

Charlestown Township


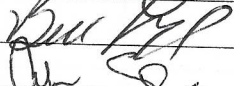
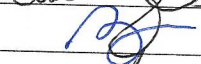


Portage County, Ohio

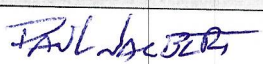

7352 Newton Falls Road, Ravenna, Ohio 44266 Phone: (330) 607-7824

Susan M. Forgacs, Fiscal Officer

Township Board of Trustees Meeting Sign-In

Date: May 22, 2023

| Township Employees | | |
|--------------------|------------------------------|---|
| Name | Role/Department | Signature |
| Tim Patrick | Trustee |  |
| Bruce Lange | Trustee |  |
| Adam Eskridge | Trustee |  |
| Susan Forgacs | Fiscal Officer |  |
| Rick Grund | Road, Cemetery, Park, Zoning |  |
| Randy Porter | Fire Chief | |
| Wayne Scott | Asst. Fire Chief | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |

| Guests | | |
|---|----------|--|
| Name | Address | Signature |
|  | HANNA RD |  |
| Brock Kertoy | | |
| | | |

[illegible]

The regular meeting of the Charlestown Township Board of Trustees was called to order at 5:30 pm by Mr. Tim Patrick on Monday, May 22, 2023.

Trustees –Chair Tim Patrick, Vice-Chair Bruce Lange, Adam Eskridge - present; Fiscal Officer- Susan Forgacs present.

Mr. Patrick made a motion to approve the minutes from May 8, 2023; it was seconded by Mr. Lange and passed.

REPORTS

Zoning

Mr. Grund will be sending a letter to the Hamrick residence on Newton Falls Road regarding junk cars.

Roads

No report.

Cemetery

No report.

Park

No report.

Fire Department

Captain Paul Jalbert reported 118 Fire/EMS this year; up 25 calls year-to-date.

Chief Porter is requesting to purchase an HP Deskjet printer/scanner and ink.

Mr. Patrick made a motion to purchase the printer; it was seconded by Mr. Lange and passed.

Ms. Forgacs to order.

Fiscal Officer

Ms. Forgacs reports there will be a special election on August 8 with issues for Charlestown.

#6-2023 Mr. Patrick made a motion to accept the amounts and rates as determined by the budget commission and authorizing the necessary tax levies and certifying them to the county auditor. It was seconded by Mr. Lange. Roll was called; all votes yes. Motion passed.

#7-2023 Mr. Patrick made a motion to accept a resolution declaring the necessity of a renewal of an existing (1.5 mill) levy for a tax exceeding the ten-mill limitation for the purpose of current township expenses. It was seconded by Mr. Lange. Roll was called; all votes yes. Motion passed.

#8-2023 Mr. Patrick made a motion to accept a resolution declaring the necessity of a renewal of an existing (0.7 mill) levy for a tax exceeding the ten-mill limitation for the purpose of current township expenses. It was seconded by Mr. Lange. Roll was called; all votes yes. Motion passed.

Submitted over \$7000 to be reimbursed for past NOPEC grants.

Submitted annual BWC injury report.

Still working at fire phone with AT&T.

Need to have the budget meeting soon. Everyone available for June 26. Will place ad in paper.

Still working on record retention policy.

Trustees

Mr. Eskridge discussed plans for the Memorial Day parade as made by the activity committee. Firefighters to help direct parking in the park so parade participants can stage in the garage parking lot; VFW and military vehicles confirmed.

Trash dumpsters were well-used last weekend. Noted someone dropped off 7 tires next to the dumpsters. Mr. Lange to research when the next tire drop-off event with the health department is scheduled.

Attended the County Township Association meeting with Mr. Lange; large solar farms were the topic of discussion; shared solar panel information received from the Prosecutor's office. The County Commissioners did receive the letter from trustees stating the Charlestown Township trustees do not support large solar farms or wind farms in the township. County commissioners will continue to discuss; they have the authority to authorize large solar / wind farms anywhere in the county but want to honor to trustees' decisions if not supporting this.

Mr. Lange, Mr. Grund and several firefighters disposed of the old, broken metal tables. Looking into replacing with plastic tables.

Mr. Lange made a motion to spend up to \$500 to replace the tables; it was seconded by Mr. Patrick and passed. Mr. Patrick to research for the best price and quality.

