

The Regular Business meeting of the Charlestown Township Board of Trustees was called to order with the Pledge of Allegiance at 5:30 pm by Mr. Adam Eskridge on Monday, June 9, 2025.

Trustees –Chair Adam Eskridge, Vice-Chair Tim Patrick, Bruce Lange - present; Fiscal Officer- Susan Forgacs - present.

GUESTS

Ms. Jill Crawford, Portage County Commissioner, present to introduce herself and answer questions.

Hanna Road residents present; asked about the article in the paper regarding the proposed fire district. Discussion was held regarding the process, with emphasis on the fact this process is just starting; in the exploration phase now.

Mr. Eskridge made a motion accept the regular meeting minutes from May 12, 2025; it was seconded by Mr. Patrick and passed.

REPORTS

Zoning

Mr. Jalbert reports issuing zoning permit for house construction to Witchey's at 6684 Newton Falls Road. Resident at 5964 Susan Lane requesting a variance hearing to remove and replace a trailer that is less than 1400 square feet.

Roads

Mr. Patrick made a motion to accept the Deangelo \$1800 quote to spray the guardrails; it was seconded by Mr. Lange and passed.

Advertising for bid packets for the McCormick road project has been published.

Cemetery

Ms. Fotheringham working on finishing the memorial footers that have been paid for.

Park

Mr. Lange made a motion to spend up to \$3012 to remove and replace the fencing around the recycling containers at the park; it was seconded by Mr. Patrick and passed. The recycling bins will also be moved forward so the security cameras can capture illegal dumping.

Fire Department

Assistant Fire Paul Jalbert reports 92 Fire/EMS calls year-to-date; down 13 calls compared to last year. Reports Ms. Tara Jones has resigned but may return at a later date.

Mr. Lange made a motion spend up to \$3000 to send Tom Ellsworth and Madison Scott to EMT Basic Training at UH Portage per Chief Porter's recommendation; it was seconded by Mr. Eskridge and passed. Mr. Lange made a motion to spend up to \$500 for annual pump testing; it was seconded by Mr. Eskridge and passed.

Per the chief's recommendation, Mr. Lange made a motion to hire Landon Wilmoth and Makaya People; it was seconded by Mr. Eskridge and passed. There are 15 active members on the roster.

Fiscal Officer

Ms. Forgacs reports meeting with the OTARMA representative to inspect township properties. Submitted the annual EPA E-check paperwork.

#7-2025 Mr. Lange made a motion to accept the resolution of necessity for renewing the 2.5 mill for fire and EMS; it was seconded by Mr. Eskridge. Roll was called all votes yes; motion passed.

Completed the annual ARPA compliance report.

The budget meeting will be at the start of the next business meeting on June 23, 2025.

Asked Mr. Jalbert to contact MES for the annual fire extinguisher certification.

Trustees

Mr. Lange reports the Portage County Prosecutor office is offering a township official seminar on June 14 at NEOMED. All of the trustees, fiscal officer, and zoning inspector are planning to attend.

Reports have locks changed on the maintenance garage. The fiscal officer has the list of who has keys.

Met with Ms. Fotheringham to assist with locating the old porcelain markers.

Wants to get padlocks keyed the same for flagpoles, water hydrant the park, basement door to townhall.

Met with Health Department inspector to locate septic tank (to the left of the dumpster in the parking lot); he suggested placing a riser.

Mr. Eskridge reports updating the township website.

Historical society will be cleaning some of the old stones.

The Activity Committee is hosted a community garage sale; appeared to be successful.

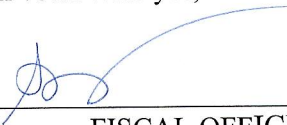
Has been forwarding inquiries of park rentals to Ms. Taylor.

Mr. Eskridge moved to pay bills. Mr. Lange seconded. All votes were yes, motion carried.

Mr. Eskridge moved to adjourn. Mr. Lange seconded. All votes were yes, motion carried. The meeting adjourned at 6:17 pm.



