

Charlestown Township

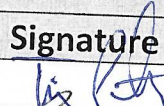
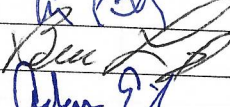
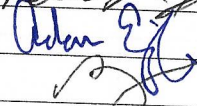

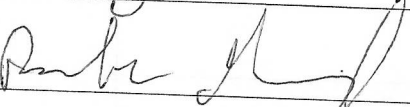
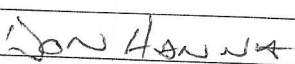
Portage County, Ohio

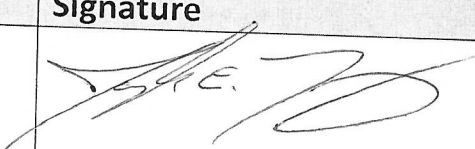
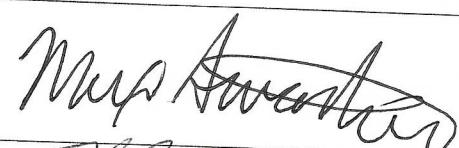

7352 Newton Falls Road, Ravenna, Ohio 44266 Phone: (330) 607-7824

Susan M. Forgacs, Fiscal Officer

Township Board of Trustees Meeting Sign-In

Date: May 9, 2022

Township Employees		
Name	Role/Department	Signature
Tim Patrick	Trustee	
Bruce Lange	Trustee	
Adam Eskridge	Trustee	
Susan Forgacs	Fiscal Officer	
Rick Grund	Road, Cemetery, Park, Zoning	
Randy Porter	Fire Chief	
Don Hanna	Asst. Fire Chief	

Guests		
Name	Address	Signature
Joe Tenney	6465 Newton Falls	
Max Swartout	460 Munroe Falls Ave APT 18	
Paul JALBERG	Cuyahoga Falls, OH WAINA RD	

The regular meeting of the Charlestown Township Board of Trustees was called to order at 5:30 pm by Mr. Adam Eskridge on May 8, 2022 with the Pledge of Allegiance.

Trustees – Chairman Adam Eskridge, Vice-Chair Tim Patrick, Bruce Lange – present; Fiscal Officer - Susan Forgacs present.

Mr. Eskridge moved to approve the minutes from the regular meeting on April 25, 2022. Mr. Lange seconded the motion. All votes were yes, motion carried.

Ms. Forgacs, Fiscal Officer, distributed financial reports and budget worksheets for the trustees to begin reviewing for 2023 budget.

GUESTS

Mr. Joe Tenney thanked the township for providing the dumpster for clean-up.

Mr. Max Swartout, observer for The Portager, present to record and observe meeting but no comments.

REPORTS

Zoning

No report.

Roads

Mr. Grund received phone call from resident on Hanna road reporting a dead deer along the road; resident was informed the township does not remove dead animals; resident plans to remove the carcass.

Discussion held regarding increasing costs of fuel. Trustees advised Mr. Grund to be sure fuel tanks are secure.

Cemetery

Mr. Grund reports that Mrs. Lehman wants the cremation remains of Mr. Daryl Lehman moved to a different site at the cemetery.

Park

Mr. Grund reported both 40-yard dumpster were full and have been returned. Mr. Eskridge thanked Mr. Grund for his work with this project.

Fire Department

Assistant Fire Chief, Don Hanna, reported receiving 86 Fire/EMS calls this year; up 2 calls from last year.

Fiscal Officer

Ms. Forgacs completed the first American Rescue Plan Act fund reporting.

The 2020-2021 audit will be done in the next couple weeks. Cost is \$2700.

Mr. Patrick made a motion to issue a purchase order for the audit in the amount of \$2700; it was seconded by Mr. Lange; roll was called and motion passed.

Shared information from the Annual Ohio Township Conference regarding the cemetery grant; has signed up to receive notice when grant opens up; can receive up to \$2500 without matching fund requirements.

Mr. Lange contact Lewis and Associates regarding adding 1000 cemetery plots; will do a satellite overview and will submit a quote.

Asked trustees to submit training certificates for 2020-2021; will be needed in the audit.

Computers delivered to the fire station.

Correspondence – NOPEC annual report and email regarding fraudulent door-to-door salesperson claiming to be from NOPEC. Portage County Land Bank annual report. Forwarded OTA email regarding health department legislation that was discussed in previous meeting.

Trustees

Mr. Patrick spoke to engineering representative for Dominion Gas regarding them capping a gas line on South Knapp on the Nething's farm; company states they will not exceed the posted road weight limits.

Asked Great Lakes Construction for a quote to replace guard rail on Garrett Road.

Contacted Terry McKantz of DeAngelo company regarding spraying the guardrails to control vegetation.

Mr. Patrick made a motion to pay up to \$1300 to spray the guard rails; it was seconded by Mr. Lange; roll was called; all votes were yes; motion passed.

Discussed Vair Road culvert project with Jeff Derthick, Freedom Township Trustee, who will present this information at their trustee meeting. Mr. Patrick will also be evaluating all township culverts to see if any more need repaired.

Spoke to Bill at Coia's regarding the RTV repair; still figuring out cost and availability of pumps; may need to take RTV to Middlefield Kubota.

Presented quote from the Portage County Engineer to repair South Knapp road for \$352,663.86.

Will be applying for OPWC grant that covers 50% of the total costs. If selected, the funds would become available July 2023.

#5-22 Mr. Patrick made a motion to accept a resolution to move forward with OPWC grant request and dedicated township funds to cover the 50% match that is required. The motion was seconded by Mr. Eskridge, roll was called, all votes were yes; motion passed.

Will ask for quotes the paint the township road lines.

Mr. Lange spoke to Larry Jenkins from the Portage County Engineer's office who reports receiving bid sheets to repair the bridge on Newton Falls road at the S-curve; funds should be available in July and construction will hopefully begin this fall.

A-Best sprayed the park and cemetery last Friday.

Contacted Safeco to service the air conditioners at fire station and town hall.

The Little League season will be complete by July 1; will schedule concrete and bleacher installation after this date.

Will work on getting basketball hoops installed; Rick will need assistance in hanging; Mr. Patrick will donate a lift for the installation.

Mr. Brett Bencze reports not receiving any response from Jeff Allen regarding the racetrack; found another address to send the notices and still no response from Takron Holdings, LLC who purchased the Frank Jackson property at 5975 Knapp Road; will continue to pursue.

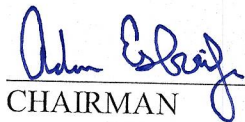
Mr. Eskridge gave update regarding Activity Committee's Memorial Day Parade plans. Asked about progress on security cameras at the park; Mr. Grund has contacted company and is waiting for a quote.

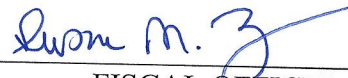
Asked about extending the park parking lot in the southeast corner by removing the grass and placing gravel. Mr. Grund will Kreg Hudson to assist with removing the grass with his backhoe. Mr. Patrick will donate concrete grindings.

Received phone call reporting a new tenant in the basement apartment in the racetrack rental. Voting went well at the townhall.

Mr. Eskridge made a motion to pay bills. Mr. Lange seconded. All votes were yes, motion carried.

Mr. Eskridge moved to adjourn. Mr. Lange seconded. All votes were yes, motion carried. The meeting adjourned at 6:09 pm.


CHAIRMAN


FISCAL OFFICER