#9-2023 Mr. Patrick made a motion to use ARPA funds to purchase tables for township events and to pay for Fire MARCS radio fees. It was seconded by Mr. Lange. Roll was called; all votes yes. Motion passed.

Mr. Larry Jenkins was sworn in as the county engineer at the township association meeting. Spoke with Mr. Brett Bencze regarding the process to acquire additional property for the cemetery. Mr. Bencze states cemetery property cannot be within 100 yards of a residence; Mr. Lange to research.

The Newton Falls Road bridge is scheduled to open May 23.

The Health Department Advisory Board to meet with candidates interested in filling the vacant board position.

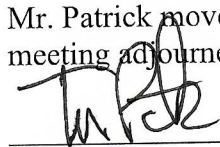
Mr. Patrick asked the trustees to review the draft policies they have now for discussion at upcoming meetings.

Mr. Patrick to review the NOPEC grant application.

Mr. Mike Collins from County Engineer's office states the notification for receiving the OPWC funds to repair South Knapp road should be official by the next trustee meeting.

Mr. Patrick moved to pay bills. Mr. Lange seconded. All votes were yes, motion carried.

Mr. Patrick moved to adjourn. Mr. Lange seconded. All votes were yes, motion carried. The meeting adjourned at 6:05 pm.


CHAIRMAN


FISCAL OFFICER

BOARD OF TRUSTEES
CHARLESTOWN TOWNSHIP, PORTAGE COUNTY, OHIO

Resolution #6-2023

**A RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY
THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES
AND CERTIFYING THEM TO THE COUNTY AUDITOR**

The Board of Trustees of Charlestown Township, Portage County, Ohio met during a regular meeting on May 24, 2023 at the Charlestown Town hall with the following Members present:

Tim Patrick, Chairman
Bruce Lange, Vice-Chair
Adam Eskridge, Trustee

Mr. Tim Patrick moved for the adoption of the following Resolution:

RESOLVED, By the Board of Trustees of Charlestown Township, Portage County, Ohio, in accordance with the provisions of law has previously adopted a Tax Budget for the next succeeding year commencing January 1, 2023; and

WHEREAS, The Budget Commission of Portage County Ohio has certified its action thereon to the Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten mill tax limitation;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Charlestown Township, Portage County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate of said township, the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

SCHEDULE A

SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX
APPROVED BY BUDGET COMMISSION AND COUNTY AUDITOR'S

ESTIMATED TAX RATES

| Fund | | Amount Approved by Budget Commission Inside 10 Mill Limit | Amount to Be Derived from Levies Outside 10 Mill Limit | County Auditor's Estimate of Tax Rate to be Levied | |
|------------------|--|---|--|---|--------------------------|
| | | | | Inside 10 Mill Limit | Outside 10 Mill Limit |
| General Fund | | \$52,740 | \$25,039 | 1.90 | 2.20 |
| Fire Protection | | | \$63,403 | | 4.00 |
| TOTAL | | \$52,740 | \$88,442 | 1.90 | 6.20 |
| \$141,182 | | | | | |

SCHEDULE B
LEVIES OUTSIDE 10 MILL LIMITATION

| Levy Purpose | Date of Vote & Duration of Levy | Maximum Rate Authorized to be Levied | County Auditor's Estimate of Yield of Levy |
|-----------------|--|--|--|
| General | 11/06/2018; 5 years | 0.70 | \$7,901 |
| General | 11/06/2018; 5 years | 1.50 | \$17,138 |
| Fire Protection | 11/05/2019; 5 years | 1.50 | \$17,711 |
| Fire Protection | 11/03/2020 | 2.5 | \$45,692 |

AND BE IT FURTHER RESOLVED, That the Clerk of this Board be and is hereby directed to certify a copy of this Resolution to the County Auditor of said County.

Mr. Lange seconded the Resolution and the roll being called upon its adoption the vote resulted as follows:

Mr. Patrick: yea

Mr. Lange: yea

Mr. Eskridge: yea

Adopted the 24th day of May, 2023



Clerk of the Board of Township Trustees

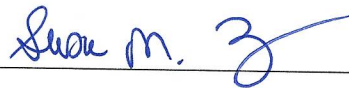
Charlestown Township
Portage County, Ohio

CERTIFICATE OF COPY
ORIGINAL ON FILE

The State of Ohio, Portage County.