CHAIRMAN



FISCAL OFFICER

**BOARD OF TRUSTEES
CHARLESTOWN TOWNSHIP, PORTAGE COUNTY, OHIO**

Resolution #7-2025

**RESOLUTION OF NECESSITY FOR LEVYING
A RENEWAL TAX EXCEEDING THE TEN-MILL LIMITATION FOR THE PURPOSES
LAID OUT IN 5705.19(I)**

The Board of Trustees of Charlestown Township, Portage County, Ohio met at a regular session on the 9th day of June, 2025, at the Charlestown Townhall with the following members present:

Adam Eskridge, Chairman
Bruce Lange

Mr. Lange moved the adoption of the following resolution:

WHEREAS, the amount of taxes which may be raised within the ten-mill limitation will be insufficient to provide an adequate amount for the necessary requirements of the Township of Charlestown, Portage County, Ohio;

WHEREAS, a resolution declaring the necessity of levying a tax under RC 505.39 and RC 5705.19 (I) outside the ten-mill limitation as per O.R.C. 5705.03(B) must be passed and certified to the county auditor of Portage County in order to permit the Board of Trustees to consider the levy of such a renewal tax and must request the county auditor certify to the Board of Trustees the total current tax valuation of the Township of Charlestown, and the dollar amount of revenue that would be generated by a **2.5** mill renewal levy for each one hundred thousand dollars of the county auditor's appraised value; and an estimate of the levy's annual collections rounded to the nearest dollar.

WHEREAS, currently there is a 2.5 mill levy in excess of the ten-mill limitation for the benefit of Charlestown Township for the purpose of "fire and EMS" services as set forth more fully in R.C. 5705.19(I), which was a levy placed before the electorate in 2020, and a renewal thereof requires a vote of the people pursuant to R.C. 5705.19(I), R.C. 5705.191, and R.C. 5705.25.

RESOLVED, by the Board of Trustees, two-thirds of all members elected thereto concurring, that it is necessary to levy a renewal of **2.5 mill**, to constitute a tax in excess of the ten mill limitation levied upon the entire territory of the Township of Charlestown, and for the benefit of the Township of Charlestown under R.C. 5705.19(I) for the following purpose:

For providing and maintaining fire apparatus, mechanical resuscitators, underwater rescue and recovery equipment, or other fire equipment and appliances, buildings and sites therefor, or sources of water supply and materials therefor, for the establishment and maintenance of lines of fire-alarm communications, for the payment of firefighting companies or permanent, part-time, or volunteer firefighting, emergency medical service,

administrative, or communications personnel to operate the same, including the payment of any employer contributions required for such staff under section 145.48 or 742.34 of the Revised Code, for the purchase of ambulance equipment, for the provision of ambulance, paramedic, or other emergency medical services operated by a fire department or firefighting company, or for the payment of other related costs;

As provided by Ohio Revised Code Section 5705.19(I) at a rate not to exceed 2.5 mill for each one dollar of taxable value, for the tax years 2025, 2026, 2027, 2028 and 2029

RESOLVED, that the renewal levy be placed upon the tax list commencing in 2025 and first due in calendar year 2026 in compliance with Ohio Revised Code section 5705.34, if a majority of the electors voting thereon vote in favor thereof and,

RESOLVED, that the question of such renewal tax levy shall be submitted to the electors of the Township of Charlestown in its entirety, at the election to be held therein on November 4, 2025 and,

RESOLVED, that the Fiscal Officer is hereby directed to certify a copy of the resolution to the county auditor and that the county auditor certify to this board of trustees the following:

- (i) total current tax valuation of the Township of Charlestown
- (ii) the dollar amount of revenue that would be generated by a renewal levy of 2.5 mill if approved by the electors and;
- (iii) The renewal levy's rate expressed in dollars, rounded to the nearest dollar, that would be generated by 2.5 mills for each one dollar of taxable value, for each one hundred thousand dollars of the county auditor's appraised value;
- (iv) An estimate of the renewal levy's annual collections rounded to the nearest dollar.

RESOLVED, that the Board of Trustees finds and determines that all formal actions of this Board concerning and related to the adoption of this Resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Mr. Eskridge seconded the motion and the roll was called on the question of its adoption. The vote was as follows:

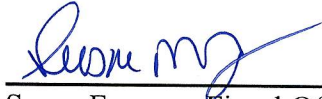
<u>Name</u>	<u>Vote</u>
Bruce Lange	Yes
Adam Eskridge	Yes

Adopted June 9, 2025

The State of Ohio, Portage County,

I, Susan Forgacs, Fiscal Officer of the Township of Charlestown, do hereby certify that the foregoing is taken and copied from the Record of Proceedings of the Charlestown Township Board of Trustees, and that the same has been compared by me with the Resolution on said Record and that it is a true and correct copy thereof.

Witness my signature, this 9th day of June 2025.



Susan Forgacs, Fiscal Officer
Township of Charlestown
Portage County, Ohio

