be responsible for personal injury and damage to its personnel and equipment, while going to or from and while responding to the TOWNSHIP and shall save said TOWNSHIP free and harmless from any liability by virtue thereof.
5. The CITY shall be an independent contractor servicing the TOWNSHIP, and as such, pay for CITY personnel withholding and any other taxes, retirement, insurance plans, unemployment compensation, and workers' compensation as may be required by law, but not limited thereto.
6. NOTIFICATIONS AND REPORTS

The TOWNSHIP shall furnish two current maps whenever they are updated, showing all TOWNSHIP roads and further will promptly notify the City Fire Department of all closed or impassable roads in the TOWNSHIP;

7. The CITY and the TOWNSHIP do hereby agree that this Agreement is made pursuant to Resolution of the TOWNSHIP No. 14-2024, Dated 8/26, 2024, and Ordinance of the CITY _____, Dated _____, 2024.

IN WITNESS WHEREOF, the City of Ravenna, Portage County, Ohio, has caused to affix hereto its corporate name by the Mayor & Director of Public Safety and said Charlestown Township, Portage County, Ohio, has caused to be hereunto affixed its corporate name by the Trustees of said Township this ____ day of _____, 2024.

Signed in the Presence of:

For the CHARLESTOWN TOWNSHIP

Susan M. Foyers

By: [Signature]
Trustee

Susan M. Foyers

By: Adam Esbridge
Trustee

Susan M. Foyers

By: [Signature]
Trustee

For the CITY OF RAVENNA

By: _____
Frank Seman
Mayor & Director of Public Safety

Approved as to Form:

Frank J. Cimino, Law Director

**BOARD OF TRUSTEES
CHARLESTOWN TOWNSHIP, PORTAGE COUNTY, OHIO**

Resolution # 15-2024

**A RESOLUTION TO REQUEST THE PORTAGE COUNTY COMMISSIONERS RESTRICT
UTILITY FACILITIES IN CHARLESTOWN TOWNSHIP**

The Board of Trustees of Charlestown Township, Portage County, Ohio met during a Budget meeting on August 26, 2024 at the Charlestown Town hall with the following Members present:

Mr. Bruce Lange, Chair
Mr. Tim Patrick, Vice-Chair
Mr. Adam Eskridge, Trustee

Mr. Patrick moved for the adoption of the following Resolution:

WHEREAS: The Portage County Board of Commissioners has the authority to designate restricted areas in unincorporated areas of the county to prohibit the construction of economically significant wind farms, large wind farms, and large solar farms;

WHEREAS: Charlestown Township has zoning regulations in effect for small residential wind or solar power;

WHEREAS: The Charlestown Township of Trustees has discussed this issue in several open meetings;

NOW, THEREFORE, BE IT RESOLVED, the Charlestown Township Board of Trustees, Portage County, Ohio as follows;

SECTION 1: The board requests the Portage County Board of Commissioners to designate the unincorporated areas of Charlestown Township as restricted areas to prohibit the construction of economically significant wind farms, large wind farms, and large solar farms.

SECTION 2: The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

SECTION 3: That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121. of the Ohio Revised Code.

Mr. Lange seconded the motion, and the roll was called on the question of its adoption.

The vote was as follows;

Bruce Lange:	Yea
Tim Patrick:	Yea
Adam Eskridge:	Yea

Adopted: June 24, 2024

The State of Ohio, Portage County,

I, Susan Forgacs, Fiscal Officer of Charlestown Township, do hereby certify that the foregoing is taken and copied from the Record of Proceedings of Charlestown Township, that the same has been compared by me with the Resolution of said Record and that it is a true and correct copy thereof.

Susan M. Forgacs, Fiscal Officer