I, Susan M. Forgacs, Clerk of the Board of Township Trustees of Charlestown Township, in said County, and in whose custody the Files and Records of said Board are required by the laws of the State of Ohio to be kept, do hereby certify that the foregoing is taken and copied from the original meeting minutes, Emergency Resolution #6-22 now on file with said Board, that the foregoing has been compared by me with said original document, and that the same is a true and correct copy thereof.

WITNESS my signature, this 24th day of May, 2023



Clerk of the Board of Township Trustees
Charlestown Township
Portage County, Ohio

RESOLUTION ACCEPTING THE
AMOUNTS AND RATES AS DETERMINED
BY THE BUDGET COMMISSION AND
AUTHORIZING THE NECESSARY TAX
LEVIES AND CERTIFYING THEM TO THE
COUNTY AUDITOR.

(Board of Township Trustees)

Filed _____,

County Auditor

BOARD OF TRUSTEES
CHARLESTOWN TOWNSHIP, PORTAGE COUNTY, OHIO
Resolution #7-2023

**RESOLUTION DECLARING THE NECESSITY OF A RENEWAL OF AN EXISTING LEVY
FOR A TAX EXCEEDING THE TEN-MILL LIMITATION FOR THE PURPOSE OF CURRENT
TOWNSHIP EXPENSES**

The Board of Trustees of Charlestown Township, Portage County, Ohio met at a regular business session on the 22nd day of May, 2023, at the Charlestown Townhall with the following members present:

Tim Patrick
Bruce Lange
Adam Eskridge

Mr. Patrick moved the adoption of the following resolution:

WHEREAS, Charlestown Township currently has in effect a 1.5 mill levy for the benefit of Charlestown Township for the current expenses of the township as more fully set forth in R.C. 5705.19(A), which was before the electorate in 2018 as a renewal levy and a renewal of that levy requires a of the people pursuant to R.C. 5705.19(A), R.C. 5705.191, and R.C. 5705.25.

WHEREAS, the amount of taxes which may be raised within the ten mill limitation will be insufficient to provide an adequate amount for the necessary requirements of the Township of Charlestown, Portage County, Ohio;

WHEREAS, a resolution declaring the necessity of levying a tax under R.C.5705.19(A) outside the ten-mill limitation as per 5705.03(A) must be passed and certified to the county auditor of Portage County in order to permit the Board of Trustees to consider the levy of such a tax and must request the county auditor certify to the Board of Trustees the total current tax valuation of the Township of Charlestown, and the dollar amount of revenue rounded to the nearest dollar that would be generated by a 1.5 mill renewal levy for each one hundred thousand dollars of the county auditor's appraised value; and an estimate of the levy's annual collections, rounded to the nearest one thousand dollars.

RESOLVED, by the Board of Trustees, two-thirds of all members elected thereto concurring, that it is necessary to levy 1.5 mills, to constitute a tax in excess of the ten-mill limitation levied upon the entire territory of the Township of Charlestown and for the benefit of the Township of Charlestown under R.C. 5705.19(A) for the following purpose:

For current expenses of the subdivision, except that the total levy for current expenses of a detention facility district or district organized under section 2151.65 of the Revised Code shall not exceed two mills and that the total levy for current expenses of a combined district organized under sections 2151.65 and 2152.41 of the Revised Code shall not exceed four mills;

As provided by Ohio Revised Code Section 5705.19(A) at a rate not to exceed 1.5 mills for each one dollar of taxable value, for the tax years 2023, 2024, 2025, 2026 and 2027.

RESOLVED, that the renewal levy be placed upon the tax list commencing in 2023 and first due in calendar year 2024 in compliance with Ohio Revised Code section 5705.34, if a majority of the electors voting thereon vote in favor thereof and,

RESOLVED, that the question of such renewal tax levy shall be submitted to the electors of the Township of Charlestown in its entirety, at the election to be held therein on November 7, 2023 and,

RESOLVED, that the Fiscal Officer is hereby directed to certify a copy of the resolution to the county auditor and that the county auditor certify to this board of trustees the following:

- (i) the total current tax valuation of the Township of Charlestown
- (ii) the dollar amount of revenue that would be generated by a renewal levy of 1.5 mills if approved by the electors and
- (iii) the renewal levy's rate expressed in dollars, rounded to the nearest dollar, that would be generated by 1.5 mills for each \$1 dollar of taxable value, for each one hundred thousand dollars of the county auditor's appraised value;
- (iv) an estimate of the renewal levy's annual collections, rounded to the nearest one thousand dollars.

