

# Charlestown Township

## Portage County, Ohio

7352 Newton Falls Road, Ravenna, Ohio 44266 Phone: (330) 607-7824  
Susan M. Forgacs, Fiscal Officer

### Township Board of Trustees Meeting Sign-In

Date: May 23, 2022

Township Employees		
Name	Role/Department	Signature
Tim Patrick	Trustee	
Bruce Lange	Trustee	
Adam Eskridge	Trustee	
Susan Forgacs	Fiscal Officer	
Rick Grund	Road, Cemetery, Park, Zoning	
Randy Porter	Fire Chief	
Don Hanna	Asst. Fire Chief	

Guests		
Name	Address	Signature
Joseph Tenney	6465 Newton Falls Rd	
Eric N. Portet	5944 Newton Falls Rd	

The regular meeting of the Charlestown Township Board of Trustees was called to order at 5:30 pm by Mr. Adam Eskridge on May 23, 2022 with the Pledge of Allegiance.

Trustees – Chairman Adam Eskridge, Bruce Lange – present, Vice-Chair Tim Patrick - absent; Fiscal Officer - Susan Forgacs present.

Mr. Eskridge moved to approve the minutes from the regular meeting on May 9, 2022. Mr. Lange seconded the motion. All votes were yes, motion carried.

## **GUESTS**

Mr. Greg Postlethwait present to discuss the racetrack. States there was a practice scheduled last weekend that was postponed to the Memorial Day weekend. Reports there are new tenants in the rental.

The track owner, Mr. Jeff Allen, has not picked up any of the certified mail sent by the township or the prosecutor. Mr. Lange states the prosecutor may have to have the Portage County Sheriff's Office serve him the documents. The Portage County Health Department is also having troubles contacting Mr. Allen; they want to do a dye test on the rental property septic system. Mr. Postlethwait thanked the trustees for working on this.

Mr. Joe Tenney will offer to buy the landlocked property behind his house this weekend. Asked if the township does property valuations; answer is no. Asked if the right-of-way agreement stays with the property. No one has been able to find paperwork; probably was a hand-shake agreement. Recommend discussing with Mr. Shaylor, the property owner of the right-of-way.

## **REPORTS**

### Zoning

Mr. Rick Grund received phone call from Esworthy Road resident asking about fencing regulations. Signed off on the replat map survey approval for Mr. Curtis Wiley's property on Garrett Road.

### Roads

No Report.

### Cemetery

Mr. Grund had one cremation burial this week and another scheduled for June 21, 2022.

### Park

Mr. Grund reported two picnics at the park last weekend.

### Fire Department

Assistant Fire Chief, Don Hanna, asked about upgrading the water softener unit that supplies the townhall and the fire station. Mr. Lange will have the softener tested and ask for recommendations.

Fire Chief, Randy Porter, reports 98 Fire/EMS calls for the year; up 5 calls from last year.



All of the fire departments from the Southeast School district have been invited to participate in the Memorial Day parade.

The computer monitors have arrived so the upgrades can begin.

Looking into dispatch options with the Portage County Sheriff's Office. Ravenna City Fire dispatch has issues with how to page out the emergency calls; the fix is to buy new equipment which isn't planned to happen until the new station is built in at least 2 years. Ravenna City wants to send page via the VHF radios and then dispatch on the MARCs radios but we are trading in the VHF radios to keep the cost down on the new radios. PCSO is already the public service answering point (PSAP) for Charlestown; which means the calls are initially answered by PCSO then forwarded to Ravenna.

#### Fiscal Officer

#6-22 Emergency Resolution to Accepting the amounts and rates as determined by the budget commission and authorizing the necessary tax levies and certifying them to the county auditor. Mr. Lange made a motion to accept the resolution; it was seconded by Mr. Eskridge. Roll was called – Mr. Eskridge – yea; Mr. Lange – yea; motion passed.

The Agreed Upon Procedure audit for 2020-2021 was completed with the report to be sent out soon.

BWC will be conducting an audit for 2021.

Board of Elections sent notice of election on August 2, 2022.

#7-22 Resolution to accept the material terms of the OneOhio subdivision settlement pursuant to the OneOhio memorandum of understanding consistent with the terms of the July 21, 2021 national opioid settlement agreement and to authorize the trustees to execute the related participation agreement. Mr. Lange made a motion to accept the resolution; it was seconded by Mr. Eskridge. Roll was called – Mr. Eskridge – yea; Mr. Lange – yea; motion passed.

#8-22 Resolution authorizing expenditure from the American Rescue Plan Act Funds and to accept the standard revenue loss. Mr. Lange made a motion to accept the resolution; it was seconded by Mr. Eskridge. Roll was called – Mr. Eskridge – yea; Mr. Lange – yea; motion passed.

#### Trustees

Mr. Lange attended the County Township Association Meeting. Representative Gail Pavliga was present to discuss HB 363 to dissolve health department advisory committees; most of the attendees were against this. The building inspector was one of the speakers on the agenda.

There were numerous political candidates present.

Safeco heating will be servicing the furnaces for the townhall and fire station.

Has signed up for 3 shifts in the Township Booth for the County Fair.

Will be asking the Activity Committee to update the township display. Ms. Susan Forgacs will relay this information to the committee.

Discussion was held regarding security cameras and monitors for the park and fire station. The quote is not clear. Will contact for clarification.

Will make arrangements with Mr. Jimmy Luketic to pour concrete at the park after 7/4/22.

Mr. Eskridge received call from Mr. Ed Sameck, Paris Trustee, about our cemetery pricing; he reported an increase in Newton Falls residents being buried at the Paris Cemetery. They have a local resident who volunteers to do yard work at the cemetery.

The minutes for the previous two years are on the website. There were some issues with receiving messages through the website; working with the web manager to resolve. The link for Open Checkbook is on our site.

Mr. Eskridge made a motion to pay bills. Mr. Lange seconded. All votes were yes, motion carried.

Mr. Eskridge moved to adjourn. Mr. Lange seconded. All votes were yes, motion carried. The meeting adjourned at 6:25 pm.

  
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CHAIRMAN

  
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FISCAL OFFICER