RESOLVED, that the Board of Trustees finds and determines that all formal actions of this Board concerning and related to the adoption of this Resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Mr. Lange seconded the motion and the roll was called on the question of its adoption. The vote was as follows:

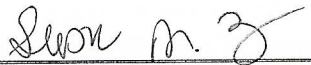
| <u>Name</u> | <u>Vote</u> |
|---------------|-------------|
| Tim Patrick | Yea |
| Bruce Lange | Yea |
| Adam Eskridge | Yea |

Adopted May 22, 2023

The State of Ohio, Portage County,

I, Susan Forgacs, Fiscal Officer of the Township of Charlestown, do hereby certify that the foregoing is taken and copied from the Record of Proceedings of the Charlestown Township Board of Trustees, and that the same has been compared by me with the Resolution on said Record and that it is a true and correct copy thereof.

Witness my signature, this 22nd day of May, 2023.



Susan Forgacs, Fiscal Officer
Township of Charlestown
Portage County, Ohio

BOARD OF TRUSTEES
CHARLESTOWN TOWNSHIP, PORTAGE COUNTY, OHIO
Resolution #8-2023

**RESOLUTION DECLARING THE NECESSITY OF A RENEWAL OF AN EXISTING LEVY
FOR A TAX EXCEEDING THE TEN-MILL LIMITATION FOR THE PURPOSE OF CURRENT
TOWNSHIP EXPENSES**

The Board of Trustees of Charlestown Township, Portage County, Ohio met at a regular business session on the 22nd day of May, 2023, at the Charlestown Townhall with the following members present:

Tim Patrick
Bruce Lange
Adam Eskridge

Mr. Patrick moved the adoption of the following resolution:

WHEREAS, Charlestown Township currently has in effect a 0.7 mill levy for the benefit of Charlestown Township for the current expenses of the township as more fully set forth in R.C. 5705.19(A), which was before the electorate in 2018 as a renewal levy and a renewal of that levy requires a of the people pursuant to R.C. 5705.19(A), R.C. 5705.191, and R.C. 5705.25.

WHEREAS, the amount of taxes which may be raised within the ten mill limitation will be insufficient to provide an adequate amount for the necessary requirements of the Township of Charlestown, Portage County, Ohio;

WHEREAS, a resolution declaring the necessity of levying a tax under R.C.5705.19(A) outside the ten-mill limitation as per 5705.03(A) must be passed and certified to the county auditor of Portage County in order to permit the Board of Trustees to consider the levy of such a tax and must request the county auditor certify to the Board of Trustees the total current tax valuation of the Township of Charlestown, and the dollar amount of revenue rounded to the nearest dollar that would be generated by a 0.7 mill renewal levy for each one hundred thousand dollars of the county auditor's appraised value; and an estimate of the levy's annual collections, rounded to the nearest one thousand dollars.

RESOLVED, by the Board of Trustees, two-thirds of all members elected thereto concurring, that it is necessary to levy 0.7 mills, to constitute a tax in excess of the ten-mill limitation levied upon the entire territory of the Township of Charlestown and for the benefit of the Township of Charlestown under R.C. 5705.19(A) for the following purpose:

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- (iii) the renewal levy's rate expressed in dollars, rounded to the nearest dollar, that would be generated by 0.7 mills for each \$1 dollar of taxable value, for each one hundred thousand dollars of the county auditor's appraised value;
- (iv) an estimate of the renewal levy's annual collections, rounded to the nearest one thousand dollars.

RESOLVED, that the Board of Trustees finds and determines that all formal actions of this Board concerning and related to the adoption of this Resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

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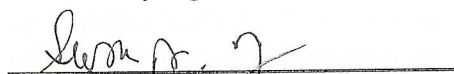
| <u>Name</u> | <u>Vote</u> |
|---------------|-------------|
| Tim Patrick | Yea |
| Bruce Lange | Yea |
| Adam Eskridge | Yea |

Adopted May 22, 2023

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Witness my signature, this 22nd day of May, 2023.


Susan Forgacs, Fiscal Officer
Township of Charlestown
Portage County, Ohio